



Downtown Corridor Minutes
SETRAC
Conference Center
Houston, Texas 77008
February 7, 2025



A. Call to Order

Michael Olivier called the meeting to order at 1:00 pm.

B. Approval of Minutes (C101)

Mr. Olivier requested review and approval of the December minutes. Michael Carrier (Memorial Hermann Southwest) made a motion to approve the minutes, the motion was seconded, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Generac – New State Initiative**

Evan Voss with Generac gave a brief presentation and overview of the generator program. He also answered questions from the corridor members at the end of his presentation. *(Presentation filed with the minutes binder.)*

D. HPP Capabilities Review

- **Pulsara Update**

Jax Kincade with Pulsara reported there was good overall participation in the MCI drill conducted last week. The drills will be sent out monthly and the goal of the drills is to practice how we enter and process information regarding an MCI event. Pulsara has training videos to assist, and she is available to answer questions and assist.

- **World Cup 2026**

Troy Erbentraut reported there is some concern about the influx of people coming into the area. The teams coming into each area will not be announced until December 2025 which changes the dynamic some until we know which teams will be in our area and how many fans will be following them and Fan-Fests will be held. The games will begin in June 2026 with the last game scheduled in Houston on July 4th which is also the 250th anniversary of America. Ms. Spivey recommended the corridor members watch the Netflix documentary “Last Attack on Wembley” to give examples of what can go wrong and help with lessons learned.

- **Quarterly Hospital Data Reporting Drill**

Ms. Spivey gave a brief overview of the instructions to the Quarterly Hospital Data Reporting Drill information and advised the document went out via the list serves earlier in the week *(data reporting document filed with the minutes binder)*.

E. EMTF Update

Mr. Erbentraut reported the EMTF update as follows:

- Grant Kelley is conducting an IDRU class in Cy-Fair today which is the second class held in our region.
- SETRAC received a shipment of EMTF radiological detection equipment which is a new component called the Radiological Response Unit (RRU).

- EMTF activated and deployed task force to California on an EMAC to provide force protection for the TIFMAS wildland fire response. The team spent four days traveling and fourteen days on the ground for the Palisades Wildfires. The EMTF sent one task force leader, four Medical Unit Leaders, four Wildland Paramedic Units and two ambulances. Many thanks to Humble Fire Rescue and Huffman Fire Department for deploying from EMTF 6.

F. Training and Exercise Update

The Training and Exercise Schedule was distributed to the corridor members and reviewed (*filed in the Downtown Corridor minutes binder*).

James Meaux reported technology trainings are available monthly (EMResource, WebEOC, etc.). CMOC-101 trainings are now available every two weeks between now and the regional exercise. Registration for these classes is on the SETRAC website under the “education tab” and complete the registration form. Timothy Chapman announced the functional tabletop exercises will be held during the March/April corridor meetings with the Downtown Corridor tabletop exercise scheduled for Friday, April 4th.

G. Special Populations Update

Fidel Calvillo reported on the Special Populations activities as follows:

- Winter storm Enzo response activities.
- Provided and AAR template for winter storm Enzo for facilities and agencies to assist with meeting their regulatory requirements.
- Continue to work with local jurisdiction on emergency preparedness workshop for elected officials.
- Upcoming training for dialysis clinics on the use of EMResource.
- Continue to work with new facilities to be part of RHPC and provide emergency preparedness guidance.

H. Inventory Update

Deferred

I. Partners Updates (C101)

Harris County Public Health reported on their upcoming exercises, monitoring of infectious illnesses, and the recent measles announcement. Danny Shine shared information regarding the NDMS MOU process.

No other updates were provided to be added in the minutes. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

I. Open Discussion/Other Business

• ENZO Winter Weather Response

Ms. Spivey stated she is very proud of the hospitals in the region for holding their own during the ENZO event. Everyone seemed to follow the city’s direction and stay put as well as dialysis centers seeing patients the day before the anticipated worst day should closures occur. She stated this made a huge difference and proves the region has come a long way from ten years ago. SETRAC had staff members at four EOC’s across the region for this event. SETRAC is working with Harris County and the City of Houston’s Mass Care to mitigate ongoing issues (shelters, oxygen, etc.).

- **ASPR Agreements**

Ms. Spivey reported the ASPR agreements have been extended for another year as they are working on wording at the federal level. The facilities will receive their agreement in April extending for another year.

- **WebEOC Review**

The City of Houston's WebEOC Administrator is discussing moving to Nexus which is the new and improved WebEOC. This has not been decided yet, but there are a lot of end users in the system so SETRAC will be sending out the hospital lists to each facility for review to be revised.

- **WAVE App Phones**

Ms. Spivey announced the WAVE app phones are going to be upgraded so those facilities with the WAVE app (indicated with a SETRAC tag) will be contacted to make the decision to continue with the app and have their phone upgraded or discontinue the using the app phone.

- **Texas Fusion Center**

The Texas Fusion Center contact information was shared with the corridor members in the event their facility is the target of a cyberattack. The Fusion Center's resources are available 24-hours and can assist in mitigating the situation.

Adjournment

There being no further business, Mr. Olivier adjourned the meeting at 1:59 pm. The next Downtown Corridor meeting is scheduled for Friday (April 4th) in-person at the SETRAC (1111 North Loop West, Suite 160, Houston, Texas 77008) in the conference center, and this meeting will be dedicated to the functional tabletop exercise.

ATTENDEES: Michael Olivier, Kevin Guerrero, Kim Hobson, Bryan Campbell, Danny Shine, Raymond Hall, Jana Vannoy, Jax Kincade, James Meaux, Santonio Hoke, Marcos Hidalgo, Michael Carrier, Kiva Maxwell, Fidel Calvillo, Richard Dunn, Ken Jamilosa, Sandy Stacy, Lisa Valenzon, Tim Chapman, Rosemary Kaczmariski, Erin Orzeck, Lisa Spivey, Katherine Samuel, Roxie Ward

DOWNTOWN CORRIDOR MEETING PARTICIPATION (2.7.20252)

First Name	Last Name	Choose your Corridor	Organization Name (Downtown)	Downtown Corridor Meeting	How did you attend?	Meeting Code
Katherine	Samuel	Downtown	SETRAC	Downtown 02/07/2025	In person	Enzo
Lisa	Spivey	Downtown	SETRAC	Downtown 02/07/2025	In person	Enzo
Erin	Orzeck	Downtown	InnerWisdom, Inc. eorzeck@innerwisdom.com; 10777 StellaLink Rd 77025	Downtown 02/07/2025	In person	Enzo
Rosemary	Kaczmarski	Downtown	HCA Texas Orthopedic Hospital	Downtown 02/07/2025	In person	Enzo
Lisa	Valenzon	Downtown	St. Joseph Medical Center	Downtown 02/07/2025	In person	Enzo
Fidel J	Calvillo	Downtown	SETRAC	Downtown 02/07/2025	In person	Enzo
Michael	Carrier	Downtown	Memorial Hermann Southwest	Downtown 02/07/2025	In person	Enzo
Santonio	Hoke	Downtown	Harris Healtg ACS	Downtown 02/07/2025	In person	Enzo
James	Meaux	Downtown	SETRAC	Downtown 02/07/2025	In person	Enzo
Jana	Vannoy	Downtown	Avenue 360 Health and Wellness	Downtown 02/07/2025	In person	Enzo
Raymond	Hall	Downtown	UT- M. D. Anderson	Downtown 02/07/2025	In person	Enzo
Danny	Shine	Downtown	Michael E. DeBakey VA Med Center	Downtown 02/07/2025	In person	Enzo
Kevin	Guerrero	Downtown	Neuropsychiatric Center - NPC	Downtown 02/07/2025	In person	Enzo
Kim	Hobson	Downtown	Harris County Public Health	Downtown 02/07/2025	In person	Enzo
Roxie	Ward	Downtown	SETRAC	Downtown 02/07/2025	In person	Enzo