



SETRAC Emergency Services Committee

Thursday, November 21, 2024
Virtual Meeting

Page 1 of 3

TOPIC	DISCUSSION/RECOMMENDATION	ACTION/FOLLOW-UP
Presenters: Melanie Aluotto Topic: Welcome and Introduction	Melanie Aluotto, SETRAC Director of Emergency Healthcare Services, welcomed and thanked everyone for joining the 1 st Emergency Services Committee meeting. Attendance will be tracked by going to Clinical Attendance Form – SETRAC . This is where you will also enter your code words. This is the first meeting, there are no previous minutes to approve.	The committee has no further recommendations
Presenter: Melanie Aluotto Topic: New Business ○ Introduction of SETRAC's EHS Team ○ Committee Purpose ○ Committee Members ○ Committee Leaders ○ Committee Schedule	Melanie introduced herself to the members. She also introduced the SETRAC team members, Merjani Garcia-Clinical Operations Coordinator and Grace Farquhar-Executive Projects Manager/Data Analyst. Melanie discussed the purpose of the committee and why this committee is needed and what SETRAC wants to accomplish by creating this committee. Melanie asked for suggestions on who else should attend these committee meetings and who needs to be represented at this meeting. There was a suggestion from the members for EMS Leadership and frontline team members and hospital operations to attend. Ed Nursing leader, ED Physician Leader and System Leader. Melanie stated her goal for this committee is to have all the hospitals represented in this committee as well as free standing facilities. Melanie discussed the required Committee Positions as per the SETRAC Bylaws: Physician Representative, Hospital Representative and EMS Representative. She shared a QR code for all that might be interested in these 3 positions, to apply. Melanie shared the 2025 meeting schedule with the members.	The committee has no further recommendations.
Presenter: Melanie Aluotto Topic: New Business ○ Top 3 Focus Items ○ Data Metrics ○ Data Definition	Melanie asked the members for feedback on 3 topics for this committee to work on. There was a suggestion on Behavioral Health patients in this region. SETRAC- Director or preparedness, Lisa Spivey spoke on mental health initiative that she is currently working on. She has a mental health work group that was just formed, and they are specifically working on mental health issues in the region. Other suggestions for this committee are working on MCI management, EMS wall times, and sharing best practices was also	The committee has no further recommendations.



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Page 2 of 3

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	suggested. Melanie asked the members, what metrics do they want to look at and how do they define it. She asked the question on what data are we looking into, such as stroke, behavioral health, trauma, etc. There was open discussion on data definitions and metrics that would be useful to this committee. There was discussion on a possibility of a SETRAC data repository for this committee. There was further discussion on this topic between the members.	
Presenter: Dudley Wait-Fort Bend County Topic: Best Practice Presentation Reducing Wall Times	Melanie informed the members we will have a best practice calendar in 2025 giving all the opportunity to share their facilities best practice. Melanie introduced this committee's first best practice presenter. Chief, Dudley Wait from Fort bend County EMS, presented on EMS Wall Times and hospital relationships. He talked about Solving problems through transparency and collaboration. Chief Wait showed slides and talked about Ambulance Patient Off-Load Time, EMS Wall Time, Ambulance Turnaround Time. Chief Dudley Wait reviewed and discussed GETAC EMS Wall Times White Paper, which he believes this committee should consider using as a road map. He talked about meetings with CEOs of their 5 primary hospitals. The goal was to build relationships, show them the EMS wall times, discuss concerns and ask for a commitment to attend EMS/hospital meetings. He showed slides and reviewed the wall time data with the members. He talked about the progress that was made. There were questions and open discussion between the members.	The committee has no further recommendations.
Presenter: Melanie Aluotto Topic: Best Practice Calendar 2025 schedule	Melanie informed the members of the best practice process. At each meeting at least one facility will present on their best practice. This is a great opportunity to share ideas and processes with other facilities.	The committee has no further recommendations
Topic: Open Discussion	There was no further discussion.	The committee has no further recommendations



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Page 3 of 3

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Adjourned/Next Meeting	There being no other items for discussion, the meeting was adjourned. Next meeting will be Thursday, January 16, 2025, at 1:00pm-3:00pm	Code Words Wall-time