



RHPC Board Meeting
July 7, 2023
SETRAC Conference Center
1111 North Loop West, Suite 160
Houston, Texas 77008



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:31 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Tonic Carnie	Michael Olivier
Gabriella Lopez	Kevin Schulz
Allyson Lambert	Mark Sloan
(on behalf of Tom Munoz)	Lydia Worthen
Michael Nixon	

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the June minutes. Adam Lee (Memorial Hermann System) made a motion to approve the minutes as written, Elizabeth Rothrock (St. Joseph Medical Center) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **Jeep Weekend Presentation**

Doug Saunders (Galveston County Emergency Services District 2) provided a detailed overview of the response to the Jeep Weekend event on May 25th-26th (*presentation filed in the RHPC Board minutes binder*).

- **WebEOC Update**

Allyson Lambert (City of Houston/WebEOC Administrator) presented the recent WebEOC updates to the coalition members outlining the new features (*presentation filed in the RHPC Board minutes binder*).

- **Texas Children's Hospital West Campus Decon Event**

Chelsia Elmore (Texas Children's Hospital Director of Organizational Resilience) gave a brief overview of the June 24th TCH West Campos decontamination event involving a chlorine spill at a local pool. Fourteen pediatric patients and parents presented to the TCH West Campus Emergency Department. TCH called in more staff and contacted SETRAC to assist with the decontamination process. TCH successfully decontaminated the patients and their parents, and the Maintenance Department was instructed on how to properly clean the decontamination area. One of the lessons learned was TCH does not carry adult size gowns and ended up using three gowns per parent. SETRAC was a huge support as most of the staff on duty were new employees (a year or less) and did not have decontamination training; therefore, TCH is reevaluating their decon training and how often the classes will be conducted.

Lori Upton reminded the coalition members that SETRAC offers decon training by contacting exercise@setrac.org to schedule a class.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Ms. Spivey highlighted some of the items in Fidel Calvillo's update as listed below (*filed with RHPC Board minutes binder*).

Our Emergency Preparedness Bootcamps have been held in Texas city for our South Corridor area; in Lufkin for our North Corridor; Houston for our Downtown Corridor; and in Port Arthur for our East Corridor. There have been 149 attendees for our bootcamps to date. One of the final two bootcamps for our hurricane season has been scheduled on August 1st in Lake Jackson (Civic Center). The registration information has been shared with our stakeholders.

Ongoing Activities: SETRAC continues to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (Fidel).

Boot camp planning continuing for one final bootcamp (West Corridor) to be held in August or September.

Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

Trainings: Emergency Preparedness Boot Camp August 1st in Lake Jackson

EMResource trainings continue to be offered in person throughout the region.

SETRAC Emergency Preparedness overview available to facility personnel.

For more information, please contact Fidel Calvillo at fidel.calvillo@setrac.org.

Training and Exercise Update (C104)

The July Training and Exercise Schedule was distributed to the coalition members (*copy filed with RHPC Board minutes binder*). Carrie Cox thanked the coalition members for inviting SETRAC to their exercises. She stated it is good to see everyone conducting exercises and SETRAC is always ready to help and support where and when needed. She announced MGT-341 (Disaster Preparedness for Healthcare Organizations) is scheduled for July 18th and 19th at SETRAC. CMOC 101 registration is open with two classes completed and three coming up on August 2nd, September 28th, and October 4th (seats are limited with twenty per class). The Off the Grid drill was completed last week with the After Action Report posted on the SETRAC website. The next technology training is scheduled for July 17th via Zoom meeting. EMResource training continues to be held online; however, special classes can be scheduled by emailing requests to exercise@setrac.org.

EMTF Update (C104)

Ms. Spivey highlighted some of the items in Mikal Orr's EMTF update as listed below (*filed with RHPC Board minutes binder*).

Current Activations:

1. No current activations to report.

Past Activations:

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
2. 5/19-5/21 - Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)
3. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
4. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

Training/Exercises/Meetings:

1. EMTF Training –
 - a. ASMT – June 13-14 (3 seats open)
 - b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800
 - c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)

- b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - c. CMOG – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
 - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023
3. Meetings:
- a. Galveston Hurricane Evacuation Meeting
 - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.
 - c. TMORT – meetings to discuss team status and prepare for training opportunities.
 - d. College Football Playoff meeting

New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

Inventory Update (C104)

Ms. Spivey reported Kyle Ericksen is on his way to Fort Worth to pickup RCV-Q so there is no inventory update today. She took the opportunity to report the Hazardous Vulnerability Assessment (HVA) is complete. Out of 152 facilities, fifty-two percent of the facilities submitted their HVAs, and she thanked the coalition members for their submissions. Ms. Spivey gave an update of the highest risks across 25 counties: hazardous materials 19%, workplace violence 24%, hurricane 34%, and pandemic 32%, IT system failure 26%, communications/telephone failure 26%, supply chain shortages 25%.

Participation letters are being prepared and will be going out next week.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie stated there have not been any applications submitted and she encouraged the coalition members to go to the SETRAC website and begin completing an application to recognize the good work their facilities have done this past year. Applications are due by August 31st.

Symposium Planning (C101)

Lisa Spivey reported symposium planning is going well. There are still a few spots available in the breakout sessions and keynote speakers. A speaker from New Zealand will be joining us this year to present on the volcano event. There are approximately fifteen guests coming from the Island of Samoa as well. She encouraged the coalition members to send any suggestions they may have for presentations to her attention at lori.upton@setrac.org or to Ms. Spivey at lisa.spivey@setrac.org.

Clinical Advisory Committee (C101)

Deferred

Corridor Updates (C101)

Downtown Corridor – Ashlee Thurman reported the Downtown Corridor has not had a meeting since the last board meeting; however, their radio checks remain consistent, and some facilities are in the process of purchasing their 800-megahertz radios. The next meeting is scheduled for August 4th and will be held at the City of Houston OEM.

South Corridor – Christy Gonzales reported the next South Corridor meeting is scheduled for July 21st at the City of Wharton Community Center.

East Corridor – Lydia Worthen reported the next East Corridor is scheduled for next Friday (July 14th) at Hardin County Health Services in Kountze. The East Corridor Boot Camp was well attended with good participation.

North Corridor – Gary Litton reported the North Corridor met for an in-person meeting on May 10th at Woodland Heights Medical Center in Lufkin where the members went through a CMOC 101 basic review. The next meeting is scheduled for July 12th from 2:00 to 3:30 pm at CHI St. Luke’s Health Memorial Hospital in Livingston where Geoff McKeel with Texas Children’s Hospital will be presenting on their West Campus decontamination event.

West Corridor – Dena Daniel reported the West Corridor met on May 26th at Memorial Hermann The Woodlands where James Meaux (DSHS Region 6/5 South) presented on the closed pod process and their plans. The next meeting is scheduled for July 28th at Memorial Hermann Memorial City, and one of the items up on the agenda is to review the region’s HVAs. The July radio check percentage is up to 57% which is an 11% increase from the June radio check.

Partner Updates (C101)

Public Health

DSHS 6/5 South – Justin Woodard gave a brief update on the recent fungal meningitis incident deriving from epidural procedures in Mexico.

Harris County Public Health – Kim Hobson reported HCPH is gearing up for their internal exercise on shelter assistance. She advised the coalition members there are a few open positions in the Public Health Preparedness and Response Division.

Houston Health Department – John Fleming reported the HHD TB Lab and TB Control Bureau are working to address current unexplained shortages of INH (isoniazid), rifampin, and potentially other TB drugs. This lack of availability of primary treatment drug(s) is requiring our TB Lab to coordinate sensitivity and susceptibility (resistance) testing with CDC Lab to identify appropriate courses of treatment (i.e. more lab work than usual and different drug combos than routine) for TB patients. The added drug sensitivity and susceptibility work-up is identifying more cases of multi-drug resistant TB. Additionally, the HHD TB Control Bureau is shifting more TB patients from Directly Observed Therapy (DOT) to Video Observed Therapy (VOT) due to limited resources and for efficiency gains.

OEM

City of Houston OEM – Tom Munoz reported they are preparing for both the Pride Parade on June 24th and Freedom Over Texas on July 4th. COH/OEM also participated in the recent TDEM exercise.

Harris County OEM – Mark Sloan reminded the coalition members hurricane season is here and we already have a named storm in the Gulf heading towards Cuba. He urged everyone to stay watchful and prepared.

EMS

SETRAC – No current update.

Other Partners

No further updates.

Open Discussion/Other

Letter of Participation

Ms. Upton asked the coalition members if they would like to receive a “Letter of Participation” stating proof of participation in the regional coalition for Joint Commission surveys. The coalition members were in unanimous agreement the participation letter would be very helpful. Ms. Upton stated SETRAC will begin this process at the beginning of the new fiscal year (July 1, 2023).

Adjourn

There being no further business or discussion, Jenny Pfannes (Memorial Hermann Health System) made a motion to adjourn the meeting, Elizabeth Rothrock (St. Joseph Medical Center) seconded the motion, and Dr. Schulz adjourned the at 2:39 pm. The RHPC coalition members attending the 2023 Preparedness Coalition Symposium at the San Luis Convention Center in Galveston, Texas on October 25th–27th will receive the October meeting participation credit. The next RHPC Board meeting is scheduled for November 3rd at SETRAC (1111 North Loop West, Suite 160, Houston, Texas 77008) in the conference center.

Attendees

Ashlee Thurman, Chelsia Elmore, Jenny Pfannes, Elizabeth Rothrock, Allyson Lambert, Katie Linn, Doug Saunders, Austen McMillin, Aaron Velasquez, Rachael Aldape, Jackeline Cervantes, Rosemary Koczmarsky, Kim Kathan, Richard, Herrera, Keith LaChance, Santonio Hoke, Lori Upton, Scott Reeves, Christy Gonzales, Trey Frankovich, Eric Frebolt, Renee Ford, Carrie Cox, Adam Lee, Kristopher Barnes, Marilyn Booker Charles Brockett, Toni Carnie, Kent Cavender, Dena Daniel, John Gomolka, Melanie Graves, Kevin Hunt, Denis Hyams, Michael Jaquez, Sherri Jeffery, Superion Johnson, Joshua Laslie, Johnny Luman, Evelyn Locklin, Bonnie Macius, Corie Marquez, Mike Mastrangelo, Sean McCrackin, Michael Nixon, Jesus Pedroza, Scott Reeves, Allison Reimers, Tammy Sanderson, Glenda Self, Vicki Tarnow, Christina Watkins, Thomas Wilbur, Dawn Wood