



Downtown Corridor Minutes
SETRAC
Conference Center
Houston, Texas 77008
October 3, 2025



A. Call to Order

Michael Olivier called the meeting to order at 1:00 pm.

B. Approval of Minutes (C101)

Mr. Olivier requested review and approval of the August minutes. John Wingate (LBJ General Hospital/Harris Health) made a motion to approve the minutes, Cynthia Crespo-Bonaparte (Harris County Psychiatric Center) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Pulsara Overview**

Jax Kincade (Pulsara) provided an overview of Pulsara highlighting the MCI processing. She encouraged the corridor members to feel free to reach out to her for training when needed.

D. HPP Capabilities Review

- **Pulsara Update**

The Pulsara update was covered in Ms. Kincade's overview.

- **World Cup 2026**

Lisa Spivey reported FIFA will be announcing what countries are playing in the World Cup and we should find out what county will have a base camp in this region at that time as well. Shortly after this announcement, SETRAC will be meeting with the state department to present information on Pulsara and the plans for this region in the event of an MCI.

SETRAC will be going to monthly World Cup calls with the coalition members and will determine when the calls will become weekly as the event progresses. She reminded the corridor members there is information on the SETRAC website, and this information is updated as it is received. SETRAC recently had a meeting regarding human trafficking and that information will be posted shortly.

CMOC will be activated but the staff status of activation will vary determined by game days and the festivities surrounding the World Cup. The physical location has not been determined yet, but CMOC will be virtual as well. The vetting process was discussed, and Ms. Spivey is going to reach out for more information.

E. EMTF Update

Grant Kelley gave the following EMTF update:

EMTF Activity

- EMTF continues to support the search and recovery efforts in Kerrville by providing force protection for the Texas Task Force and DPS Dive teams.
- Fire weather is significant across the state and EMTF has multiple Wildland Fire Support Teams prepositioned to provide force protection to the Wildland Firefighters.

- 10.15.2025 - MMU 2.0 was on display at the SETRAC Symposium. EMTF is working with SCO to house it beginning in Q1 of 2026 for training prior to the World Cup.
- 10.23.2025 - EMTF completed its initial hotwash of the Texas Hill Country response — a few good takeaways for improvement.
- 10.28.2025 - EMTF 6 Held regional Workgroups at Humble Fire Rescue. Discussions on future trainings and regional program development.
- 11.12.2025 - MMU Training at the Medical Center of SETX in Port Arthur TX
- 11.19/11.20 - EMTF MIST Training in San Antonio
- 11.23.2025 - EMTF Workgroups at the EMS conference (In Person only)

F. Training and Exercise Update

The Training and Exercise Schedule were distributed to the corridor members and reviewed (*filed in the Downtown Corridor minutes binder*). Timothy Chapman highlighted the following:

- **Recent HCEP Training** – This class went well, and Mr. Chapman encouraged those needing hospital-related TEEX or TDEM classes to reach out to him to locate the class and bring it to the region/
- **CMOC-101 Training** – This class is scheduled for next week, October 10th. All attendees need to have EMResource, WebEOC, and Pulsara training completed before taking this class for interactive training and to ensure accounts are set up.
- **Regional Tabletops and Exercise** - The focus will be medical countermeasures and hospital surge. SETRAC had been working with CHEMTREC, and a workshop was scheduled for November 19th; however, it has been put on hold due to the government shutdown. More details will follow as soon as possible.
- **MGT-439 Pediatric Disaster Response Class** – This class is coming November 3-4 to be held in Baytown. Attendance is important as TEEX has stated they will not be bringing the class back to this region if there is low participation due to the last training having low attendance.
- **DECON Refresher Courses** – SETRAC has brought back the decon refresher course which is the four-hour training OSHA requires for certification. Attendees for this course will need to bring their own equipment and SETRAC will provide the resources (showers, stretchers, trailer, and Rescue Randy's).

G. Special Populations Update

Fidel Calvillo reported on the Special Populations activities as follows:

- Emergency Preparedness Bootcamps in our Region have been held on September 18th for South Corridor in Brazoria County. Bootcamps, June 24th in Montgomery County for West Corridor and August 14 East Corridor Chambers County.
- Participated with Texas HHSC Region 4 annual provider meetings (4) on emergency preparedness in August and September.
- Providing SP presentations to community events and local committees.
- Continue to work with new facilities to be part of RHPC and provide emergency preparedness guidance.
- Reached out to the TDEM STEAR Rep to discuss the new STEAR online registration for LTCS and home health/hospice providers.
- New EMResource event for LTC/ALFs to provide facility and operational updates during an event.

- FSEDs meetings held on July 17th and August 19th to discuss FIFA WC regional plans and patient tracking.
- Special Populations meeting scheduled for October 7th to discuss FIFA WC regional plans.

H. Inventory Update

Deferred

I. Partners Updates (C101)

Public Health gave an update on the current health alerts, FAC Exercise is scheduled for the end of this month, the Administrative Preparedness Workshop scheduled for October 13th at the Harris County Department of Education. The City of Houston shared information on the World Cup.

ACCD shared they had an active shooter event, and, due to training, the event was resolved with no one harmed. Best practices were shared.

No other updates were provided to be added in the minutes. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

I. Open Discussion/Other Business

- **DSHS Bed Report**

Ms. Spivey reported the mandatory DSHS Bed Report will be run from 8:00 am-4:00 pm on October 7th. Everyone will receive the notification, and she explained the process of facilities needing to respond versus those that do not need to respond. She will share the three questions that will need to be answered from the day before with the facilities.

- **Upcoming Locations**

The December meeting will be held at Harris Health Corporate Offices. SETRAC will be reaching out to local area locations to assist in finding out locations for the 2026 meetings as TranStar has blocked their conference rooms for World Cup meetings until after the event.

Adjournment

There being no further business, Mr. Olivier adjourned the meeting at 2:06 pm. The next Downtown Corridor meeting is scheduled for Friday (December 5th) in person at Harris Health Corporate Offices, 4900 Fournace Place, Bellaire, TX 77401.

ATTENDEES: Lisa Spivey, Fidel Calvillo, Roderic Moses, Kevin Guerrero, Lisa Valenzon, Gisela Cinta, Rosemary Kaczmarek, Michael Carrier, Michael Olivier, Ashlee Thuman, Aaron Gabriel Valasquez, Bryan Campbell, Kimberly Hobson, Rodriquez Garrett, John Wingate, Matthew Kelly, Cynthia Crespo-Bonaparte, Mark Champagne

DOWNTOWN CORRIDOR MEETING (October 3, 2025)					
First Name	Last Name	Organization Name (Downtown)	Downtown Corridor Meeting	How did you attend?	Meeting Code
Fidel	Calvillo	SETRAC	Downtown 10/3/2025	In person	Final Goodbye
Roderic	Moses	TIRR Memorial Hermann	Downtown 10/3/2025	In person	Final Goodbye
Kevin	Guerrero	The Harris Center	Downtown 10/3/2025	In person	Final Goodbye
Lisa	Valenzon	St. Joseph Medical Center	Downtown 10/3/2025	In person	Final Goodbye
Gisela	Cinta	COH MOPSHS	Downtown 10/3/2025	In person	Final Goodbye
Rosemary	Kaczmarski	HCA Texas Orthopedic Hospital	Downtown 10/3/2025	In person	Final Goodbye
Michael	Carrier	Memorial Hermann Southwest	Downtown 10/3/2025	In person	Final Goodbye
Michael	Olivier	Memorial Hermann *	Downtown 10/3/2025	In person	Final Goodbye
Ashlee	Thurman	Harris Health Ben Taub General	Downtown 10/3/2025	In person	Final Goodbye
Aaron Gabriel	Velasquez	Harris Health Ben Taub General	Downtown 10/3/2025	In person	Final Goodbye
Bryan	Campbell	UT- M. D. Anderson	Downtown 10/3/2025	In person	Final Goodbye
Kimberly	Hobson	HCPH	Downtown 10/3/2025	In person	Final Goodbye
Rodriguez	Garrett	Houston Health Department	Downtown 10/3/2025	In person	Final Goodbye
John	Wingate	Harris Health LBJ General	Downtown 10/3/2025	In person	Final Goodbye
Matthew	Kelly	Texas Children's Med Center	Downtown 10/3/2025	In person	Final Goodbye
Cynthia	Crespo-Bonaparte	Harris County Psychiatric Center and	Downtown 10/3/2025	In person	Final Goodbye
Mark	Champagne	UT- M. D. Anderson	Downtown 10/3/2025	In person	Final Goodbye