



South Corridor Minutes
May 19, 2023
Memorial Hermann Sugar Land Hospital
17500 West Grand Parkway South
Sugar Land, Texas 77479
1:00-3:00 PM



A. Call to Order

Michael Nixon called the meeting to order at 1:07 pm.

B. Minutes (C101)

Mr. Nixon requested review of the March minutes. Tammy Sanderson (Matagorda Regional Medical Center) made a motion to approve the minutes, Christy Gonzales (Wharton EMS) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

• **SETRAC/CMOC 101**

- Carrie Cox (SETRAC) announced SETRAC is offering CMOC 101 training on three different dates (June 16th, August 2nd, and October 4th) at TranStar in Houston with twenty seats available per class. Those individuals at hospitals on the CMOC on-call calendar should be trained first. Please contact Ms. Cox at exercise@setrac.org for more information regarding registration.

• **Regional Radiological Exercise Review**

Ms. Cox thanked corridor members for their participation in the tabletop exercise held in March. She stated, once all feedback is received, there will be two After Action Reports (one for the regional exercise and one for the tabletops) which she expects to be completed and released sometime late-June.

D. HPP Capabilities Review

Deferred

E. EMTF Update

Mikal Orr highlighted some of the items in his EMTF update as listed below (*filed with South Corridor minutes binder*).

Current Activations:

1. Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)

Past Activations:

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
2. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
3. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

Training/Exercises/Meetings:

1. EMTF Training –

- a. ASMT – June 13-14 (3 seats open)
 - b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800
 - c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - c. CMOG – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).
 - d. East Corridor MCI Triage Full-scale Exercise 4/11/2023
 3. Meetings:
 - a. Galveston Hurricane Evacuation Meeting
 - b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response
 - c. TMORT – meetings to discuss team status and prepare for training opportunities
 - d. College Football Playoff meeting

New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

F. Training and Exercise

Carrie Cox reviewed highlights from the Training and Exercise Schedule distributed to the corridor members (*filed with the South Corridor minutes binder*). Technology training is scheduled for Thursday at 9:00 am and she advised after each technology training a drill can more than likely be expected. SETRAC is planning to have a HAM radio study session on June 7th.

G. Special Populations Update (C101)

Mr. Way highlighted some items in the Special Populations update as outlined below (*filed with South Corridor minutes binder*).

In preparation for hurricane season, we hold an annual exercise for our Special Populations. Our annual Special Populations Exercise – Evacuation and Shelter in Place was completed on May 4th. An in-person tabletop was held on April 20th in Willis, TX. leading up to the virtual Full-Scale on May 4th. Over 70

attendees participated in the tabletop comprised from all over our 25-county region. A special thanks went out to facility staff that traveled over an hour to attend. The May 4th portion of the exercise had close to 300 facilities attending virtually. Facilities that submit the evaluation form for the exercise will receive a certificate of attendance and the AAR template for them to complete for their records to meet regulatory requirements.

Our first Emergency Preparedness Bootcamp will be May 9th in Texas city for our South Corridor area. On May 23rd a Bootcamp in Lufkin for our North Corridor will be held. We are finalizing a few items to hold a Bootcamp in Houston on June 14 for our Downtown Corridor. Once final, the registration information will be shared with our stakeholders.

FSEDs in TSA Q will be participating with our SETRAC Clinical committees (Stroke/Cardiac). Continue offering onsite EMTrack training to FSEDs. Continue to meet with new FSED Administrators and getting them familiar with SETRAC preparedness activities and reviewing their plans. FSEDs participated in the Rad Exercise in April.

Ongoing Activities:

We continue to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (Fidel).

Boot camp planning continuing with jurisdictions.

Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

Trainings - EMResource in person trainings were held in March. Will continue to offer in person training throughout the region. UTMB providing a free training on how to develop a Respiratory Program for health care facilities. Next training on May 11th and June 13th. SETRAC Emergency Preparedness overview available to facility personnel.

H. Inventory Update

Mr. Way highlighted some of the items in his Inventory update as listed below (*filed with South Corridor minutes binder*).

- The TDEM Strategic PPE Stockpile Workgroup has picked back up. It will be a very slow process to determine the feasibility of the project, but Kyle Ericksen (SETRAC) will update as he has more information.
- SETRAC is actively working towards a new inventory tracking software that will streamline accountability for both the facilities and moving forward.
- SETRAC has recently supported the Iron Man Triathlon in the Woodlands, an Asset Showcase in Nacogdoches, and the Final Four NCAA Basketball Tournament
- If any agency or facility would like a tour of the SETRAC Warehouse to have a better understanding of the assets and resources we are able to provide, please contact Mr. Ericksen at kyle.ericksen@setrac.org.
- If a corridor feels that it would benefit from an Asset Showcase in their region, SETRAC would be happy to coordinate a day to provide the opportunity for partnering agencies to walk through our assets and learn more about our capabilities.

For any training or planned event that you would like SETRAC to bring assets or resources to, please complete the “Non-Emergency Asset Request Form” on the SETRAC website and, as long as there is no real-world conflict, SETRAC will do their best to support your request.

I. Partners Updates (C101)

There was in-depth discussion as the corridor members gave updates on their recent wins and best practices from current events/incidents.

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- July Meeting Location
Deferred

Adjournment

There being no further business or discussion, Gabriel Lavine (City of Sugar Land OEM) made a motion to adjourn the meeting, Tammy Sanderson (Matagorda Regional Medical Center) seconded the motion, and the corridor member carried the motion. Mr. Way adjourned the meeting 1:54 pm. The next in-person South Corridor meeting is scheduled for Friday (July 21st) with the location to be announced.

ATTENDEES: Tammy Sanderson, Kristina Honzeu, Lori Foster, Dawn Wood, Jenny Pfannes, Christy Gonzales, Katie Linn, Mike Nixon, Dudley Wait, Carissa Imrecke, Gabriel Lavine, Trey Frankovich, Karen Cothran, Mike Mastrangelo, Carrie Cox, Mikal Orr, Jeremy Way