



**East Corridor Minutes**  
September 15, 2023  
Chambers County West Annex  
10616 Eagle Drive  
Mont Belvieu, Texas 77580



**A. Call to Order**

Jeremy Way called the meeting to order at 1:07 pm.

**B. Minutes** (C101)

Ms. Worthen requested review and approval of the July minutes. Eddie Burleigh (Acadian) made a motion to approve the minutes, Kallyn McDaniel (Hardin County Health Services) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

**C. New Business**

- **Drill Policies**

Carrie Cox reviewed the upcoming drill policy with the corridor members which will be reviewed and voted on for approval at the next RHPC Board meeting (November 3<sup>rd</sup>).

- **Center for Domestic Preparedness (CDP)**

Mr. Way gave the corridor members an overview of the CDP training in Anniston, Alabama advising the center provides responders with knowledge to plan for, prevent, protect, respond to, and recover from chemical, biological, explosive, radiological, and/or other hazardous materials incidents. The CDP trains in diverse responder disciplines, such as Law Enforcement, Public Health, Emergency Management, etc. The training is free (airfare, transportation, boarding, meals, etc.). The only expense the facilities need to take care of is the attendee's time away from work. He asked anyone wanting to attend the training contact him at [jeremy.way@setrac.org](mailto:jeremy.way@setrac.org).

**D. HPP Capabilities Review**

*Deferred*

**E. EMTF Update**

Mr. Way highlighted the EMFT trainings as outlined below (*filed with East Corridor minutes binder*).

**Current Activations:**

1. No current activations to report.

**Past Activations:**

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
2. 5/19-5/21 - Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)
3. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
4. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

**Training/Exercises/Meetings:**

- Wildland Fire Teams

1. EMTF Training –
  - a. ASMT – June 13-14 (3 seats open)
  - b. 2<sup>nd</sup> Thursday of the Month – WebEOC trainings at 1400 & 1800
  - c. 4<sup>th</sup> Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
  - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
  - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
  - c. CMOC – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
  - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023
3. Meetings:
  - a. Galveston Hurricane Evacuation Meeting
  - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.
  - c. TMORT – meetings to discuss team status and prepare for training opportunities.
  - d. College Football Playoff meeting

#### New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email [Mikal.Orr@setrac.org](mailto:Mikal.Orr@setrac.org) to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email [support@strac.org](mailto:support@strac.org) to request one. Please CC [mikal.orr@setrac.org](mailto:mikal.orr@setrac.org) so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

## **F. Training and Exercise Update**

The Training & Exercise Schedule was distributed to the corridor members and highlighted as follows below (*filed with East Corridor minutes binder*).

Carrie Cox reminded the corridor members registration is still open for the pre-symposium training hosted by Sam Houston State University scheduled for November 24<sup>th</sup> at the San Luis Convention Center. She reported on the 2024 functional exercise advising there will be four locations (Port Arthur, Houston, The Woodlands, and Lufkin) to encourage coalition members to attend in person. This exercise will be different from past exercises as the incident command and CMOC staff will be in the room to give a “live” viewpoint of how the process works.

SETRAC conducted the Off the Grid Drill on the 21<sup>st</sup> of June 2023. The After Action report will be posted on the SETRAC website by the 1<sup>st</sup> of July 2023 for participating facilities/agencies to download. <https://www.setrac.org/after-action-reports/>

SETRAC will be hosting a HAM Radio 101 course on Thursday the 27<sup>th</sup> of July 2023 from 0900 -1500 at the SETRAC Conference Center, located at 1111 North Loop West Houston, Texas 77008. This course is open to both unlicensed and licensed amateur radio operators who want to learn! This class teaches you the basics of amateur radio operation. We will cover Radio basic operation, frequencies and transmitting modes, programming your radio, talk to a friend on a simplex channel, talk over a repeater, join a Houston Area Hospital EmComm Team, Connect and network with other operators.

Mr. Way announced he is working with Valero, and they have agreed to pay Honeywell to bring their HF asset truck in for a training workshop on October 11<sup>th</sup> and 12<sup>th</sup>.

### **G. Special Populations Update (C101)**

Fidel Calvillo highlighted some items in the Special Populations update as outlined below (*filed with East Corridor minutes binder*).

Emergency Preparedness Bootcamps have been completed for all Corridors meeting grant requirement;  
Continue to on board new facilities into the Coalition;  
Providing guidance and SETRAC training to new facility administrators;  
September and October SETRAC will participate with HHSC Annual Provider meetings;

End of the Year Survey is being developed and finalized and to be distribute to Special Populations Stakeholders in late September. This will collect the latest information from our stakeholders and assist with planning for this year's initiatives.

REMINDER, we have our annual upcoming Symposium and a LTC speaker presenting lessons learned during a hurricane evacuation.

UTMB Respiratory Trainings will be held at the SETRAC Conference Center September 8th, 22nd, and 29<sup>th</sup>. Please contact Fidel if you would like to register.

There was discussion regarding dialysis centers and the importance of the facilities having a good contact with Public Works.

### **H. Inventory Update**

Mr. Way announced Philip Cutler has been promoted to the SETRAC Logistics Manager since Kyle Ericksen's departure. The RCV-Q communications vehicle is being revamped and there are three MMUs being stocked and prepared for deployment.

### **I. Partner Updates**

There was in-depth discussion regarding recent wins, events, and lessons learned by the facilities/agencies. No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at [roxie.ward@setrac.org](mailto:roxie.ward@setrac.org). This will ensure updates are documented accurately in the minutes.

### **J. Other Business**

- **Preparedness Coalition Symposium**

The 14<sup>th</sup> annual symposium is coming up on October 25<sup>th</sup>-27<sup>th</sup> with the poolside reception on Wednesday evening (10/25) and the beach party on Thursday evening (10/26) with Bag of Donuts band playing again this year.

### **Adjournment**

Ms. Worthen requested a motion for adjournment. There was a motion made, the motion was seconded, and the corridor members upheld the motion. The meeting was adjourned at 2:23 pm. The next East

Corridor meeting is scheduled for Friday (November 10<sup>th</sup>) from 1:00 to 3:00 pm with the location to be announced as soon as possible.

**ATTENDEES:** Thomas Wilbur, Carrie Cox, Lydia Worthen, Kevin Crump, Susie Razo, Melissa Brodie, Blake Jackson, Trey Frankovich, Rayshell Threadgill, Kris Barnes, Eddie Burleigh, Calvin Bynum, Adam Revia, Madison Gonzalez, Kera Thomas, Kallyn McDaniel, Larry MacNeil, Malinda Albritton, Kevin Hunt, Sam Marrero, Marth Simien, Fidel Calvillo, Jeremy Way