



South Corridor Minutes
July 21, 2023
City of Wharton Community Center
2010 North Fulton
Wharton, Texas 77488
1:00-3:00 PM



A. Call to Order

Lisa Spivey called the meeting to order at 1:04 pm.

B. Minutes (C101)

Ms. Spivey requested review of the May minutes. Dawn Wood (Houston Methodist Sugar Land) made a motion to approve the minutes, Joshua Laslie (Oak Bend Medical Center) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

• **Texas Children’s Hospital West Campus Decon Event**

In Chelsia Elmore’s absence, Ms. Spivey gave a brief overview of the Texas Children’s Hospital West Campus decontamination event on June 24th and deferred the presentation to the next meeting.

• **South Corridor Co-Chair Nominations**

Ms. Spivey announced Gabe Lavine is no longer with Fort Bend County OEM as he has taken a new position with the State of Arizona. With his departure, this leaves the South Corridor co-chair position vacant and ready to fill. Ms. Spivey explained the position responsibilities to the corridor members and stated she will be sending out a nomination email shortly.

• **Stahlman Park After Action Report Review**

Deferred

D. HPP Capabilities Review

• **Hazardous Vulnerability Assessment (HVA)**

Ms. Spivey thanked the facilities for submitting their HVAs. To help avoid confusion, she went over “how to complete” an HVA with the corridor members. She covered the top vulnerabilities as follows; active shooter/workplace violence, cyber security, hurricanes, and IT outages.

E. EMTF Update

Ms. Spivey highlighted some of the items in the EMTF update as listed below (*filed with South Corridor minutes binder*).

Training/Exercises/Meetings:

1. EMTF Training –

a. ASMT – June 13-14

b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800 (May training will be held June 1st at same time).

- c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members) (May training will be held June 1st at same time).
2. Exercises –
 - a. Ft. Bend County FSE with the ISD. MPV 6-03 participated.
3. Meetings:
 - a. EMTF Workgroup Meetings – 7/25 & 9/25 in San Antonio at STRAC.

New/Future Business:

1. MPV 602 1.5 upgrades complete 5/15/23 – unit back in service.
2. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
3. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
4. SETRAC has transitioned from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

F. Training and Exercise

Carrie Cox reviewed highlights from the Training and Exercise Schedule distributed to the corridor members (*filed with the South Corridor minutes binder*). She thanked the corridor members who attended the recent MGT-341 (Disaster Preparedness for Healthcare Organizations within the Community Infrastructure) 16-hour course. The course went well, and Ms. Cox will see about having FEMA conduct the course on a yearly basis.

SETRAC is partnering with Sam Houston State University for the pre-symposium training this year. Attendees will receive a certificate from Sam Houston State University once completing the Homeland Security for Healthcare course on Tuesday (October 24th). The registration fee is \$100 with limited seats (65 seats).

CMOC 101 is being offered on August 2nd, September 28th, and October 4th for CMOC on-call facilities. The September class will be held at the Fort Bend EOC. Technology training is held every month virtually via Zoom. Facilities/agencies that would like this training at your facility can contact Ms. Cox at carrie.cox@setrac.org. Classes are offered for night shifts employees as well, but these classes need to be scheduled.

G. Special Populations Update (C101)

Fidel Calvillo highlighted some items in the Special Populations update as outlined below (*filed with South Corridor minutes binder*).

Our Emergency Preparedness Bootcamps have been held in Texas city for our South Corridor area; in Lufkin for our North Corridor; Houston for our Downtown Corridor; and in Port Arthur for our East Corridor. There have been 149 attendees for our bootcamps to date. One of the final two bootcamps for our hurricane season has been scheduled on August 1st in Lake Jackson (Civic Center). The registration information has been shared with our stakeholders.

Ongoing Activities:

We continue to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (fidel.calvillo@setrac.org).

Boot camp planning continuing for one final bootcamp (West Corridor) to be held in August or September.

Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

Trainings:

Emergency Preparedness Boot Camp August 1st in Lake Jackson.

EMResource trainings continue to be offered in person throughout the region.

SETRAC Emergency Preparedness overview available to facility personnel.

H. Inventory Update

Deferred – No update.

I. Partners Updates (C101)

There was in-depth discussion as the corridor members gave updates on their recent wins, lessons learned, and best practices from current events/incidents.

No other partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **September Meeting Location**

Dawn Wood (Houston Methodist Sugar Land) stated she would check with their Sugar Land and Clear Lake facilities to see if there were any open meeting spaces for the September meeting.

Adjournment

There being no further business or discussion, Michael Nixon adjourned the meeting 2:12 pm. The next in-person South Corridor meeting is scheduled for Friday (September 8th) with the location to be announced.

ATTENDEES: Lisa Spivey, Christy Gonzales, Carrie Cox, Tammy Sanderson, Cheri Cox, Kim Kethan, Joshua Laslie, Mistan Schmidt, Julie Matson, Dawn Wood, Trey Frankovich, Leigh Sanders, R. Zamora, John Alvarez, Jonathan House, Mike Nixon, Fidel Calvillo, Roxie Ward