



**BOARD OF DIRECTORS
QUARTERLY MEETING**

OCTOBER 16, 2023



Chairman	David Persse, MD
Vice Chairman Hospital Services	Tom Flanagan
Vice Chairman Pre-Hospital Services	James Campbell
Secretary	Walter Morrow, RN, CFRN, EMT-P
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD MA
Chief Executive Officer	Lori Upton

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller, and Wharton Counties

SETRAC BOARD OF DIRECTORS QUARTERLY MEETING

October 16, 2023 – 6:30pm

LOCATION – SETRAC Conference Center - 1111 N. Loop West, Suite 160, Houston, TX 77008

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 1) CALL TO ORDER / ROLL CALL | David Persse, M.D./
Walter Morrow, RN, CFRN, EMT-P |
| 2) WELCOME | David Persse, M.D. |
| 3) OFFICER REPORTS | |
| A. Chairman | David Persse, M.D. |
| B. Vice Chair Hospital Services | Tom Flanagan, BSN, MA, LP |
| C. Vice Chair Pre-Hospital Services | James Campbell |
| D. Secretary | Walter Morrow, RN, CFRN, EMT-P |
| E. Member At Large | Brent Kaziny, M.D. |
| F. Treasurer | Lon Squyres |
| a. Financial Reports | |
| 4) EXECUTIVE REPORT – Chief Executive Officer | |
| a. Preparedness and Response Report | Lori Upton, RN, BSN, MS |
| b. Business Operations Report | Lisa Spivey/Troy Erbenraut |
| c. Emergency Healthcare Systems (EHS) Report | Chris Collier |
| | Suzanne Curran/Melanie Aluotto/
Clayton Ehrlich |
| 5) REMAINING ACTION ITEMS/BOARD CONSIDERATION | David Persse, M.D. |
| A. Approval of Prior Meeting Minutes | |
| B. Approval of Reports (Financial, Executive) | |
| C. Resolutions/Other Action Items | |
| a. Request the SETRAC Foundation to move forward with purchasing the current warehouse property leased by SETRAC and begin a capital campaign to raise \$30 million in the next 5 years to build a new SETRAC building on that site. | |
| b. Approval of the RAC Annual Report. | |
| c. Approval to have the EMS Committee's Regional Blood Products work group become a subcommittee. | |
| d. Vote to revise the SETRAC Bylaws section concerning "Meetings and Reports" in reference to subcommittee meetings. | |

Continued on next page

October 16, 2023 – Agenda (continued)

6) GENERAL/OPEN DISCUSSION

David Persse, M.D.

7) ADJOURNMENT OF GENERAL MEETING

David Persse, M.D

8) EXECUTIVE SESSION

David Persse, M.D.



Chairman	David Persse, MD
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	James Campbell
Secretary	Walter Morrow, RN, CFRN, EMT-P
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD, MA
Chief Executive Officer	Lori Upton

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes July 17, 2023

1. **CALL TO ORDER / ROLL CALL**

Dr. David Persse, Chairman, called the meeting to order at 6:31pm. The meeting was held in-person at the SETRAC Conference Center. Walter Morrow, Secretary, called roll and a quorum was established.

2. **WELCOME AND INTRODUCTION OF SPECIAL GUESTS**

Dr. Persse welcomed the board members and the stakeholders in attendance. This meeting serves as the annual meeting for the SETRAC Board.

3. **NOMINATIONS COMMITTEE**

Dr. Persse and Mr. Morrow reported on behalf of Tom Flanagan who was unable to attend the meeting.

Dean Casburn has resigned as the board representative for Walker County. In his place, the county judge for Walker County, Colt Christian, has nominated Rachel Parker, EMS Director – Walker County EMS, to serve on the SETRAC board.

In accordance with the SETRAC bylaws, five of the occupied board of director positions will expire as of this meeting. Nominations have been received for the following to serve a new three-year term which will go into effect following this meeting:

- Houston Methodist Hospital System – Wayne Voss
- Texas Children's Hospital – Dr. Brent Kaziny
- Austin County – Walter Morrow
- Harris County – Justin Reed
- Wharton County – Christy Gonzales

One additional position, At-Large #2, is currently vacant. Lon Squyres has been nominated to serve in this position for a three-year term.

In accordance with the SETRAC bylaws, two of the board officer terms will expire as of this meeting. Nominations have been received for the following to serve a new three-year term which will go into effect following this meeting:

- Treasurer – Lon Squyres
- Vice Chairman of Pre-Hospital Services – James Campbell

4. OFFICER REPORTS

A. Chairman

Dr. Persse had no items to report.

B. Vice Chair Hospital Services

There were no items to report on Mr. Flanagan's behalf.

C. Vice Chair Pre-Hospital Services

James Campbell reported that the EMS Committee has new leadership for 2023-2025 and goals have been set for the committee. Several legislative updates have been passed during the past session that will impact the region including the continuation of Senate Bill 8 (SB 8) and transporting of patients in fire trucks, of which GETAC has put together a subcommittee to review verbiage regarding the protocols.

D. Secretary

Mr. Morrow had no items to report.

E. Officer-at-Large Report

Dr. Brent Kaziny was unable to attend the meeting. There were no items to report on his behalf.

F. Treasurer Report

Lon Squyres provided an overview of the printed financial reports that were given to the board. Mr. Squyres stated that accounts are being spent as scheduled and expected with no concerns.

The expenditure report indicates a variance on ASPR grants as of June 30th; however, these funds have been expensed out as of this meeting.

The number of financial accounts has been reduced from 8 accounts to 6 accounts, 3 of which are investment accounts that are earning a decent amount of interest.

Due to a couple of unexpected expenses, the unrestricted net asset is a negative amount. Additional money will be added due to the COVID payroll tax credit.

An application for a refund for payroll taxes paid during COVID has been submitted.

5. EXECUTIVE REPORT

A written report was provided to the board by Ms. Upton. Highlights include:

- The Texas Legislature approved DSHS's additional request for \$6.6 million for RACs to assist with clinical initiatives. These funds will be divided evenly among all RACs, of which SETRAC will receive \$150,000 to cover clinical expenses.
- The HPP program will continue to see flat-line funding. SETRAC has not yet been notified on the actual budget. The draft budgets approved during the last board meeting will be submitted before the end of the month and will be readjusted as necessary when notification of the actual amount of funding is received.

- Troy Erbenbraut has been hired as the new SETRAC Director of Emergency Services and Response and will be starting at SETRAC on August 7th.
- SETRAC is conducting interviews for the final two candidates for the full-time accounting/comptroller position.
- Three out of five payments have been received for the COVID tax credits filed with Synergy. The total amount requested is about \$750,000 and will be applied to the general fund.
- There is approximately \$1 million available in funds for the SB 8 grant. To date, 77 scholarships have been funded.
- Maestro is holding steady at \$90,000 and the general operating fund for the SETRAC Foundation is at \$303,677.
- Participation for clinical meetings is currently set at 6 meetings per year (3 for the specific committee and 3 from any other SETRAC meeting.) The RAC rules are being changed from facility attendance to now including trauma medical directors and program managers for facilities are being required to attend for trauma participation. SETRAC will provide Zoom availability for clinical meetings, with the exception of data meetings which will be in-person only. Anyone attending a meeting via Zoom will need to have their cameras turned on. Meeting minutes will now include the names of attendees.
- Dr. David Weisoly and Dr. Eugene Toy from the Perinatal Committee have put together a 2-part video on placenta accreta spectrum disorder. The video will be made available on the SETRAC learning management system. CEs and CMEs will be available.
- The stroke level designations in EMResource will be changed so they match the state designations.
- The SETRAC IT department continues to mitigate attacks on our IT system. Between May 5th and May 11th, seven email accounts were targeted at a rate of about 26.9 thousand login attempts daily.
- **Preparedness and Response** – Lisa Spivey and Chris Collier provided the following update:
 - The SETRAC team has been dedicated to enhancing trainings and shifting toward more in-person meetings, maintained collaboration with adult protective services, and successfully finalized the Regional Hazard Vulnerability Analysis (HVA) with active participation from all five corridors. The final Regional HVA document can be accessed on the SETRAC website.
 - For 2023, a “Back to the Basics” overview began to ensure all stakeholders are familiar with the standard processes and resources available during a disaster.
 - The team has met with rural county judges and EMCs to provide program updates.
 - The training and exercise team completed the spring radiological exercise with over 100 facilities and agencies participating in tabletop exercises and over 65 agencies and facilities participating in the functional exercise.
 - Fidel Calvillo, Special Populations Coordinator, completed five boot camps in all five corridors. The next round of boot camps, targeted for special populations facilities are being planned.
 - Resources and staff were provided for the Pride Parade and multiple 4th of July celebrations. A cooling station was set-up for the Nacogdoches festival.
 - SETRAC assets were recently displayed in our North Corridor (Nacogdoches) and will be displayed in other corridors as well.
 - SETRAC staff participated in a G7 exercise at Texas Children’s Hospital functional exercise.
 - On June 24th, John Wingate, Training and Exercise Coordinator, responded to TCH West to assist with decon operations with staff in response to a real-world event.
- **Emergency Healthcare Systems** – Melanie Aluotto and Suzanne Curran provided the following update:
 - The Stroke Committee is developing a boot camp for new data abstractors and stroke coordinators. Dr. Rao is focusing on gaps in thrombolytics and thrombectomies in the region with a goal of

presenting an abstract on evolutions in stroke care at the 2024 International Stroke Conference and increasing transparency and performance improvement.

- A hybrid hands only CPR/Stop The Bleed course is being planned for specific zip codes based on the Texas CARES registry.
- The SETRAC regional cardiac plan has been developed and has been submitted for board approval.
- SETRAC continues to work with the American College of Cardiologists on obtaining patient level chest pain data (no PHI.)
- The Perinatal Committee is working with the Texas Collaborative for Healthy Mothers and Babies (TCHMB) on postpartum preeclampsia in the emergency department.
- Neonatal Resuscitation Program (NRP) has been rolled out for prehospital providers. Six classes are scheduled for the remainder of the year including a large class at the United Way.
- To date, there have been 920 Stop the Bleed classes in our region with over 41,000 people trained, of which 12 classes were held in May with 210 people trained and 10 new instructors. For National Stop the Bleed Day, SETRAC was able to train members of the Houston Astros staff.
- The Pediatric Committee continues to work on firearm safety and community education.
- Guidelines are being developed for care of ill or injured pediatric patients that can be added to the SETRAC website.
- The G7 pediatric disaster drill was recently held.
- The Injury Prevention Committee has two community events planned, one of which will be a health fair on the east side of Houston. Tai Chi instructors will be available representing the Falls Prevention Work Group.
- "It's Only a White Line" is now available on YouTube.
- A trauma registry workshop was recently held with great attendance. Another workshop is planned for the end of the year.
- The trauma rules will be available for final public comment. SETRAC will set-up a meeting for trauma hospitals and EMS agencies to review the rules.
- Regional trauma data has been used to develop a heat map indicating the top 5 mechanisms of injury by zip code. Once approved by the board, the heat maps will be added to the SETRAC website.
- The regional trauma plan has been updated with input from trauma medical directors. The plan will need board approval.

6. ACTION ITEMS

A. Prior Meeting Minutes

There being no further discussion or objections, the board approved the minutes as presented.

B. Reports (Officer, Finance, and Executive)

There being no further discussion or objections, the board approved the reports as presented.

C. Resolutions and/or Other Action Items

a. *Election for the Walker County representative position on the SETRAC Board of Directors*

Rachel Parker was presented as the nominee for Walker County. The board unanimously elected Ms. Parker as a member of the SETRAC Board of Directors.

b. Election for expiring board of director terms

The nominees (see “Nominations Committee” section) were presented to the board. No additional nominations were made. The board unanimously elected the nominees to a new term for the expiring board positions.

Lon Squyres was presented as the nominee for the At-Large #2 position. No additional nominations were made. The board unanimously elected Mr. Squyres as a member of the SETRAC Board of Directors.

The terms for each of these positions are for three years and will expire July 2026.

c. Election for expiring board officer positions

The nominees (see “Nominations Committee” section) were presented to the board. No additional nominations were made. The board unanimously elected the nominees to a new term for the expiring board positions.

d. Approval of the SETRAC Regional Trauma Plan

The SETRAC Regional Trauma Plan has been reviewed and approved by the Trauma Committee and the committee is requesting approval from the SETRAC board. The plan was submitted to the board prior to the meeting.

Revisions to the plan include:

- inclusion of a pediatric age for a trauma patient
- revision of the triage guidelines to reflect the changes made by the American College of Surgeons.

The board unanimously approved the plan as presented.

e. Approval of Mechanism of Injury Heat Maps

The Trauma Research Work Group has created heat maps showing the top five mechanisms of injury by zip code for where the injury occurred as well as residential zip code. Approval has been received by the Trauma Committee to add these maps to the SETRAC website and the committee is requesting approval from the SETRAC board.

A demonstration of the interactive maps was provided to the board during the meeting.

The board unanimously approved the heat maps as presented.

f. Approval of the Regional Cardiac Plan

The SETRAC Regional Cardiac Plan has been created and approved by the Cardiac Care Committee and the committee is requesting approval from the SETRAC board. The plan been submitted to the board prior to the meeting.

The board unanimously approved the plan as presented.

7. GENERAL / OPEN DISCUSSION

Pulsara

Dr. Persse announced that SETRAC will not be taking a position on whether Pulsara should or should not be used or put in the role of facilitating conversations between Pulsara, EMS agencies, and hospitals.

The board members and stakeholders in attendance using Pulsara gave feedback on their use of the software including how it integrates with other PCR software, the approval process for implementing the software, and comments made by EMS personnel in the field and hospital ER staff.

Patient Arm Bands

Ms. Upton reported there is no news to report on the arm band initiative at this time. The use of arm bands will be dependent upon what is included in the trauma rules issued by the state. SETRAC made a request with a company to purchase the arm bands with funds available at the time; however, the company was not able to fulfill the order.

ER Wall Times

Dr. Persse provided an update on a case that was recently reported on a local news channel regarding a cardiac arrest patient that was delayed in receiving care due to EMS response time. Part of the reason was due to ambulances out of service due to hospital crowding.

A discussion took place which included the issue from the hospital side as well as the EMS Committee considering creating a work group to find possible solutions.

8. ADJOURNMENT

Dr. Persse adjourned the general board meeting at 7:36 pm.

SETRAC Board - Secretary: _____

SETRAC - August 31, 2023 YTD Expenditure Report (FY23)

(See Grant Summaries on Page 3 & 4 for Categorical breakdown of the grants)

	Grant	YTD Expenditures	Approved Budget	Variance	% Remaining	Month of Fiscal Year
*1	ASPR 23 - TSA Q	\$ 496,467	\$ 2,183,912	\$ 1,687,445	77.3%	2/12
*2	ASPR 23 - TSA R	\$ 87,168	\$ 469,004	\$ 381,836	81.4%	2/12
*3	ASPR 23 - TSA H	\$ 30,411	\$ 164,668	\$ 134,257	81.5%	2/12
*4	ASPR 23 - EMTF 6	\$ 47,444	\$ 131,736	\$ 84,292	64.0%	2/12
*5	ASPR 23 - EMTF 6 (State funds)	\$ 33,774	\$ 236,111	\$ 202,337	85.7%	2/12
*6	RAC/EMS 2023	\$ 493,106	\$ 493,106	\$ -	0.0%	12/12
*7	RAC Systems Development 2023	\$ 219,637	\$ 219,637	\$ -	0.0%	12/12
*8	County Pass Thru 2023	\$ 412,655	\$ 412,655	\$ -	0.0%	12/12
*9	HFD Base Station	\$ 1,464,418	\$ 1,843,106	\$ 378,688	20.5%	11/12
*9	G7 Baylor Pediatric Disaster Care	\$ 184,244	\$ 226,579	\$ 42,335	18.7%	11/12
	Total	\$ 3,469,323	\$ 6,380,514	\$ 2,911,191	45.6%	

*1-4 ASPR Contracts for FY23 are expending in accordance with budget.

*5 ASPR EMTF 6 (State funds) are expending in accordance with budget.

*6 FY 23 RAC EMS funds are expending in accordance with budget.

*7 FY23 RAC Development funds are expending in accordance with budget.

*8 FY 23 County Pass Thru funds for eligible EMS agencies have no unspent balance as of 8/31/23.

*9 Houston Fire Department Base Station - Reimbursement for actual payroll expenses incurred. Net Revenue is listed on Page 2.

Financial Status

Cash Status: Aug 31, 2023		
Frost Bank Checking	\$ 453,254.99	-This account is the main operational account.
PNC Bank Checking	\$ 1,002,941.08	-This account is our primary depository account for grant funds.
PayPal Account	\$ 133,638.15	-This account supports receivables for Symposium, other events
Investment Account #1	\$ -	Liquidated at \$454,564.99
Investment Account #2	\$ 1,515,591.25	-Monies invested in 13 week maturity, FDIC insured certificates of deposit.
Investment Account #3	\$ -	Liquidated at \$505,066.19
Investment Account #4	\$ 1,515,602.86	-Monies invested in 13 week maturity, FDIC insured certificates of deposit.
Investment Account #5		-Monies invested in 13 week maturity, FDIC insured certificates of deposit
Investment Account #6	\$ 505,066.20	
Cash Status: August 31, 2023		
SETRAC Foundation Frost Checking	\$ 304,856.10	-This account supports Foundation business
SETRAC Foundation Inv. Acct.	\$ 1,029,078.84	-Monies invested in 28-day maturity, FDIC insured certificates of deposit
Maestro Svcs. Frost Checking Acct.	\$ 95,078.20	-This account supports Maestro Svcs operations
Chase Revenue Account	\$ 21.25	-New account opened to support streams such as Boot Camps and RHPC Symposium
SB8 Chase Checking Acct.	\$ 1,191,498.23	-This account supports SB8 Funding operations

SETRAC Operating Fund FY23 YTD September- August

Revenue (non-grant)	FY 23	Revenue (non-traditional)	FY 23
General Revenue	\$ 921,175	General Revenue	\$629,402.12 Tax credit refund
FY 2022 Dues	\$ 31,080	*Majority of dues paid for before FY23	
Deployment Revenue	\$ 573,680		
STB Kits	\$ 17,814		
TEEX/TXTF-1 Response Income	\$ 691,528		
HFD Base Station	<u>\$ 1,605,597</u>		
Total Revenue	\$ 3,840,874		
Expenses (non-grant)			
Contract Services	\$ 100,711	*Synergi - Tax Credit Payment for services	
Business Expenses	\$ 166		
Equipment	\$ (20,446)		
Operational Supplies	\$ 16,607		
Other	\$ 664,264		
Personnel	\$ 602,241		
Base Staion Expenses	\$ 531,570		
Travel	\$ 18,651		
Indirect costs	<u>\$ 8,876</u>		
Total Expenses	\$ 1,922,639		
Net Revenue-current year	\$ 1,918,235		
Previous account balance	\$ 647,030		
Net Revenue-cumulative	<u><u>\$ 2,565,265</u></u>		

Financial Summary - Categorical Budget Detail

	YTD	Budget	Balance
ASPR 23 - TSA Q			
Contract Services		\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Operational Supplies	\$ 1,427	\$ 12,576	\$ 11,149
Radios			\$ -
Other	\$ 297,858	\$ 745,736	\$ 447,878
Personnel	\$ 153,904	\$ 1,165,356	\$ 1,011,452
Travel	\$ 3,296	\$ 41,853	\$ 38,557
Indirect Costs	\$ 39,983	\$ 218,391	\$ 178,408
Total	\$ 496,467	\$ 2,183,912	\$ 1,687,445
ASPR 23 - TSA R			
Contract Services		\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Operational Supplies	\$ 124	\$ 1,374	\$ 1,250
Radios			\$ -
Other	\$ 22,373	\$ 72,180	\$ 49,807
Personnel	\$ 53,732	\$ 344,857	\$ 291,125
Travel		\$ 3,693	\$ 3,693
Indirect Costs	\$ 10,939	\$ 46,900	\$ 35,961
Total	\$ 87,168	\$ 469,004	\$ 381,836
ASPR 23 - TSA H			
Contract Services		\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Operational Supplies	\$ 42	\$ 200	\$ 158
Radios			
Other	\$ 1,617	\$ 1,271	\$ (346)
Personnel	\$ 23,758	\$ 146,248	\$ 122,490
Travel		\$ 484	\$ 484
Indirect Costs	\$ 4,995	\$ 16,466	\$ 11,471
Total	\$ 30,411	\$ 164,669	\$ 134,258
ASPR 23 - EMTF 6			
Contract Services		\$ -	\$ -
Equipment		\$ -	\$ -
Operational Supplies		\$ 200	\$ 200
Other	\$ 17,688	\$ 16,290	\$ (1,398)
Personnel	\$ 25,699	\$ 95,768	\$ 70,069
Travel	\$ 453	\$ 6,305	\$ 5,852
Indirect Costs	\$ 3,604	\$ 13,173	\$ 9,569
Total	\$ 47,444	\$ 131,736	\$ 84,292
ASPR 23 - EMTF 6 (State General Revenue)			
Other	\$ 33,774	\$ 236,111	\$ 202,337
Total	\$ 33,774	\$ 236,111	\$ 202,337

Financial Summary - Categorical Budget Detail

	YTD	Budget	Balance
RAC/EMS FY 23			
Operational Supplies	\$ 6,259	\$ 515	\$ (5,744)
Other	\$ 97,164	\$ 55,688	\$ (41,476)
Personnel	\$ 357,707	\$ 380,120	\$ 22,413
Indirect Costs	\$ 24,135	\$ 49,311	\$ 25,176
Travel	\$ 7,841	\$ 7,472	\$ (369)
Total	\$ 493,106	\$ 493,106	\$ -
RAC Development Funds FY23			
Operational Supplies	\$ 1,109	\$ 756	\$ (353)
Other	\$ 50,700	\$ 55,701	\$ 5,001
Personnel	\$ 162,486	\$ 128,800	\$ (33,686)
Indirect Costs	\$ 2,948	\$ 27,411	\$ 24,463
Travel	\$ 2,393	\$ 6,969	\$ 4,576
Total	\$ 219,637	\$ 219,637	\$ -
County Funds FY23			
Contract Services	\$ 412,655	\$ 412,655	\$ -
HFD Base Station			
Personnel	\$ 1,461,418	\$ 1,843,106	\$ 381,688

Unrestricted Assets Growth

	Gen FY14	GenFY15	Gen FY16	Gen FY17	Gen FY18	Gen FY19	Gen FY20	Gen FY 21	Gen FY 22	Gen FY 23	TOTAL
Revenue (Unrestricted)	114,054.19	114,868.11	122,415.57	112,130.48	458,767.59	357,970.13	828,743.55	495,286.00	787,368.00	965,599.70	4,601,108.55
Expense (Grant Offsets)	74,408.97	110,196.24	88,944.99	190,844.81	334,373.01	469,327.17	569,818.67	176,453.00	806,477.00	378,618.42	3,367,096.82
Unrestricted Net Asset	39,645.22	4,671.87	33,470.58	(78,714.33)	124,394.58	(111,357.04)	258,924.88	318,833.00	(19,109.00)	586,981.28	1,234,011.73
Symposium 2022											31,726.75
Total Fund Balance											1,265,738.48

Notes:



Preparedness

Lisa Spivey-Director of Preparedness

TSA Q-West Corridor – Kat Samuel

TSA H-Gary Litton

TSA R- Jeremy Way

Training & Exercise – John Wingate & Carrie Cox

Special Populations - Fidel Calvillo

Overview:

Our Preparedness and Response team has been working extremely hard this last quarter. They have continued with increasing their trainings and meetings to in-person. Overall, the Coordinators are focusing on Coalition Development by:

- Working with the corridor chairs and facility EMCs to determine regional and corridor specific preparedness needs.
- Engaging all partners to increase corridor meeting participation, as well as radio checks.
- Offering to hospital staff on site EMResource, EMTrack and WebEOC training
- Continuing to network with hospitals, EMS, Fire, Police, Public Health, and City/County EMCs to build strong partnerships.
- Completed a Regional Hazard Vulnerability Analysis (HVA), with participation from all five corridors.
- Continue to work with our Adult Protective Services, and the boarding home issues.
- Developing relationship with EquuSearch, scheduling a meeting with their leadership.
- For 2023, began a “Back to the Basics” overview to ensure all stakeholders are familiar with the standards, the processes, the responsibilities, resources available, etc.
- Working with local partners in the planning process for the CCTA Full Scale Exercise.
- Attended the TECC Training in Nacogdoches, TX.
- STB Coordinator facilitated 12 STB classes and 2 STB Train the Trainer with a total of 210 trained and 10 new instructors trained.
- Provided multiple school districts, universities, hospitals, and EMS/Fire departments with training supplies to provide classes to staff and to public.
- To date, 920 classes have been reported and over 41,000 people have been trained in the region.
- Met with Polk County and Sabine County EMC to provide program updates.
- Met with Sabine County Judge to provide program updates.
- Currently we have 4 staff members who are CPR Instructors.
- Spring Radiological Exercise was completed, with over 100 facilities/agencies participating in the TTX, and over 65 facilities/agencies participating in the functional exercise.
- Completed the Off the Grid Drill with over 100 facilities/agencies participating in the drill.

Preparedness and Response

- Our Special Populations Coordinator continues to engage long term, home health, rehab, and FSEDs into the coalition.
 - a. Has completed five boot camps with over 140 attendees.
 - b. Provided 13 one on one visits with stakeholders.
 - c. Increased stakeholders' participation in the Off the Grid Drill in June.

Community Events/Exercises:

- Participated in the Active Shooter TTX with Houston Methodist West
- The STB workgroup provided STB training to the Houston Astros staff on Stop the Bleed Day.
- Provided resources and staff for Pride and multiple July 4th celebrations.
- Coordinated an asset display day with Nacogdoches Memorial Hospital.
- Setup an MMU for a cooling station at the Nacogdoches Blue Berry Festival.
- Participated in the Fort Bend County and Katy ISD Active Attack Full-Scale exercise.
- Participated in the National Disaster Medical System (NDMS) evacuation exercise.
- Participated in the Texas Children's Hospital G7 Functional Exercise.
- To date: 10 classes of DECON training has been conducted with 150 personnel trained.
- For Hospital Evacuation-2 facilities with 103 personnel trained.
- Technology training: EMTrack/EMResource/WebEOC classes has been conducted with over 160 trained.
- June 24, 19 patients presented to Texas Children's Hospital West due to chlorine exposure. Our Training & Exercise Coordinator, John Wingate responded to the scene and assisted with decontamination operations with staff.

Response

Troy Erbentraut – Director of Response

EMTF 6 Coordinator - Mikal Orr

Regional Logistics and Inventory Coordinator – Philip Cutler

Mobile Assets Coordinator – OPEN

Overview:

With onboarding a new director and open position as asset coordinator we are striving to develop relationships based on trust, respect, and understanding of the work at hand. We are building innovations, creativity and resilience in our ability to respond within southeast Texas.

EMTF:

Current Activations:

1. WLFS – our partners (alongside TFS, TIFMAS, and local Fire/EMS) have responded to 11 wildfires since mid-July in the East Branch. Participating agencies:
 - a. AST – Acadian EMS & Cy-Fair Fire Department

Preparedness and Response

- b. WPU – Humble Fire Department
 - c. MEDL – Fort Bend County EMS
2. We have also staffed 2 MISTs within the SCO from:
- a. Fort Bend County EMS
 - b. The Woodlands Fire Department

Training/Exercises/Meetings:

1. EMTF Training –
 - a. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800 (May training will be held June 1st at same time)
 - b. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members) (May training will be held June 1st at same time)
2. Exercises –
 - a. Statewide CCTA – our regional host will be Montgomery County. MCHD and DPS have taken the lead on this exercise for the region. We will have several partners participating in the exercise as evaluators and responding agencies.
3. Meetings:
 - a. EMTF Workgroup Meetings – 9/26 & 9/27 in San Antonio at STRAC. Agendas and Zoom links will be provided when they are received.
 - b. EMS Conference – the EMTF will host Workgroup meetings during the conference – dates TBD.

New/Future Business:

1. IDR cache was delivered to AMR. we have received a training cache. Training with AMR and UTMB will be scheduled.
2. EMTF-6 ListServ – members on the ListServ receive general and critical information. Sign-up at <https://list.setrac.org/mailman/listinfo/emtf6> or email Mikal.Orr@setrac.org
3. Member information – members need to complete/update contact information on Board #13 “EMTF Contacts” in WebEOC. Link to the EMTF WebEOC <https://webec.txemtf.org//eoc7/controlpanel.aspx>. No EMTF WebEOC account, please email support@strac.org along with CC mikal.orr@setrac.org to request one.
4. SETRAC has transitioned from SmartNotice to OnSolve for event and emergency notifications. The transition on-going. Expect to receive emails or forms requesting updated information from agency’s leadership.

Preparedness and Response

Real World Incidents:

SETRAC Activations				
August 2023 - September 2023				
Event Designation	Location	Type	Date	Assigned Resources
East Branch	State	wildfire	8/1/2023	WPU (Humble), AST (Acadian) - MVP 603
Atacocita	State	wildfire	8/9/2023	MPV 601 - FF Rehab
Ft. Bend	State	wildfire	8/11/2023	MPV 603 - FF Rehab
Missouri City	Regional	structure fire	8/18/2023	MPV 603 - FF Rehab
Prairie View A&M	Regional	MCI	8/18/2023	MPV 601 & 603 - 38 pts
Cynthia Woods Pavilion (Snoop Dogg)	Regional	MCI	8/19/2023	MPV 601 - 30 pts
Tropical Storm Standby	State	severe weather	8/21/2023	standby - TFL, 2-MISTs, AST, 3 AMBUS
Conroe ISD	Regional	bomb threat	08/22/2023	MPV 601
Louisiana EMAC WLFS	State/National	wildfire	08/25 - 09/06/2023	MedL - Port Arthur FD
Shearwood Creek Fire	State	wildfire	08/22 - 08/31/2023	SETRAC UTV replacement for OOF with mechanical issues
Ft Bend	Regional	grass fire	9/9/2023	MPV 603
Rosenburg - Nursing home fire	Regional	Fire / evacuation	9/11/2023	MPV 603
Houston Marathon	Regional	Major Event	11/14 - 11/15/2023	CMOC, EOC Support, Medical Equipment Support

Logistics and Assets

Agency / Organization	Event Name	Location of Event	Reason for Event	Event Start Date	Event End Date	No Label
Cy Fair Fire Department	Fire Fest	18132 West Rd, Cypress, TX 77433	Community engagement and awareness	Oct 7, 2023	Oct 7, 2023	AMBUS - MPV 601, Atascocita Fire
Walker County EMS	Fair On the Square	Huntsville, Texas	Annual event	Oct 7, 2023	Oct 7, 2023	Quad w/generator & MCC 602
Walker County EMS	Fair On the Square	Huntsville, Texas	Annual event	Oct 7, 2023	Oct 8, 2023	Regional Communication Vehicle - RCV
KDT Solutions	Tactical Medic Course	Little York FD #81: 10410 Airline Dr, Houston, TX 77037	FIRE/EMS Education	Sep 27, 2023	Sep 29, 2023	Zumro 860 w/generator
Acadian Ambulance Service	SNCA	601 Grigsby Port Neches Tx	Mutual Aid organization water flow drill	Sep 26, 2023	Sep 27, 2023	Zumro 860
Woodland Heights Medical Center	Texas State Forest Festival	George H Henderson Expo Center 1200 Ellen Trout Dr. Lufkin 75904	First Aid Station for Festival	Sep 14, 2023	Sep 17, 2023	Quad w/generator
Chambers County EMS	Chambers County Gatorfest	Anahuac Park	MMU Tent for mobile hospital and cooling area for patients and EMS	Sep 14, 2023	Sep 18, 2023	Zumro 860 w/generator
HCA Houston Healthcare Tomball	Full Scale EXE	HCA Houston Healthcare Tomball	NICU / MCH Evac	Aug 3, 2023	Aug 3, 2023	AMBUS - MPV 603, Fort Bend County

Preparedness and Response

Projects from the quarter:

- RCVQ complete refurb including new tech, Generator and Air system.
- Repurposed a gooseneck trailer from Christus in Beaumont to be new Staging trailer named Resource Staging Trailer (RST-1)
- Repurposed a gooseneck trailer from Christus in Beaumont to be a new Communications Trailer named Mobile Communications Center 604 (MCC-604)
- Repairs to UTV-1 from being used on the wildfires in Jasper
- Mounting and repurposing of generator from a trailer that was from Jasper becoming Gen-2
- Replaced tires on 12 different assets
- Refurb of DPMU-2&3 all new interior and new cooling units
- Had bedliner flooring installed on trailers MMU-6101, 6102,6104, RST-1 and MCC-604
- SMU-1 at General Truck and Body for repairs

Business Operations

Chris Collier – Director of Business Operations

Overview:

The Southeast Texas Regional Advisory Council (SETRAC) plays a crucial role in the region's healthcare infrastructure, serving as a lifeline during emergencies and ensuring the delivery of vital healthcare services. However, like many public organizations, SETRAC has historically relied on grant and legislative funding to sustain its operations and projects. It is crucial for SETRAC to explore alternative funding solutions to ensure long-term sustainability and reduce reliance on these sources. To secure a sustainable future and reduce dependence on these funding sources, SETRAC must explore innovative approaches such as contract bidding and alternative funding solutions.

Business Development by Division:

- **SETRAC**

- **Current Contracts:**

- Houston Fire Department – Base Station
- Texas A&M Engineering Extension Service (TEEX) / TX-TF1 Deployment Service Contract

- **Upcoming Opportunities / In Progress:**

- Houston Police Department Forensic Nurse Staffing (Bid Submitted)
- Texas A&M Engineering Extension Service (TEEX) Contract Instructor Services
- Rescue Services International (FEMA Urban Search & Rescue Training Contractor)
- Texas HHS / DSHS ASPR HPP Program 2024 – 2025
- Texas A&M Forest Service Deployment Services Contract
- Texas General Land Office (GLO) – Harvey Recovery Funds

- **SETRAC Foundation**

- **Upcoming Opportunities / In Progress**

- Real Property Accusation – Warehouse
- Capital Fund Raising Campaign
- Explore options for construction for SETRAC Office and Training Center development.
- Fund raising opportunities – Casino Night (Spring of 2024)

- **Maestro Services**

- **Current Contracts:**

- Hospital Decontamination Compliance Inspections - CHI St. Luke's Health North Market
- Hospital Decontamination Compliance Inspections - Houston Methodist Baytown
- Hospital Decontamination Compliance Inspections - Oak Bend Medical Center Facilities
- Piney Woods RAC – Functional Exercise



BUSINESS OPERATIONS

- **Upcoming Opportunities / In Progress**
 - Hospital Decontamination Compliance Inspections - Harris Health LBJ
 - Hospital Decontamination Compliance Inspections - Harris Health LBJ
 - Hospital First Receiver Decontamination Training – 2 Classes

Conclusion:

SETRAC's journey towards financial sustainability through contract bidding and alternative funding solutions represents a proactive step towards ensuring the organization's long-term viability. By diversifying funding sources, SETRAC can reduce its reliance on grants and legislative funding, thereby securing its ability to deliver essential services and respond effectively to emergencies in Southeast Texas for years to come.



Information Technology

Jeremiah Williamson – Director

System Analyst – Jason Nolin

Infrastructure Development:

- IT has initiated a hardware refresh for Staff. This initiative focuses on replacing older hardware, especially computers, and assuring everyone's workstation is fitted with updated peripherals as needed.
- Plans for replacing the network firewall have been made, with deployment planned during the holiday season.
- The web server that hosts SETRAC's and Maestro Services' websites is aging and creeping on the edge of its end of life. Pre-deployment staging with the new cloud hosting environment has been prepared, with migration planned in the next couple of months, pending verification of minimal service outage. This effort will meet two goals: an upgraded hosting environment and increased uptime.
- Finishing that last tech upgrade and provisioning in RCVQ
- In the middle of upgrading the tech in MCC 603

Service Continuity:

- Monitoring the increased volume of cyber threats/trends directed towards SETRAC's network and Staff's domain accounts. We are continuing to adjust monitoring capabilities and policies accordingly.
- Reviewed, updated, and tested the rapid deployment of our backup website.
- IT participates every Sunday in the Harris County ARES and the Houston Area Hospital EmComm Radio Network checks for improving the development of off-the-grid capabilities.



RHPC Board

Dr. Kevin Schulz – RHPC Board Chair

Toni Carnie – RHPC Co-Chair

New Business

Jeep Weekend Presentation

Doug Sanders (Galveston County Emergency Services District 2) provided a detailed overview of the response to the Jeep Weekend event on May 19th and 21st (*presentation filed in the RHPC Board minutes binder*).

WebEOC Update

Allyson Lambert (City of Houston/WebEOC Administrator) presented the recent WebEOC updates to the coalition members outlining the new features (*presentation filed in the RHPC Board minutes binder*).

Texas Children's Hospital West Campus Decon Event

Chelsia Lemoire (Texas Children's Hospital Director of Organizational Resilience) gave a brief overview of the June 24th TCH West Campus decontamination event involving a chlorine spill at a local pool. Fourteen pediatric patients and parents presented to the TCH West Campus Emergency Department. TCH called in more staff and contacted SETRAC to assist with the decontamination process. TCH successfully decontaminated the patients and their parents, and the Maintenance Department was instructed on how to properly clean the decontamination area. One of the lessons learned was TCH does not carry adult size gowns and ended up using three gowns per parent. SETRAC was a huge support as most of the staff on duty were new employees (a year or less) and did not have decontamination training; therefore, TCH is reevaluating their decon training and how often the classes will be conducted.

Lori Upton reminded the coalition members that SETRAC offers decon training by contacting exercise@setrac.org to schedule a class.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Ms. Spivey highlighted some of the items in Fidel Calvillo's update as listed below (filed with RHPC Board minutes binder).

Our Emergency Preparedness Bootcamps have been held in Texas City for our South Corridor area; Lufkin for our North Corridor; Houston for our Downtown Corridor; and in Port Arthur for our East Corridor. There have been 149 attendees for the bootcamps to date. One of the final two bootcamps for our hurricane season has been scheduled on August 1st in Lake Jackson (Civic Center). The registration information has been shared with stakeholders.

Ongoing Activities: SETRAC continues to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (Fidel).

Boot camp planning continuing for one final bootcamp (West Corridor) to be held in August or September.

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Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

Trainings: Emergency Preparedness Boot Camp August 1st in Lake Jackson

EMResource trainings continue to be offered in person throughout the region.

SETRAC Emergency Preparedness overview available to facility personnel.

For more information, please contact Fidel Calvillo at fidel.calvillo@setrac.org.

Training and Exercise Update (C104)

The July Training and Exercise Schedule was distributed to the coalition members (*copy filed with RHPC Board minutes binder*). Carrie Cox thanked the coalition members for inviting SETRAC to their exercises. She stated it is good to see everyone conducting exercises and SETRAC is always ready to help and support where and when needed. She announced MGT-341 (Disaster Preparedness for Healthcare Organizations) is scheduled for July 18th and 19th at SETRAC. CMOC 101 registration is open with two classes completed and three coming up on August 2nd, September 28th, and October 4th (seats are limited with twenty per class). The Off the Grid drill was completed last week with the After Action Report posted on the SETRAC website. The next technology training is scheduled for July 17th via Zoom meeting. EMResource training continues to be held online; however, special classes can be scheduled by emailing requests to exercise@setrac.org.

EMTF Update (C104)

Past Activations:

1. 5/19-5/21 – Jeep Weekend (860, generator, MCI trailer, and request for 3 Voluntary ALS units)
2. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
3. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
4. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

Training/Exercises/Meetings:

1. EMTF Training –
 - a. ASMT – June 13-14
 - b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800
 - c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023.
 - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - c. CMOC – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
 - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023.
3. Meetings:
 - a. Galveston Hurricane Evacuation Meeting
 - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.

RHPC Board

- c. TMORT – meetings to discuss team status and prepare for training opportunities.
- d. College Football Playoff meeting

New/Future Business:

1. TDEM Conference 5/29-6/2.
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23).
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going.

Inventory Update (C104)

- The Hazardous Vulnerability Assessment (HVA) is complete. Out of 152 facilities, fifty-two percent of the facilities submitted their HVAs. The highest risks across 25 counties were: hazardous materials 19%, workplace violence 24%, hurricane 34%, pandemic 32%, IT system failure 26%, communications/telephone failure 26%, supply chain shortages 25%.
- Participation letters are being prepared and will be going out next week.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie stated there have not been any applications submitted and she encouraged the coalition members to go to the SETRAC website and begin completing an application to recognize the good work their facilities have done this past year. Applications are due by August 31st. *Symposium Planning (C101)*

Symposium Planning (C101)

Lisa Spivey reported symposium planning is going well. There are still a few spots available in the breakout sessions and keynote speakers. A speaker from New Zealand will be joining us this year to present on the volcano event. There are approximately fifteen guests coming from the Island of Samoa as well. She encouraged the coalition members to send any suggestions they may have for presentations to her attention at lori.upton@setrac.org or to Ms. Spivey at lisa.spivey@setrac.org.

Clinical Advisory Committee (C101)

Deferred.

Corridor Updates (C101)

Downtown Corridor

RHPC Board

Ashlee Thurman reported the Downtown Corridor has not had a meeting since the last board meeting; however, their radio checks remain consistent, and some facilities are in the process of purchasing their 800-megahertz radios. The next meeting is scheduled for August 4th and will be held at the City of Houston OEM.

South Corridor

Christy Gonzales reported the next South Corridor meeting is scheduled for July 21st at the City of Wharton Community Center.

East Corridor

Lydia Worthen reported the next East Corridor is scheduled for next Friday (July 14th) at Hardin County Health Services in Kountze. The East Corridor Boot Camp was well attended with good participation.

North Corridor

Gary Litton reported the North Corridor met for an in-person meeting on May 10th at Woodland Heights Medical Center in Lufkin where the members went through a CMOC 101 basic review. The next meeting is scheduled for July 12th from 2:00 to 3:30 pm at CHI St. Luke's Health Memorial Hospital in Livingston where Geoff McKeel with Texas Children's Hospital will be presenting on their West Campus decontamination event.

West Corridor

Dena Daniel reported the West Corridor met on May 26th at Memorial Hermann The Woodlands where James Meaux (DSHS Region 6/5 South) presented on the closed pod process and their plans. The next meeting is scheduled for July 28th at Memorial Hermann Memorial City, and one of the items up on the agenda is to review the region's HVAs. The July radio check percentage is up to 57% which is an 11% increase from the June radio check.

Partner Updates (C101)

Public Health

- **DSHS 6/5 South** – Justin Woodard gave a brief update on the recent fungal meningitis incident deriving from epidural procedures in Mexico.
- **Harris County Public Health** – Kim Hobson reported HCPH is gearing up for their internal exercise on shelter assistance. She advised the coalition members there are a few open positions in the Public Health Preparedness and Response Division.
- **Houston Health Department** – John Fleming reported the HHD TB Lab and TB Control Bureau are working to address current unexplained shortages of INH (isoniazid), rifampin, and potentially other TB drugs. This lack of availability of primary treatment drug(s) is requiring our TB Lab to coordinate sensitivity and susceptibility (resistance) testing with CDC Lab to identify appropriate courses of treatment (i.e. more lab work than usual and different drug combos than routine) for TB patients. The added drug sensitivity and susceptibility work-up is identifying more cases of multi-drug resistant TB. Additionally, the HHD TB Control Bureau is shifting more TB patients from Directly Observed Therapy (DOT) to Video Observed Therapy (VOT) due to limited resources and for efficiency gains.

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OEM

- **City of Houston OEM** – Tom Munoz reported they are preparing for both the Pride Parade on June 24th and Freedom Over Texas on July 4th. COH/OEM also participated in the recent TDEM exercise.
- **Harris County OEM** – Mark Sloan reminded the coalition members hurricane season is here and we already have a named storm in the Gulf heading towards Cuba. He urged everyone to stay watchful and prepared.

EMS

- **SETRAC** – No current update.

Other Partners

No further updates.

Open Discussion/Other

Letter of Participation

Ms. Upton asked the coalition members if they would like to receive a “Letter of Participation” stating proof of participation in the regional coalition for Joint Commission surveys. The coalition members were in unanimous agreement the participation letter would be very helpful. Ms. Upton stated SETRAC will begin this process at the beginning of the new fiscal year (July 1, 2023).



Trauma Committee

Medical Director: Dr Michelle McNutt

Chair: Dr Chad Wilson

Vice Chair: LeAnne Young and Adam Fitzhenry

The committee met in person on 9/7/2023. The next committee meeting will be held on 11/2/2023. The focus of the committee includes:

- Reviewing our 2023 Goals
 - Our 2023 goals have been met and we are working on our 2024 goals.
 - Our completed goals are:
 1. Completed MCI/Medical Surge Plan
 2. Impact Level II Abstract
 3. Tourniquet usage White Paper
 4. Trauma Registry Workshop 2023
- Trauma Rules
 - We are expecting the new rules to be made available for public comment in December 2023. Once we have a date, we will invite our stakeholders to meet and discuss.
 - Hospitals that survey under the American College of Surgeons will finish out 2023 with the Orange book rules but from January 2024 the surveys will be aligned with the Grey book rules.
 - We have several facilities that have been redesignated or have achieved initial designation. However, due to the ongoing streamlining and supervision at the State level, most of these have contingencies.
- Trauma Registry
 - We are developing a data validation exercise for our Trauma Registrars and Trauma Program Managers.
 - Our next Regional Trauma Registry Workshop is scheduled for the first quarter of 2024.
- Trauma Data
 - The Trauma Data Injury Heatmap is now on our website.
 - The Trauma Data Subcommittee gave kudos to our EMS partners, as they are consistently getting pediatric trauma patients to the correct facility on initial transportation.

Injury Prevention Committee

Medical Director: Dr. Lars Thestrup

Chair: Kristen Beckworth

Vice Chairs: Open

The committee met in person on 8/10/2023. The next committee meeting will be held on 10/12/2023. The focus of the committee includes:

- Falls and Firearm Safety
 - We are looking forward to our November 10th Fall Community event in partnership with our Stakeholders and Precinct 2.
 - There will be education booths covering many subjects, including, home safety, firearm safety, car safety, healthy eating, BP checks and planning for emergencies (registering with 211), etc.
- It's Only a White Line is now available at <https://youtu.be/XN-IJsGu1G8>.
- Through our partnership with Fort Bend County EMS and Sheriff's Office, we have a PSA discussing water safety on our website.

Pediatric Committee

The Medical Director: Dr. Brent Kaziny

Committee Chair: Dr. Nichole Davis

Vice Chairs: Andre Ruby and Eric Parmley

The committee met in person on 8/10/2023. The next committee meeting will be on 10/12/2023. The focus of the committee includes:

- Collaboration with injury prevention for firearm safety in the pediatric population
- Mental health is a growing epidemic throughout our region and the United States. The Pediatric Committee is forming a workgroup to put together a resource booklet that will be available for all stakeholders to use.
- Our pediatric committee provided our first PI/QI discussion. Among the lessons learned we were able to agree that due to high turnover of hospital staff that it had become very difficult to ensure adequate decon training for new hires. Moving forward, there was a recommendation that each hospital should identify individuals for the 8 hour decon training class provided by SETRAC and then include an introduction to decon during initial facility orientation.



Stroke Committee

Medical Director: Dr. Sean Savitz

Chair: Dr. Chethan Venkatasubba Rao

Vice Chair: Christy Gonzales and Dr. Bryan Kharbanda

The committee met in person on 9/27/23. The next committee meeting will be held on 11/22/23. The focus of the committee includes:

- Extended Window Strokes
 - The committee has identified a trend of 70% of patients arriving to a designated stroke facility outside of the 4.5-hour window. Parameters for Extended Window Strokes have been identified as Last Known Well from 4.5 hours – 24 hours.
- Rehab Utilization
 - The committee aims to identify socio-economic indicators, to include rural vs urban, insured vs uninsured, ethnicity, etc. regarding rehab utilization
- Pre-Hospital Metrics for Stroke
 - Stakeholders have identified EMS metrics that would aide in achieving the committee goals. The metrics have been presented to the EMS Committee and are being evaluated through the EMS data workgroup.
 - The committee leaders are aware that Stroke CEO reports will be provided to EMS Medical Directors to improve care from all aspects.
- International Stroke Conference (ISC)
 - Dr. Rao submitted an abstract to ISC with a goal to present on the “Evolution of Stroke Care” within our region at the 2024 ISC. This will highlight gaps to increase transparency and performance improvement.
- 2024 Stroke Bootcamp
 - Planning this event for the January 2024, speakers and topics confirmed
 - The bootcamp will be held for data abstractors and stroke coordinators.

Cardiac Committee

Medical Director: Dr. James McCarthy

Chair: Dr. Kevin Schulz

Vice Chairs: David Bernard and Dr. Leslie Osborn

This committee meets quarterly and met on 7/28/23. The next Committee meeting will be held on 10/20/23. The focus of the committee includes:

- Committee Goal: **Develop community education, including a regional hands-only CPR event.**
 - A hands-only CPR & STB community event is in the planning phase.
 - Hybrid education model being developed.
- Committee Goal: **Unified social media presence related to STEMI regional education.**
 - February Heart Health Month featured unified social media messaging.
- Committee Goal: **Develop Regional Cardiac Plan**
 - The Regional Cardiac Plan was approved by stakeholders on 4/28/23 obtaining Board approval 7/17/23. The Regional Cardiac Plan includes:
 - Data submission and meeting participation requirements to remain a member in good standing and maintain PCI status on EMResource and SETRAC's Cardiac webpage.
 - Requirement to provide case feedback to EMS.
 - Responsibilities of the Medical Director position
 - NCDR Chest Pain-MI Registry: Pending revised agreements.
 - Patient level data, not to include PHI, will be available once access is obtained.
 - Data will be used to meet the data requirements of the RAC self-assessment tool, as well as assist in formulating data driven goals.

Perinatal Committee

The Medical Director: Dr. David Weisoly

Committee Chair: Dr. Elizabeth Eason

Vice Chairs: Kendra Folh/ OPEN EMS position

The last meeting was held in-person at the TranStar Conference Center on 6/17/23. The next meeting will be held in person on 9/13/23. EMS position is open, and nominations are currently being accepted. The focus of the committee includes:

- The Texas Collaborative for Healthy Mothers and Babies (TCHMB)
 - This group is focusing on recognition and response to postpartum preeclampsia in the Emergency Department (PPED). Eight hospitals from our region have enrolled in the project. The goal is to obtain baseline data and increase the treatment of patients by 50%
 - This group also focuses on improving newborn admission temperatures. RAC Q has strong participation in this project with 76% of our hospitals enrolled.
- Maternal Morbidity & Mortality Workgroup Focus:
 - The new Maternal Rules and House Bill 1164 Placenta Accreta Spectrum Disorder are in effect. Every hospital must be in compliance with the bill. Dr. Toy developed an educational video on Placenta Accreta Spectrum to assist hospitals to comply with HB 1164, maternal designation, and preparation for PASD. The video is hosted on the SETRAC Learning Management System and has more than 260 learners. The education offers nursing and paramedic continuing education credits.
 - This group is encouraging all hospitals and clinics to look at the overall treatment of patients to see if we are identifying and diagnosing the conditions as early as possible. This can aid in positively changing the racial and ethnic disparities that lead to increased mortality rate.
- Infant Morbidity & Mortality Workgroup Focus:
 - A list of QAPI triggers is being developed that all hospitals will be encouraged to follow as a way of quality improvement and tracking. Current practices are being reviewed to ensure regional best practices are utilized.
- Perinatal Planning Workgroup Focus:
 - Neonatal Resuscitation Program (NRP): Training for EMS
 - NRP instructors throughout the region have volunteered their time to teach our EMS partners. Three classes have been held with 79 participants. 3 additional classes are scheduled through 2023. A large class for 100-200 participants is scheduled in November. The goal is to reduce infant mortality through education and skills in the prehospital setting.
 - This group will begin focusing on ensuring bed reporting is accurate for disaster preparedness.
- Perinatal Quality Improvement Workgroup Focus:
 - Breastmilk at Discharge Project:

Emergency Healthcare Systems- Stroke/Cardiac/Perinatal Division

- Project Aim: By January 1, 2024, 75% of all NICU babies will discharge on mother's own milk. According to the Q1-Q4 2022 data, the region is currently at 68.4%.
 - Project Aim: By January 1, 2024, 55% of all VLBW babies will discharge on mother's own milk. According to the Q1-Q4 2022 data, the region is currently at 52.03%.
 - Neonatal designated facilities share their best practices at each meeting.
- Antibiotic Timeliness Project:
 - The initial project goal was to achieve $\leq 31\%$ of babies receiving antibiotics more than one hour after order or birth. The latest data reflects the region is down to 26.8%. The goal for Jan 2024 is now 20%.
 - The "Beat the Clock" initiative was adopted to decrease the percent of NICU infants receiving antibiotics in the first week of life more than 1 hour after order/birth
- Neonatal and Maternal Program Manager Collaborative:
 - This group ensures regional neonatal and maternal program managers and medical directors are abreast of the Texas Administrative Code and support through designation surveys.
 - Review and discussion of new DSHS designation rules occurred at last meeting. Feedback is being captured to share with DSHS.



Prehospital/EMS

Committee Medical Director: Dr. Lesley Osborn

Committee Chair(s): Kevin Leverence, Jason Gander, Dr. Joseph Gill

SETRAC Liaison: Clayton Ehrlich

Meeting Schedule:

Past:	January 20, 2023
	March 17, 2023
	May 19, 2023
	July 21, 2023
	September 15, 2023
Upcoming:	November 10, 2023

Committee Highlights:

- **EMS Workforce Development Initiative (Senate Bill 8):**

The link/webpage on the SETRAC website for more information regarding the SB8/DSHS scholarship remains active and continues to gain attraction. Since its live date we have received over 875 inquiries regarding the scholarship. To date SETRAC has distributed 118 scholarships (EMT=27, AEMT=7, Paramedic=84) for a total of \$722,938.95. We currently have 5 more in process.

- **88th Legislative EMS Update:**

In the 88th Legislative Session, HB624 was passed that allowed a firefighter exemption for the transportation of certain patients, to a hospital, in a non-transport vehicle (fire apparatus). This bill requires the RAC to implement regional medical treatment and transport operating guidelines. In response, a workgroup was formed at GETAC that has successfully developed said guidelines for the RAC's to implement in their TSA at their discretion. The protocols were submitted to the EMS committee and allowed for suggested edits. These guidelines must be in place by January 1, 2024, per HB624.

- **EMS Wristband Initiative:**

Training and education on this implementation are currently under development to be prepared for the trial period. SETRAC has not yet implemented the EMS Wristband Initiative and our trial usage is on pause until our hospitals have the ability to capture the band and training has been completed. Once the hospitals are ready to start receiving bands, we will start a trial period while the EMS agencies adopt their own procedures. SETRAC will continue to update partners as changes occur. A number of wristbands were purchased by SETRAC to distribute to the region (EMS and hospitals) for the future implementation of this initiative.

- **Pulsara Workgroup:**

The Pulsara workgroup is meeting for the first time in November. This workgroup will incorporate EMS and hospital users to establish common usage trends within our region. The group will work on developing minimum data sets to send hospitals on different patient populations (trauma, stroke, cardiac etc.). The goal would be to ensure EMS and Hospitals are communicating regional best practices for this program.

- **Whole Blood Program:**

SETRAC is re-engaging our Whole Blood Program which met on October 5, 2023. It was suggested that the name be changed to "Blood Products Workgroup" as this workgroup is working with other agencies/hospitals that utilize other blood products. The program stands to strengthen our regional pre-hospital care by ushering in the widespread adoption of *blood* for enhanced patient outcomes.



Emergency Healthcare Systems – Prehospital Division

- **EMS Data:**

The EMS committee held its first EMS Data meeting that is working on developing a data set of metrics that would be beneficial to the EMS Committee as well as other clinical service lines. The goal of the group is to see what data is commonly being collected utilizing the NEMSIS data sets to produce reports for each clinical service line. The goal would be to ensure we are making accurate and data driven decision on guidelines and best practices. We are currently working with vendors to determine the best processes for collecting and reporting the EMS data.

- **Regional Quality of Care:**

The EMS committee has encouraged members to attend other SETRAC committee meetings and have encouraged members of other clinical committees to attend the pre-hospital meetings (stroke, trauma, inj. prev., cardiac, etc.).

EMS Committee Goals for 2023/2024	
Goals	Actions
<ul style="list-style-type: none">• Reengaging the EMS Whole Blood Program	<ul style="list-style-type: none">• Develop a list of providers using pre-hospital blood and creating best practices on being good stewards of whole blood.
<ul style="list-style-type: none">• EMS Data	<ul style="list-style-type: none">• Begin to collect data from EMS partners to make accurate data driven decision on best practices and regional guidelines.
<ul style="list-style-type: none">• Regional MCI Workgroup	<ul style="list-style-type: none">• To engage a group of agencies to determine/ establish common MCI nomenclature and terminology for guidelines to establish best practices for the region.
<ul style="list-style-type: none">• Engage stakeholders	<ul style="list-style-type: none">• To distribute an engagement survey for quality purposes, and to ensure the pre-hospital committee is remaining relevant to its stakeholders.