Chairman Dr. Brent Kaziny
Vice Chairman Hospital Services Sterling Taylor
Vice Chairman Pre-Hospital Services Justin Cude
Secretary Walter Morrow
Treasurer Lon Squyres
Officer-at-Large Dr. Kevin Schulz
Chief Executive Officer Lori Upton

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes
August 18, 2026

1. CALL TO ORDER / ROLL CALL

Sterling Taylor, Vice Chairman Hospital Services, called the meeting to order at 11:33 am on behalf of Dr. Kaziny who was unable to attend the meeting due. The meeting was held in-person as well as virtually via Zoom. Walter Morrow, Secretary, called the roll and a quorum was established.

2. WELCOME

Mr. Taylor welcomed the board members attending in-person and virtually. There were no special guests in attendance for this meeting.

3. ACTION ITEMS / BOARD CONSIDERATION

A. Prior Meeting Minutes – June 30, 2026

There being no further discussion, the board approved the minutes as presented with no objections or abstentions.

4. OPEN DISCUSSION

A. September Meeting Date

Due to scheduling conflicts (G7 exercises, Texas EMS Conference, and others being out-of-pocket), the board decided to cancel the meeting scheduled for September.

B. Conflict of Interest Policy/Disclosure Forms

The Board reviewed proposed updates to the annual Conflict of Interest Policy and Disclosure Form for board members and SETRAC staff. The revisions address relationships between Board members and employees, including immediate family members, and set out procedures for disclosure, recusal from related decisions, and oversight of supervisory and compensation matters.

To allow board members time to review the documents, a vote will be held electronically via email. Board members can “reply all” to the email containing these documents with their vote as well as any comments and questions. The deadline for voting is Wednesday, August 19th at 3:00pm.

C. RHPC Chair Board Position

Due to Dr. Kevin Schulz’s appointment as the representative for the City of Houston on the SETRAC Board, the RHPC Chair position previously held by Dr. Schulz is now vacant. Dr. Schulz will work with Grace Farquhar (SETRAC) and the RHPC Oversight Committee to select an interim chair until an election can be held for the RHPC Chair and Co-Chair positions. The goal is to have the interim chair approved prior to the October meeting of the RHPC chair.

D. SETRAC Annual Report

Copies of the annual report were distributed to the board members in attendance.

5. ADJOURN

There being no further items for discussion, Mr. Taylor adjourned the meeting at 11:50 am. An executive session was held immediately following the meeting.

SETRAC Board - Secretary: _____