



RHPC Board Meeting
June 2, 2023
SETRAC Conference Center
1111 North Loop West, Suite 160
Houston, Texas 77008



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:30 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Stephen Bennett	Tom Munoz
Toni Carnie	Michael Olivier
John Fleming	Kevin Schulz
Kevin Herrington	Mark Sloan
Gabriella Lopez	Lydia Worthen

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the May minutes. Michael Olivier (Memorial Hermann TMC) made a motion to approve the minutes as written, Elizabeth Rothrock (St. Joseph Medical Center) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **Hazardous Vulnerability Assessment (HVA) Updates**

Lisa Spivey (SETRAC) reviewed the recent changes made to the HVA form with the coalition members. The due date for facilities to submit their HVAs to Ms. Spivey at lisa.spivey@setrac.org is July 3rd.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Ms. Spivey reported SETRAC held a boot camp in Lufkin on May 23rd with good participation. She announced the City of Houston and Harris County OEM are coming together to host a boot camp on June 14th, and a second boot camp will be held in Beaumont on June 28th. For more information, please contact Fidel Calvillo at fidel.calvillo@setrac.org.

Training and Exercise Update (C104)

The June Training and Exercise Schedule was distributed to the coalition members (*copy filed with RHPC Board minutes binder*). Carrie Cox reported most of the spring exercises have been completed. Registration is open for CMOC-101 Training. CMOC-101 covers the basics of what it looks like to work in a real-world activation in the CMOC and allows participants both didactic and hands-on learning opportunities. The MGT-341 class is coming up and there is a waiting list for this class, therefore Ms. Cox requested the coalition members registered for the class check their calendars to ensure they are able to attend. A WebEOC drill was conducted at night this week and, after receiving feedback it has been determined that these drills are not needed for the night shift and will no longer be conducted at night.

John Wingate announced SETRAC is hosting another HAM in a Day training on Wednesday, June 7th, for individuals to prepare for and take the FCC exam to obtain their Radio Operator License. EMResource training continues to be held online; however, special classes can be scheduled by emailing requests to exercise@setrac.org.

EMTF Update (C104)

Ms. Spivey highlighted some of the items in Mikal Orr's EMTF update as listed below (*filed with RHPC Board minutes binder*).

Current Activations:

1. Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)

Past Activations:

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
2. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
3. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

Training/Exercises/Meetings:

1. EMTF Training –
 - a. ASMT – June 13-14 (3 seats open)
 - b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800
 - c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - c. CMOG – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
 - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023
3. Meetings:
 - a. Galveston Hurricane Evacuation Meeting
 - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.
 - c. TMORT – meetings to discuss team status and prepare for training opportunities.
 - d. College Football Playoff meeting

New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency's leadership and some individual EMTF members.

Inventory Update (C104)

Ms. Spivey highlighted some of the items in Kyle Ericksen's Inventory update as listed below (*filed with RHPC Board minutes binder*).

- The TDEM Strategic PPE Stockpile Workgroup has picked back up. It will be a very slow process to determine the feasibility of the project, but Kyle Ericksen (SETRAC) will update as he has more information.
- SETRAC is actively working towards a new inventory tracking software that will streamline accountability for both the facilities and moving forward.
- SETRAC has recently supported the Iron Man Triathlon in the Woodlands, an Asset Showcase in Nacogdoches, and the Final Four NCAA Basketball Tournament
- If any agency or facility would like a tour of the SETRAC Warehouse to have a better understanding of the assets and resources we are able to provide, please contact Mr. Ericksen at kyle.ericksen@setrac.org.
- If a corridor feels that it would benefit from an Asset Showcase in their region, SETRAC would be happy to coordinate a day to provide the opportunity for partnering agencies to walk through our assets and learn more about our capabilities.
- For any training or planned event that you would like SETRAC to bring assets or resources to, please complete the “Non-Emergency Asset Request Form” on the SETRAC website and, as long as there is no real-world conflict, SETRAC will do their best to support your request.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie reported the Award of Excellence documents can be found on the SETRAC website and are ready to complete and submit by August 31st. Dr. Schulz encouraged the facilities/agencies to apply to show all their achievements and excellent work throughout the year.

Symposium Planning (C101)

Lori Upton reported symposium planning is underway and registration is open. The dates for the symposium are October 25th-27th at the San Luis Resort in Galveston. The Hilton room block is sold out but there are a few rooms available in the San Luis Resort room block. Call for Speakers has gone out and she encouraged the corridor members to send any suggestions they may have for presentations to her attention at lori.upton@setrac.org or to Ms. Spivey at lisa.spivey@setrac.org.

Clinical Advisory Committee (C101)

Deferred

Corridor Updates (C101)

Downtown Corridor – Michael Olivier reported the next meeting is scheduled for July 7th where the members will attend the RHPC Board meeting in lieu of the Downtown Corridor meeting. Following this meeting, the next in-person Downtown Corridor meeting is scheduled for August 4th at the City of Houston OEM.

South Corridor – Jeremy Way reported the South Corridor met on May 19th at Memorial Hermann Sugar Land. The next meeting is scheduled for July 21st.

East Corridor – Lydia Worthen reported the East Corridor met on May 12th at Jack Hartel County Bldg. in Liberty County where Doug Kramer (National Weather Service) presented on hurricane season. The next meeting is scheduled for July 14th at Hardin County Health Services in Kountze.

North Corridor – Stephen Bennett reported the North Corridor met for an in-person meeting on May 10th at Woodland Heights Affinity Center in Lufkin where the members reviewed the details of the Radiological Tabletop Exercise. The next meeting is scheduled for July 12th from 2:00 to 3:30 pm at CHI St. Luke’s Health Memorial Hospital in Livingston.

West Corridor – Gabriella Lopez reported the West Corridor met on May 26th at Memorial Hermann The Woodlands where James Meaux (DSHS Region 6/5 South) presented on the closed pod process and their plans. The next meeting is scheduled for July 28th at Memorial Hermann Memorial City

Partner Updates (C101)

Public Health

DSHS 6/5 South – Justin Woodard gave a brief update on the recent fungal meningitis incident deriving from epidural procedures in Mexico.

Harris County Public Health – Kim Hobson reported HCPH is gearing up for their internal exercise on shelter assistance. She advised the coalition members there are a few open positions in the Public Health Preparedness and Response Division.

Houston Health Department – John Fleming reported the HHD TB Lab and TB Control Bureau are working to address current unexplained shortages of INH (isoniazid), rifampin, and potentially other TB drugs. This lack of availability of primary treatment drug(s) is requiring our TB Lab to coordinate sensitivity and susceptibility (resistance) testing with CDC Lab to identify appropriate courses of treatment (i.e. more lab work than usual and different drug combos than routine) for TB patients. The added drug sensitivity and susceptibility work-up is identifying more cases of multi-drug resistant TB. Additionally, the HHD TB Control Bureau is shifting more TB patients from Directly Observed Therapy (DOT) to Video Observed Therapy (VOT) due to limited resources and for efficiency gains.

OEM

City of Houston OEM – Tom Munoz reported they are preparing for both the Pride Parade on June 24th and Freedom Over Texas on July 4th. COH/OEM also participated in the recent TDEM exercise.

Harris County OEM – Mark Sloan reminded the coalition members hurricane season is here and we already have a named storm in the Gulf heading towards Cuba. He urged everyone to stay watchful and prepared.

EMS

SETRAC – No current update.

Other Partners

No further updates.

Open Discussion/Other

Letter of Participation

Ms. Upton asked the coalition members if they would like to receive a “Letter of Participation” stating proof of participation in the regional coalition for Joint Commission surveys. The coalition members were in unanimous agreement the participation letter would be very helpful. Ms. Upton stated SETRAC will begin this process at the beginning of the new fiscal year (July 1, 2023).

Adjourn

There being no further business or discussion, Adam Lee (Memorial Hermann System) made a motion to adjourn the meeting, Michael Olivier (Memorial Hermann TMC) seconded the motion, and Dr. Schulz adjourned the at 2:03 pm. The next RHPC Board meeting is scheduled for July 7th in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

Attendees

Scott Reeves, Sandra Sands-Arnaez, Katie Linn, Jenny Pfannes, Michael Olivier, Gabbie Lopez, Kim Hobson, Elizabeth Rothrock, Cassidy Werts, Cynthia Crespo-Bonaparte, Shafali Patel, Mike Mastrangelo, Kat Samuel, Santonio Hoke, Roderic Moses, Mike Jaquez, John Fleming, Aaron Velasquez, Denis Hyams, Stephen Bennett, Kevin Herrington, Tom Munoz, Mark Sloan, Kevin Schulz, Toni Carnie, Lydia Worthen, Marilyn Booker, Lasandra Brown, Ken Cavender, Dena Daniel, Christy Gonzales, Jonathan House, Robert Jackson, Paul James, Evelyn Locklin, Amy Lopez, Johnny Luman, Bonnie Macius, Corie Marquez, Nancy Mathew, Sean McCrackin, Cathy Muscat, Tanya Phillips, Kord Quintero, Allison Reimers, Tammy Sanderson, Savanna Smith, Glenda Self, Dawnna Stemmer, Superior Johnson, Vicki Tarnow, Ashlee Thurman, Tyler Tipton, Joshua Vaught, Christina Watkins, Dawn Wood