



## North Corridor Minutes

September 13, 2023  
Pitser Garrison Civic Center  
601 N. 2<sup>nd</sup> Street  
Lufkin, Texas 75901



### Call to Order

Stephen Bennett called the meeting to order at 2:05 pm.

### Minutes (C101)

Mr. Bennett requested review of the July minutes. Jonathan Walker (Nacogdoches County EMS) made a motion to approve the minutes, Max Iguess (CHI St. Luke's Lufkin) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

### New Business

- **Texas Department of Emergency Management (TDEM) County Liaison Officers**  
Jon Clingaman (TDEM) gave an overview of the County Liaison Officers Program in each county and the new changes.
- **Oxygen Refill Station**  
Gary Litton reported in 2008 the RAC decided to use the Hospital Preparedness Program (HPP) funding to implement the oxygen refill station and had an agreement with Lufkin Memorial (now CHI) to house and operate the station and tie it into the tanks at the facility. Mr. Litton gave the corridor members an overview of the current obstacles and challenges, and after discussions with CHI and the current gas company (Air Gas) and reviewing the responsibilities placed on CHI to maintain the station, it has been decided the best solution is to not to continue with the oxygen refill station at CHI moving forward.  
  
The RAC has agreed to be responsible for keeping a cache of 50-100 oxygen bottles in the area and ensuring they are recertified, hydro-tested, and kept filled. The RAC is going to contract with an air gas company to keep the cache operational.

### HPP Capabilities Review (C101)

- **Drill Policies**  
Mr. Litton stated there was discussion at the RHPC Board meeting that there be policies in place for standard drills (WebEOC, EMTrack, EMResource, etc.). The drill criteria has not yet been pushed out, but there is a draft in place. Mr. Litton stated the criteria will be discussed at the November Board meeting, and he stated one of the important highlights is, only one person can answer for one facility (one person within a system may not respond for all facilities within the system).  
  
Mr. Litton gave a brief overview of the annual regional exercise advising this next year's exercise will bring CMOC to the corridors. There will be tables (pods) setup where the corridor members will be working through processes and CMOC will be in front of the room fully staffed. This will allow the corridor members to see what is trying to be accomplished from the CMOC level as the injects flow through system. He advised it would be a good idea for hospital leadership to attend this exercise to simulate the facilities' incident command.

### EMTF Update (C306)

Mr. Litton highlighted the EMFT trainings as outlined below (*filed with North Corridor minutes binder*).

#### Current Activations:

1. No current activations to report.

#### Past Activations:

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator

2. 5/19-5/21 - Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)
3. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
4. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

#### Training/Exercises/Meetings:

- Wildland Fire Teams
1. EMTF Training –
    - a. ASMT – June 13-14 (3 seats open)
    - b. 2<sup>nd</sup> Thursday of the Month – WebEOC trainings at 1400 & 1800
    - c. 4<sup>th</sup> Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
  2. Exercises –
    - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
    - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
    - c. CMOC – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
    - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023
  3. Meetings:
    - a. Galveston Hurricane Evacuation Meeting
    - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.
    - c. TMORT – meetings to discuss team status and prepare for training opportunities.
    - d. College Football Playoff meeting

#### New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email [Mikal.Orr@setrac.org](mailto:Mikal.Orr@setrac.org) to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email [support@strac.org](mailto:support@strac.org) to request one. Please CC [mikal.orr@setrac.org](mailto:mikal.orr@setrac.org) so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

#### **Training & Exercise (C104)**

The Training & Exercise Schedule was distributed to the corridor members and highlighted as follows below (*filed with North Corridor minutes binder*).

SETRAC conducted the Off the Grid Drill on the 21<sup>st</sup> of June 2023. The After Action report will be posted on the SETRAC website by the 1<sup>st</sup> of July 2023 for participating facilities/agencies to download. <https://www.setrac.org/after-action-reports/>

SETRAC will be hosting a HAM Radio 101 course on Thursday the 27<sup>th</sup> of July 2023 from 0900 -1500 at the SETRAC Conference Center, located at 1111 North Loop West Houston, Texas 77008. This course is open to both unlicensed and licensed amateur radio operators who want to learn! This class teaches you the basics of amateur radio operation. We will cover Radio basic operation, Frequencies and transmitting modes, Programming your

radio, Talk to a friend on a simplex channel, Talk over a repeater, Join a Houston Area Hospital EmComm Team, Connect and network with other operators.

### **Special Populations Update (C104)**

*Deferred*

### **Inventory (C104)**

*Deferred*

### **Partner Updates (C101)**

The partners discussed recent wins and lessons learned at their facilities/agencies. No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at [roxie.ward@setrac.org](mailto:roxie.ward@setrac.org). This will ensure updates are documented accurately in the minutes.

### **Open Discussion/Other Business**

No further business discussed.

### **Adjournment**

There being no further business or discussion, Mr. Bennett adjourned the meeting at 3:14 pm. The next North Corridor meeting is scheduled for Wednesday, November 8, 2023 at Nacogdoches Memorial Hospital (1204 N. Mound Street, Nacogdoches, Texas 75961).

**ATTENDEES:** Johnny Luman, Todd Squires, Sarah Adams, John Waller, Ken Jobe, Johnnie Perry, Nicholas Melendez, Clarisa Venegas, Jonathan Walker, Tara Triana, Justin Cude, Carrie Elda, Angela Rose, Scott Christopher, Jason Minchew, Max Iguess, Landin Meyer, Carmen Stuck, Clifton Flowers, Janay Yancey, Mike Mills, Tim Kramer, Kris Eastham, Jon Clingaman Jr., Seth Shrell, Wyatt Henderson, Sondra Williams, Carrie Cox, Gary Litton