



RHPC Board Meeting
January 9, 2026
Harris County OEM/TranStar
Houston, Texas 77024
1:30 – 3:30 pm



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:32 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Danielle Calhoun	Dr. Kevin Schulz
Andrew Fisk	Mark Sloan
John Fleming	Toni Sloan
Michael Nixon	Eric Steffel
	Lydia Worthen

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the November minutes. Mark Sloan (Harris County OEM) made a motion to approve the minutes, Andrew Fisk (Houston Methodist Willowbrook) second the motion, and the coalition members carried the motion.

New Business

• **Participation Requirement**

Dr. Schulz reviewed participation requirements for RHPC board and facilities members, clarifying that each facility must have its own representative due to HPP contract restrictions. The board discussed maintaining the current password submission process through QR code and emphasized the 50% in-person attendance requirement for board members. A question was raised about full-time employees covering multiple facilities, and the board agreed to review contract listings and consider exceptions for full-time emergency management personnel while ensuring proper representation at meetings.

• **Proposed RHPC Board Meeting Changes**

Dr. Schulz discussed proposed changes to RHPC board meeting frequency and requirements. He presented a plan to reduce board meetings from six to four per year, with a 50% in-person attendance requirement for the quarterly meetings. Janay Yancey, representing the North Corridor, expressed concerns about the travel burden for distant members, particularly the afternoon meeting times and the requirement for co-chairs to attend all in-person meetings. Dr. Schulz and Toni Sloan acknowledged these concerns and noted that the proposal would be taken to the SETRAC board for further discussion. The meeting focused on restructuring RHPC Board meetings to ensure they provide actionable content and are worth attendees' time, with a proposal to reduce meeting frequency. RHPC leaders emphasized the need for clear strategic plans with Key Performance Indicators (KPI) to measure success and discussed reviving the Clinical Advisory Committee to review such plans. The group also agreed to explore establishing a sponsorship system to support board members' participation in conferences and other events to showcase their work.

Mark Sloan made a motion that *“An ad hoc committee evaluate the RHPC Board meeting schedule and make adjustments as needed from six to four meetings, evaluate the time of the meeting, the day*

of the meeting in order to accommodate all of the members that participate, review it is acceptable to have a corridor chair or co-chair be in-person to qualify for the requirement of fifty percent, and update the charter as needed based on the recommendations that come from this review with a recommendation being brought back to the RHPC Board at the next meeting". The motion was seconded, and the board approved a motion to evaluate the RHPC board meeting schedule, reducing it from six to four meetings per year, and to review attendance requirements for chairs and co-chairs. The RHPC leaders agreed to form an ad hoc committee to recommend changes to the charter, including provisions for catastrophic circumstances that might prevent in-person attendance. The board also discussed healthcare preparedness capabilities, including updates on special populations, new facilities joining SETRAC, and efforts to engage freestanding emergency departments in FIFA World Cup planning and patient tracking.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Fidel Calvillo reported on the Special Populations activities as follows:

- FIFA Special Populations meeting was held on December 15th at 2:30 Zoom Call with a follow-up meeting to be held in January or early February.
- We have been receiving many new inquiries about SP facilities requesting meetings with their leadership team on RHPC overview and Special Populations initiatives
- Checklist for SP for FIFA preparedness is posted on our website under FIFA Information
- SETRAC will be working with FSED to increase Pulsara education and trainings.
- Held a meeting with the NAFEC/TAFEC leadership to increase FSED participation in our region as it relates to disaster preparedness and FIFA planning.

Training and Exercise Update (C104)

The Training and Exercise Schedule was distributed to the coalition members (*T&E schedule filed with RHPC Board minutes filed binder*). SETRAC highlighted the need to push training for Pulsara, EM Resource, and WebEOC due to FIFA, with plans to add a star to the new Nexus version.

EMTF Update (C104)

Grant Kelley submitted his EMTF report as follows:

EMTF 6 currently has one ambulance and one medical UTV (MUTV) activated in Kerrville. The SMA has been extended into February. Rightsizing has begun and will continue over the coming weeks.

EMTF 6 regional workgroup was held Dec 16th at the SETRAC warehouse. Great attendance from across the entire region. Discussions and agreement on EMTF meeting participation requirements as well as looking to 2026 trainings exercises and blue-sky introductions. Following the meetings the MMU Supply cache was replaced and restocked to be operational for 2026.

Regional Ambulance Strike Team Leader (ASTL) course is in development and will be rolled out prior to hurricane season

Upcoming Meetings and Trainings:

January-February

- A. 01.23 EMTF 101 / Deployment Basics presentation (Virtual)
- B. 01.27 - 01.28 TX EMTF Workgroups @ STRAC (San Antonio)
- C. 02.04 EMTF6 Prehospital IDRU / UTMB SPECTRE joint training at the biocontainment unit at UTMB
- D. 02.10-02.11 EMTF IDRU Hospital Augmentation Team (Medical Center of Southeast Texas)

- E. 02.17 EMTF6 Regional Work Groups
- F. 02.24 - 02.28 TX EMTF WLFS Reveille Peak Training
- G. 02.27 Disaster Day (TEEX)
- H. 03.04 - 03.05 TX EMTF MIST Course

Monthly:

- A. TX EMTF WebEOC training: 2nd Thursday of the month at 14:00 & 18:00
- B. MSAT Drill: 3rd Wednesday of the month at 1330
- C. Pulsara Training: 4th Thursday of the month at 1400
- D. WAVE Drill: 4th Thursday of the month at 1500

EMS Update (C104)

Deferred

Inventory Update (C104)

The WAVE app was discontinued in November 2025, and radios were given to those facilities in compliance.

World Cup Update

The World Cup update provided details on the schedule for games in the Houston area, including the first game on June 14th and the last game on July 4th. The conversation ended with a reminder about the Epidemiological survey for World Cup teams playing at NRG in Houston.

Discussion focused on planning and preparations for the FIFA World Cup events in Houston, emphasizing the significant increase in population and the associated challenges in healthcare, transportation, and public safety. SETRAC highlighted the need to enhance ambulance and medical services, with plans to add 36 ambulances on non-game days and 50 on game days and discussed the impact of road closures and increased traffic. The host committee, co-chaired by Lori Upton, is working on transportation and healthcare logistics, with updates to be shared regularly. More information will be shared at the next meeting as plans evolve.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Ms. Sloan advised the forms are currently being updated.

Symposium Planning (C101)

Deferred

Clinical Advisory Committee (C101)

Deferred

Corridor Updates (C101)

Downtown Corridor – The Downtown Corridor convened on December 5, 2025, at the Harris Health Corporate Office. A representative from UT Police provided an update on their plans for the World Cup. For the next meeting, the goal is to connect with TMC to obtain an update on their plans as well.

South Corridor – The South Corridor convened on November 14, 2025, to review the symposium, discussing its highlights and challenges. The corridor maintains a standing agenda item, “Maintaining Vigilance,” which encourages all partners to follow the principle: “If you see something, say something.” The members also received an update on Pulsara.

East Corridor – The East Corridor convened on December 5, 2025, in Chambers County to review the recent symposium, sharing feedback on its highlights and challenges. A key discussion point was cybersecurity—focusing not only on available preventive resources but also on strategies for responding effectively if an

incident occurs. “Maintaining Vigilance” remains a standing priority on their agenda, along with ongoing conversations about the political climate and developments in healthcare. There was discussion about adjusting the meeting time, as Friday afternoons are challenging. Corridor leaders will propose a vote at the next meeting (January 16, 2026, at Jack Brooks Airport) to change the time from 1:00–3:00 PM to 10:00 AM–12:00 PM. The results of the vote will be reported to the RHPC Board at the next meeting.

West Corridor – The West Corridor recently met at Memorial Hermann headquarters at Memorial City for an EMTF presentation showcasing the role and responsibilities of the MIST teams. Their next meeting is scheduled for February 27th at City Ambulance, where they plan to have an AMBUS on-site for members to tour and gain insight into the AMBUS team’s operations during an event. Evacuation procedures will also be a key topic of discussion at this meeting.

North Corridor - The North Corridor met on November 12, 2025, to review the symposium, discussing its key highlights and challenges. Their next meeting is scheduled for Wednesday, January 14, 2026, at CHI Lufkin, where they will focus on World Cup details and upcoming Nexus changes in WebEOC.

Partners Update Summary (C101)

The updates were covered from various regions and partners. Key discussions included preparations for the FIFA World Cup, symposium planning, and public health concerns. Partners reported on ongoing projects and initiatives, including training, preparedness efforts, and disease monitoring. Additionally, a reminder was given about submitting the end-of-year survey for acute care facilities by the end of the day.

Open Discussion/New Business

- **Board Nominations**

Dr. Schulz announced three open positions on the RHPC board (City OEM and two At Large) and nominations are needed by January 23rd.

Adjourn

There being no further business, Mr. Sloan made a motion to adjourn the meeting, Michael Nixon seconded the motion, the RHPC member carried the motion, and Dr. Schulz adjourned the meeting at 3:25 pm. The next RHPC Board meeting is scheduled for March 6, at Harris County OEM/Transtar, 1st Floor Conference Room (6922 Old Katy Road, Houston, TX 77024).

Attendees

Sarah Bafford, Lisa Spivey, Edward Rollanz, Jenny Phannes, John Gomolka, Merryl Holmes, Jr., Cynthia Crespo-Bonaparte, William Desmond, John Fleming, Kevin Schulz, Kimberly Hobson, Sarah Morris, Kelly Clark, Barry Moore, Janay Yancey, Charles Brockett, Kurt Lucas, Janie Ochoz, Glenda Self, Lori Foster, Jonathan House, Susan Burton, Brian Brewer, Christina Hatcher, Sean Wenglar, Jessica Vickers, Matther Grout, Dawn Wood, Michael Nixon, Christy Boerger, Grant Kelley, Amanda Brown, Mark Jaquez, Michele Carter, Victor Reyes, Trey Ureh, Jonathan Keels, John Christensen, Andrew Fisk, Eric Steffel, Katherine Samuel, Mark Sloan, Angela Lee, Zane Niemand, Rene Leal, Trisha DeGroot, Caleb Glenney, Crystal Williams, Scott Reeves, Michelle Hauth, Katie Linn, Toni Sloan

RHPC BOARD MEETING (January 9, 2026)

First Name	Last Name	Meeting Type	Choose your Corridor	Organization Name (Downtown)	How did you attend?	Meeting Code
Sarah	Bafford	RHPC Board Meeting	Downtown	St. Joseph Medical Center	Virtually	Happy New Year
Lisa	Spivey	RHPC Board Meeting	Downtown	SETRAC	In person	Happy New Year
Rollanz	Edwards	RHPC Board Meeting	Downtown	CHI Baylor St. Luke's Medical Center	Virtually	Happy New Year
Jenny	Pfannes	RHPC Board Meeting	Downtown	UT- M. D. Anderson	Virtually	Happy New Year
John	Gomolka	RHPC Board Meeting	Downtown	The Menninger Clinic	Virtually	Happy New Year
Merryl	Holmes Jr	RHPC Board Meeting	Downtown	Texas Children's Med Center	Virtually	Happy New Year
Michael	Carrier	RHPC Board Meeting	Downtown	Memorial Hermann Southwest	Virtually	Happy New Year
Michelle	Rodriguez	RHPC Board Meeting	Downtown	Children's Memorial Hermann Hospital	Virtually	Happy New Year
Bryan	Campbell	RHPC Board Meeting	Downtown	UT- M. D. Anderson	Virtually	Happy New Year
John	Wingate	RHPC Board Meeting	Downtown	Harris Health LBJ General	Virtually	Happy New Year
Danielle	Calhoun	RHPC Board Meeting	Downtown	Harris County Public Health	In person	Happy New Year
Cynthia	Crespo-Bonaparte	RHPC Board Meeting	Downtown	UTHealth Houston (Harris County Psychiatric/Dunn Behavioral Science Center)	Virtually	Happy New Year
William	Desmond	RHPC Board Meeting	Downtown	HFD base station	In person	Happy New Year
John	Fleming	RHPC Board Meeting	Downtown	Houston Health Department	In person	Happy New Year
Kevin	Schulz	RHPC Board Meeting	Downtown	HFD	In person	Happy New Year
Kimberly	Hobson	RHPC Board Meeting	Downtown	Harris County Public Health	In person	Happy New Year
Lydia	Worthern	RHPC Board Meeting	East	St. Elizabeth's	In person	Happy New Year
Sarah	Morris	RHPC Board Meeting	East	Baptist Hospital SE TX	Virtually	Happy New Year
Kelly	Clark	RHPC Board Meeting	North	Sabine County Hospital	Virtually	Happy New Year
Barry	Moore	RHPC Board Meeting	North	Kindred Hospital Houston Northwest	Virtually	Happy New Year
Janay	Yancey	RHPC Board Meeting	North	Tyler County Hospital	Virtually	Happy New Year
Charles	Brockett	RHPC Board Meeting	South	FBC Public Health	Virtually	Happy New Year
Kurt	Lucas	RHPC Board Meeting	South	Memorial Hermann Sugar Land*	Virtually	Happy New Year
Janie	Ochoa	RHPC Board Meeting	South	Memorial Hermann Sugar Land*	Virtually	Happy New Year
Glenda	Self	RHPC Board Meeting	South	Kindred Hospital Sugar Land	Virtually	Happy New Year
Lori	Foster	RHPC Board Meeting	South	Memorial Hermann Sugar Land*	Virtually	Happy New Year
Jonathan	House	RHPC Board Meeting	South	Memorial Hermann Sugar Land*	Virtually	Happy New Year
Susan	Burton	RHPC Board Meeting	South	Memorial Hermann Pearland Hospital*	Virtually	Happy New Year
Jonathan	House	RHPC Board Meeting	South	Matagorda Regional Medical Center*	Virtually	Happy New Year
Brian	Brewer	RHPC Board Meeting	South	Memorial Hermann Southeast*	Virtually	Happy New Year
Christina	Hatcher	RHPC Board Meeting	South	HCA Houston Healthcare Clear Lake*	Virtually	Happy New Year
Sean	Wenglar	RHPC Board Meeting	South	Palacios community medical center	Virtually	Happy New Year
Sean	Wenglar	RHPC Board Meeting	South	El Campo Memorial Hospital	Virtually	Happy New Year
Jessica	Vickers	RHPC Board Meeting	South	HCA Houston Healthcare Clear Lake*	Virtually	Happy New Year
Matthew	Grout	RHPC Board Meeting	South	Brazoria County Health Department	Virtually	Happy New Year
Dawn	Wood	RHPC Board Meeting	South	Houston Methodist Sugar Land Hospital*	Virtually	Happy New Year
Michael	Nixon	RHPC Board Meeting	South	Fort Bend County EMS	In person	Happy New Year
Christy	Boerger	RHPC Board Meeting	South	Oak Bend Medical Center*	In person	Happy New Year
Grant	Kelley	RHPC Board Meeting	South	SETRAC	In person	Happy New Year
Amanda	Brown	RHPC Board Meeting	West	Memorial Hermann Northeast	Virtually	Happy New Year
Mike	Jaquez	RHPC Board Meeting	West	Houston Methodist West	Virtually	Happy New Year
Michele	Carter	RHPC Board Meeting	West	Rice Medical Center	In person	Happy New Year
Victor	Reyes	RHPC Board Meeting	West	Montgomery Co. OHSEM	Virtually	Happy New Year
Trey	Urech	RHPC Board Meeting	West	HCA Houston Healthcare Conroe	Virtually	Happy New Year
Jonathan	Keels	RHPC Board Meeting	West	HCA Houston Healthcare North Cypress	Virtually	Happy New Year
John	Christensen	RHPC Board Meeting	West	Memorial Hermann The Woodlands	Virtually	Happy New Year
Andrew	Fisk	RHPC Board Meeting	West	Houston Methodist Willowbrook	In person	Happy New Year
Eric	Steffel	RHPC Board Meeting	West	Northwest Community Health	In person	Happy New Year

Katherine Mark	Samuel Sloan	RHPC Board Meeting	West	SETRAC	In person	Happy New Year
Angela Zane	Lee Niemand	RHPC Board Meeting	West	HCOHSEM	In person	Happy New Year
Rene Trisha	Leal DeGroot	RHPC Board Meeting	West	Memorial Hermann Katy Rehab	Virtually	Happy New Year
Caleb Crystal	Glenney Williams	RHPC Board Meeting	West	Montgomery County Public Health	Virtually	Happy New Year
Scott Michelle	Reeves Hauth	RHPC Board Meeting	West	Montgomery County Hospital District	In person	Happy New Year
Katie Lydia	Linn Worthern	RHPC Board Meeting	West	Memorial Hermann Memorial City	Virtually	Happy New Year
Toni	Sloan	RHPC Board Meeting	West	Memorial Hermann Katy	Virtually	Happy New Year
				Lone Star Behavioral Health	Virtually	Happy New Year
				HCA Houston Healthcare West	In person	Happy New Year
				Memorial Hermann Memorial City	In person	Happy New Year
				MHHS	In person	Happy New Year
				St. Elizabeth's	In person	Happy New Year
				HCA Tomball	In person	Happy New Year