



## North Corridor Minutes

July 12, 2023

CHI St. Luke's

Health Memorial Hospital

1717 US-59 Loop N.

Livingston, TX 77351



### Call to Order

Stephen Bennett called the meeting to order at 2:14 pm.

### Minutes (C101)

Mr. Bennett requested review of the May minutes. Carrie Elder (Allegiance EMS) made a motion to approve the minutes, Johnny Luman (Sabine County Hospital) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

### New Business

- **Texas Children's Hospital Decon Event Presentation**

Geoffrey McKeel gave a brief overview of the June 24<sup>th</sup> TCH West Campus decontamination event involving a chlorine spill at a local pool. Fourteen pediatric patients and parents presented to the TCH West Campus Emergency Department. TCH called in more staff and contacted SETRAC to assist with the decontamination process. TCH successfully decontaminated the patients and their parents, and the Maintenance Department was instructed on how to properly clean the decontamination area. Mr. McKeel shared some of the lessons learned regarding situational awareness and training.

- **Emergency Management Survey Overview**

Jason Minchew provided an overview of CHI's recent Joint Commission survey. His overview provided attendees recent changes to the surveying process along with new expectations of the whole hospital approach to the emergency management program.

### HPP Capabilities Review (C101)

- **Hazardous Vulnerability Assessment (HVA)**

Gary Litton announced the North Corridor completed and submitted their HVAs at 100%. SETRAC takes the HVAs and collaborates them into one report for the TSA-H region to show the state what top and bottom vulnerabilities are indicated. This process is also done for TSA-Q and TSA-R which pulls together the vulnerabilities for the 25-region area to help plan for training and exercises classes.

### EMTF Update (C306)

Mr. Litton highlighted the EMFT trainings as outlined below (*filed with North Corridor minutes binder*).

#### Training/Exercises/Meetings:

1. EMTF Training –
  - a. ASMT – June 13-14
  - b. 2<sup>nd</sup> Thursday of the Month – WebEOC trainings at 1400 & 1800 (May training will be held June 1<sup>st</sup> at same time)
  - c. 4<sup>th</sup> Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members) (May training will be held June 1<sup>st</sup> at same time)
2. Exercises –
  - a. Ft. Bend County FSE with the ISD. MPV 6-03 participated.
3. Meetings:

- a. EMTF Workgroup Meetings – 7/25 & 9/25 in San Antonio at STRAC

#### New/Future Business:

1. MPV 602 1.5 upgrades complete 5/15/23 – unit back in service.
2. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email [Mikal.Orr@setrac.org](mailto:Mikal.Orr@setrac.org) to receive the link.
3. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email [support@strac.org](mailto:support@strac.org) to request one. Please CC [mikal.orr@setrac.org](mailto:mikal.orr@setrac.org) so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
4. SETRAC has transitioned from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

#### **Training and Exercise (C104)**

John Wingate distributed the Training and Exercise schedule (*filed with North Corridor minutes binder*) and highlighted HAM radio training and Off the Grid drills. Mr. Litton reported the TEEX MGT-341 (Disaster Preparedness for Healthcare Organizations Within the Community Infrastructure) is scheduled for next week (July 18<sup>th</sup> & 19<sup>th</sup>) at SETRAC.

#### **Special Populations (C104)**

Fidel Calvillo highlighted the boot camps as outlined below (*filed with North Corridor minutes binder*). Mr. Litton reminded the corridor members that the nursing homes and special populations facilities/agencies took a big hit during COVID and have been somewhat disengaged. Some of our biggest gaps during incidents are our nursing homes. He asked the corridor members to share Mr. Calvillo’s contact information with any facilities/agencies needing assistance and he will reach out to see if he can assist.

The Emergency Preparedness Bootcamps have been held in Texas city for our South Corridor area; in Lufkin for our North Corridor; Houston for our Downtown Corridor; and in Port Arthur for our East Corridor. There have been 149 attendees for our bootcamps to date. One of the final two bootcamps for our hurricane season has been scheduled on August 1<sup>st</sup> in Lake Jackson (Civic Center). The registration information has been shared with our stakeholders.

#### Ongoing Activities:

SETRAC continues to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (Fidel).

Boot camp planning continuing for one final bootcamp (West Corridor) to be held in August or September.

Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

#### Trainings:

Emergency Preparedness Boot Camp August 1<sup>st</sup> in Lake Jackson.

EMResource trainings continue to be offered in person throughout the region.

SETRAC Emergency Preparedness overview available to facility personnel.

#### **Inventory (C104)**

Mr. Litton reported the North Corridor inventory is complete.

#### **Partner Updates (C101)**

The partners discussed recent wins and lessons learned at their facilities/agencies. No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at [roxie.ward@setrac.org](mailto:roxie.ward@setrac.org). This will ensure updates are documented accurately in the minutes.

### **Open Discussion/Other Business**

- **Pre-symposium Training**

SETRAC is partnering with Sam Houston State University for the pre-symposium training this year. Attendees will receive a certificate from Sam Houston State University once completing the Homeland Security for Healthcare course on Tuesday (October 24<sup>th</sup>). The registration fee is \$100 with limited seats (65 seats).

### **Adjournment**

There being no further business or discussion, Mr. Bennett adjourned the meeting at 3:20 pm. The next North Corridor meeting is scheduled for Wednesday (September 13<sup>th</sup>) to be held at Pitser Garrison Civic Center, 601 North 2<sup>nd</sup> Street, Lufkin, Texas 75901.

**ATTENDEES:** Stephanie Hilburn, Sharon Owens, Connie Sturrock, Curt Joiner, Carmen Stuck, Landin Meyer, Jonathan Walker, Johnny Luman, Jason Minchew, Max Igress, Angela Rose, Carrie Elder, Johnnie Perry, Karen Pollard, Scott Christopher, Monty Cartwright, Tim Kramer, Courtney Comstock, Ashley Hurlbert, Stephen Bennett, Geoff McKeel, Fidel Calvillo, Gary Litton