



SETRAC Perinatal Program Leaders Subcommittee

Tuesday, December 16, 2025
Virtual Meeting

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TOPIC	DISCUSSION/RECOMMENDATION	ACTION/FOLLOW-UP
Presenters: Kate Drone/Audrey Barnett/Peyton Villarreal Topic: Call to Order and Approval of Minutes	Kate welcomed everyone to the meeting. Attendance will now be tracked by going to www.setrac.org/perinatal . This is where you will also enter your code words. The minutes from the last meeting on October 21, 2025, were approved. The first codeword was given.	The committee has no further recommendations
Presenter: Kate Drone Audrey Barnett/Peyton Villarreal Topic: New Business ○ 2026 Smart Goals	Kate started the discussion by reviewing the 2025 smart goals and establishing 2026 smart goals. The team agreed on two Smart goals: continuing the development of the transfer feedback form with a focus on completion this year and developing educational content for C&E credits to be uploaded to the LMS website. They discussed potential educational topics, including program manager support, maternal sepsis, congenital syphilis, and preliminary reading monitoring.	The committee has no further recommendations
Presenter: Audrey Barnett/Kate Drone/Peyton Villarreal Topic: Old Business ○ Recent Survey Experience ○ Volunteers for Best Practice	Audrey invited all to share some survey experiences. The group discussed recent survey experiences and transitions. There was a suggestion on adding template questions to the education request form to better specify the type of education needed, such as drills or simulations or equipment. The meeting focused on education requests and equipment availability for drills. There was a suggestion to add a yes/no question about equipment needs to the form, which was supported. There was open discussion between the members on different processes at the different facilities. Audrey ended the conversation by requesting volunteers for future education and best practices discussions, with the next meeting.	The committee has no further recommendations
Presenter: Kelly Henessy Topic: Perinatal Planning Workgroup ○ NRP Classes	Kelly shared information about the upcoming NRP class on February 10th at Houston Methodist in the Woodlands, requesting instructor volunteers. There was open discussion between the members.	The committee has no further recommendations
Topic: Open Discussion	There was open discussion on sharing literature reviews with others. There were no other open discussions between the members.	The committee has no further recommendations



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Adjourned/Next Meeting	There being no other items for discussion, the meeting was adjourned. Next meeting will be Tuesday, February 17, 2026, at 9:00am-10:00am	Code Words Christmas