



SETRAC Perinatal Program Leaders Subcommittee

Tuesday, April 23, 2024
Virtual Meeting

Page 1 of 2

TOPIC	DISCUSSION/RECOMMENDATION	ACTION/FOLLOW-UP
Presenters: Kate Drone/Audrey Barnett/Theresa Walters/ Topic: Call to Order and Approval of Minutes	Kate welcomed everyone to the meeting. Attendance will now be tracked by going to www.setrac.org/perinatal . This is where you will also enter your code words. The minutes from the last meeting on February 20, 2024, were approved.	The committee has no further recommendations
Presenter: Kate Drone/Audrey Barnett Topic: New Business 2024 Meeting Schedule - Maternal Co-Chair Candidate Introduction - Shared Space Review	Kate started the meeting with a thank you to all the members that participated throughout the year. She reviewed and discussed the 2024 meeting schedule. It was decided that meeting would be less frequent, it was voted to move meetings from monthly to bi-monthly. Sharon Patagoc introduced herself as a candidate for the maternal co-Chair Position. She works at Houston Methodist; she is the Senior Program Manager at the system level. She supports the maternal and neonatal programs, with a background in labor and delivery, she has 15years experience. Sharon started her career in West Virginia. She is interested in working with all program managers across the system to collaborate and find ways to better all programs. Kate reminded the members that all are welcome to consider sitting in the Co-Chair position. Sharon was the only candidate interested. A QR code was presented to all the members to vote. Melanie reviewed and discussed the shared space page. Which is a space for this group to communicate, share any information, ideas, and data. Melanie gave the group a visual review of the share space. There is some information already in the shared space such as, Best Practices, Disaster Plans, DSHS Reports, Survey Guidelines and Perinatal Designation Resources. Melanie also showed everyone how to access the list for all facilities program managers. She reminded the members to go in and edit the program contact information if necessary. There were questions and open discussions on having access and updating the shared space.	The committee has no further recommendations.
Presenter: Kate Drone Topic: Old Business 2024 Smart Goals	Kate reviewed the smart goals with the members. They talked about the goal#3 which is developing a repository for templates to share in this workgroup. Kate asked all the members for a vote that this goal	The committee has no further recommendations



SETRAC Perinatal Program Leaders Subcommittee

Tuesday, April 23, 2024
Virtual Meeting

Page 2 of 2

TOPIC	DISCUSSION/RECOMMENDATION	ACTION/FOLLOW-UP
	was achieved with the shared space. She talked about goal#2 which is to develop a program leader directory for SETRAC perinatal service. That information is also reflected in the shared space. However, Melanie reminded the group that we still need to work on getting updated contact information for new incoming Program Managers. She stated she has sent out a request but didn't get much of a response. Melanie stated for goal #2 to be met, everyone participation is needed in connecting and reaching out to others that might not be aware. Also reminded all, they must sign up for the listserv to receive any updates or correspondence. The goal is to get this directory completed by July 2024. Goal was #3 was an overall goal which gives all access to the shared space and listserv. The members were informed again they must be signed up with the Perinatal Program Managers Listserv.	
Topic: Open Discussion	In open discussion, Melanie announced the vote was completed. Sharon Patagoc was voted in as the new Co-Chair for Maternal. Kate wanted the members to share, what they wanted to accomplish in this group. Sharon asked a question to the group about transfers in from freestanding ED. She was curious about transfer feedback. There was open discussion between the members on that topic. Kate is interested in having a Perinatal Committee formed with GETAC. Melanie will follow-up with SETRAC CEO to see what is possible.	The committee has no further recommendations
Adjourned/Next Meeting	There being no other items for discussion, the meeting was adjourned. Next meeting will be Tuesday, June 18, 2024, at 9:00am-10:00am	Code Words Spring>Showers