



SETRAC Perinatal Program Leaders Subcommittee

Tuesday, June 18, 2024
Virtual Meeting

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TOPIC	DISCUSSION/RECOMMENDATION	ACTION/FOLLOW-UP
Presenters: Kate Drone/Audrey Barnett/Theresa Walters/ Sharon Patagoc Topic: Call to Order and Approval of Minutes	Audrey welcomed everyone to the meeting. Attendance will now be tracked by going to www.setrac.org/perinatal . This is where you will also enter your code words. The minutes from the last meeting on April 23, 2024, were approved.	The committee has no further recommendations
Presenter: Melanie Aluotto Topic: New Business 2025 Chair Election	Audrey asked Melanie to start with announcements. Melanie informed all the members that, 2025 is a new year for all clinical committees. Melanie stated that all chairs and co-chairs positions are up for election. She stated there are Physician, EMS and Hospital Representative positions available for each main committee. She sent out the link to all members to apply if interested. She stated election will be done at the end of the year and sent to the board meeting in January 2025 for approval. She also gave an update of current weather conditions about a tropical storm warning currently in effect. Audrey stated there was no new business scheduled but she opened the floor to anyone that wanted to discuss any new topics or surveys they wanted to share information on. Audrey asked the members for any feedback from DSHS calls or survey. There was some open discussion on processes. Melanie reviewed and discussed the shared space page again. Which is a space for this group to communicate, share any information, ideas, and data. Melanie gave the group a visual review of the share space. There is some information already in the shared space such as, Best Practices, Disaster Plans, DSHS Reports, Survey Guidelines and Perinatal Designation Resources. Melanie also showed everyone how to access the place to chat and share information. She informed all members that has any issues with accessing this team's site to reach out to her directly.	The committee has no further recommendations.
Presenter: Audrey Barnett Topic: Old Business 2024 Smart Goals - Emergency Preparedness Plan	Audrey asked Melanie and members if there was anything they wanted to discuss on the smart goals. There was no update on any smart goal process. Melanie informed everyone that already sent in their emergency disaster plans, it has been put in the files on the team site. Melanie suggested the members should work on putting together	The committee has no further recommendations



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	a group to review the disasters plans and putting together a template.	
Topic: Open Discussion	In open discussion, Audrey asked the members to share any survey questions or experiences. She shared her own personal experience with surveying. There were other open discussions between the members.	The committee has no further recommendations
Adjourned/Next Meeting	There being no other items for discussion, the meeting was adjourned. Next meeting will be Tuesday, August 20, 2024, at 9:00am-10:00am	Code Words Tropical/Storm