



**Downtown Corridor Minutes**  
SETRAC  
Conference Center  
Houston, Texas 77008  
August 1, 2025



**A. Call to Order**

Lisa Spivey called the meeting to order at 1:04 pm.

**B. Approval of Minutes (C101)**

Ms. Spivey requested review and approval of the April minutes. Carrie Cox (Texas Children's Hospital) made a motion to approve the minutes, Dazha Hawkins (Memorial Hermann Greater Heights) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

**C. New Business**

• **Radio Checks**

Ms. Spivey advised the Downtown Corridor radio checks have had very low participation numbers. She requested the corridor members go back to their facilities and contact the person in charge of the radio at their facility and ensure there are no issues. If there are issues, she asked that they contact her at [lisa.spivey@setrac.org](mailto:lisa.spivey@setrac.org) so SETRAC can troubleshoot and resolve the issue.

Ms. Spivey reported the WAVE app prices are increasing and SETRAC is looking at the overall expense, but SETRAC cannot justify the expense if the radio checks are not consistent. More information to come.

**D. HPP Capabilities Review**

• **Pulsar Update**

Ms. Spivey reported SETRAC is working with Jax Kincade to ensure everyone is on the system or working towards it, and Ms. Kincade is bringing on a couple of other representatives to assist with the process. Pulsara will be adding the international label for the World Cup in December when the teams are named. SETRAC (she and Timothy Chapman) will be conducting more Pulsara training for the ER staff to ensure they know and understand the MCI process. SETRAC will research having virtual or recorded training as well.

• **World Cup 2026**

Mr. Spivey reported there are more jurisdictional meetings being conducted along with EMS meetings. She reached out to the blood center for their contingency plans since Gulf Coast right next to NRG, so SETRAC will be working with them as things move forward. Ms. Spivey reminded the corridor members this event will be going on for 39 days straight. SETRAC is still looking into the plans, but CMOC will be activated (in-person, virtually, hybrid, etc.) especially on game days CMOC will be at full-capacity. SETRAC is also working on CMOC-101 classes as SETRAC will be asking partners to assist in staffing CMOC as our jurisdictional partners will be asking SETRAC staff to assist as their locations.

**E. EMTF Update**

Grant Kelley gave the following EMTF update:

**June –**

- EMTF had one activation as a severe weather prepositioning.

- EMTF MIST Course was held in San Antonio June 11<sup>th</sup> and 12<sup>th</sup>. EMTF 6 had 7 participants completed the course.
- The regional EMTF WLFS workgroup was held on June 25<sup>th</sup>. It was determined that bimonthly regional meetings should be held. Next meeting is Aug 19<sup>th</sup> for ALL Response elements.

#### July --

- 4<sup>th</sup> 2025 SEVERE Weather Flooding Activation continued to present.

#### August –

- Currently EMTF has a total of 112 active personnel providing force protection for TX task force SAR and boat teams.
- EMTF has 27 active personnel in the area of operation with 127 members that have participated from over 20 different agencies since the beginning of the event.
- August 19, 2025 EMTF will host a regional after-action review for the response during the normal scheduled workgroups.
- We have signed 3 new MOAs from the City of Seabrook EMS, Priority Ambulance Transfer and Central Emergency Services.
- Twenty nurses from SETX joined RN Strike Team and MMU Will be meeting with them at the Medical Center of SETX on 08.07.2025
- EMTF is looking to host courses and presentations that will benefit the entire region. If your agency has anything they would like to present at our regional EMTF workgroups, please reach out to Mr. Kelley at [grant.kelley@setrac.org](mailto:grant.kelley@setrac.org) as we would be happy to have you.

### F. Training and Exercise Update

The Training and Exercise Schedule was distributed to the corridor members and reviewed (*filed in the Downtown Corridor minutes binder*). Timothy Chapman highlighted the following:

- **CMOC-101 Training Classes** – SETRAC is working with the HEC for dates and they will be posted as soon possible. Attendees for these classes are being asked to have already had training in WebEOC and EMResource and have access to the platforms.
- **Decon Training** - This training is being set up and classes scheduled throughout the year at the SETRAC warehouse for the region. This will allow facilities to conduct their competencies for their annual refresher courses.
- **Regional Tabletops and Exercise** - The focus will be on testing medical countermeasures and hospital surge.
- **Supply Chain Integrity Survey** – This survey will be going out soon and Mr. Chapman asked the corridor members to be watching for it as it is due in November.
- **MGT-439 Pediatric Disaster Response Class** – This class is coming in November, and information will be posted to TEEEX as soon as a date and location are confirmed.

### G. Special Populations Update

Fidel Calvillo reported on the Special Populations activities as follows:

- Planning with local jurisdictions for upcoming Emergency Preparedness Bootcamps in our Region. June 24<sup>th</sup> in Montgomery County for West Corridor was held. Next bootcamp August 14 East Corridor (Baytown). Working with Brazoria County to schedule in September (South Corridor)
- Participated with local jurisdiction on emergency preparedness workshop for elected officials COH on June 26.

- Training dialysis clinics on the use of EMResource has been conducted.
- Providing SP presentations to community events and local committees.
- Continue to work with new facilities to be part of RHPC and provide emergency preparedness guidance.
- Reached out to the TDEM STEAR Rep to discuss the new STEAR online registration for LTCS and home health/hospice providers.
- New EMResource event for LTC/ALFs to provide facility and operational updates during an event. Working with Juvare to improve the event page.
- FSEDs meeting on July 17<sup>th</sup> to discuss FIFA WC regional plans and patient tracking.

## **H. Inventory Update**

*Deferred*

## **I. Partners Updates (C101)**

No other updates were provided to be added in the minutes. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at [roxie.ward@setrac.org](mailto:roxie.ward@setrac.org). This will ensure updates are documented accurately in the minutes.

## **I. Open Discussion/Other Business**

- **New SETRAC Board Members**  
SETRAC welcomes the new SETRAC Board members (listed below):  
Chair – Dr. Brent Kaziny (Texas Children’s Hospital)  
Vice Chair – Sterling Taylor (Houston Methodist)  
Officer At Large/RHPC Board Chair – Dr. Kevin Schulz
- **Downtown Corridor Meeting Locations**  
Ms. Spivey reminded the corridor members of the recent budget cut to the Hospital Preparedness Program (HPP) and stated SETRAC is going to cut back on expenses to continue serving partners, stakeholders, and the region without interruption. One of the cutbacks will be moving from this location (1111 North Loop West, Suite 160, Houston, TX 77008) to the SETRAC warehouse (5115 Rosslyn, Houston, TX 77018). Should this happen, SETRAC will be looking to the Downtown Corridor members to host meetings going forward. There was discussion and the corridor members agreed and were open to hosting, but parking was an issue for some facilities. Ms. Spivey stated SETRAC will reach out to some partners to see if they have any rooms available as well. She advised the next meeting would be in October and a location may be needed, but she will keep the corridor members posted.
- **EMResource Bed Reporting**  
Ms. Spivey reported the EMResource Bed Sync is where they take facilities’ bed availability from their API and therefore there will be no more manual reporting for bed availability reports. To date, there has only been one facility in the region to sign on, and she believes they are reaching out to the facilities’ IT Departments to get them signed on. If the facilities register now, the service is at no charge until 2028, after that there will probably be a cost involved.
- **EMS Wrist Bands**  
There was discussion regarding the EMS wrist band process and Ms. Spivey directed the corridor members to the SETRAC website under Pre-Hospital information where there is information outlining the process. SETRAC and the State’s recommendation is every patient, every time;

therefore, when the patient hits the ER doors a wristband should be administered if they do not already have one. In an MCI event, every patient should have a wristband. Each hospital should have a box of wristbands, but those who do not have a box of wristbands should contact Ms. Spivey at [lisa.spivey@setrac.org](mailto:lisa.spivey@setrac.org).

### **Adjournment**

There being no further business, Ms. Spivey adjourned the meeting at 2:25 pm. The next Downtown Corridor meeting is scheduled for Friday (October 3<sup>rd</sup>) in person at the SETRAC (1111 North Loop West, Suite 160, Houston, Texas 77008) in the conference center, followed by the 2026 Preparedness Coalition Symposium on October 15<sup>th</sup>-17<sup>th</sup> at the San Luis Convention Center in Galveston, TX.

**ATTENDEES:** Chris Andrews, Fann Frederick, Mark Champagne, Bryan Campbell, Ashlee Thurman, Solomon Guerrero, Brendan Sloan, Kim Hobson, Richard Dunn, Carrie Cox, Katie Linn, Michael Carrier, Dazha Hawkins, Katherine Samuel, Cynthia Crespo-Boneparte, Gisela Cinta, Michael Olivier, Danny Shine, Timothy Chapman, Aaron Velasquez, Lisa Spivey, Fidel Calvillo, Grant Kelley



Regional Healthcare Preparedness Coalition  
 Downtown Corridor Meeting  
 SETRAC  
 Houston, Texas 77008  
 August 1, 2025



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