



West Corridor Minutes
January 27, 2023
HCA Houston Healthcare Kingwood
22999 US Hwy 59 North
Kingwood, Texas 77339



A. Call to Order

Gabriella Lopez opened the meeting at 9:00 am.

B. Approval of Minutes (C101)

Dena Daniel requested review of the December minutes. Toni Carnie (HCA Houston Healthcare Tomball) made a motion to approve the minutes, Scott Reeves (HCA Houston Healthcare North) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Overview of SETRAC Website**

Fidel Calvillo gave the corridor members an overview of the preparedness and training and exercise resources on the SETRAC website.

D. HPP Capabilities Review

- **2022 End of Year Survey**

Katherine Samuel reported the End of Year Survey was sent out in December and due in January. Out of the fifty-nine acute care facilities in the West Corridor, sixteen submitted their survey. This information is used by SETRAC to identify gaps (training, education, plans, etc.) and work towards closing those gaps in the coming year. She encouraged anyone that has not submitted their survey to email their completed survey to Lisa Spivey at lisa.spivey@setrac.org as soon as possible.

There was discussion regarding the CMOC calendar for the hospitals. Mr. Calvillo gave a brief overview of the hospital expectations when CMOC is activated.

E. EMTF Update

Mikal Orr reported on the following EMTF updates:

Current Activations:

1. No on-going missions.

Past Activations:

1. August –
 - a. 3 Wildfire responses (MEDL, WPU, MPVs, and Ambulances).
 - b. MPV 601 & 603 @ St. Joseph's for a hospital evacuation exercise.
 - c. MPV 604 conducted NICU evacuation trainings at St. Elizabeth's and Baptist Beaumont.
2. September –
 - a. MPV 603 responded to a potential chemical exposure in Brazoria County – 106 patients triaged and 6 transported, via ambulance, to regional hospitals.
 - b. UTMB NICU Evacuation training – MPVs 601, 603, 604 and UTMB staff.

3. October –
 - a. MPV 603 & SETRAC conducted a full-scale exercise with CIMA.
 - b. Border Support Mission in Dilley demobilized.
 - c. Multiple regional partners participated in the Brazosport ISD active shooter workshop – members present TFL, MIST, ASTs, and ASTLs.
4. November –
 - a. Severe Weather Standby's.
 - b. World Series Parade – multiple regional agencies (Atascocita Fire Dept., MCHD, HCESD #8, Cy-Fair Fire Dept., HCEC, Ft. Bend EMS, Clear Lake EMS, Windsor EMS, La Porte EMS, City EMS, Pearland EMS) provided 15 ambulances, MPVs 601 & 602, and UTV Medics to support HFD during the parade.
5. December –
 - a. Severe Weather Standby's

Training/Meetings:

1. EMTF Training – dates TBD, each region will be offered at least 4 seats per class
 - a. TMORT – mainly open to those already on the TMORT/DPMU teams
 - b. MEDL
 - c. MIST (possibly 2 classes)
 - d. ASMT
 - e. TFL/MIST Update
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 16-18, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
 - b. CMOC – Spring Radiological Functional Exercise April 12, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
 - c. WLFS Functional Exercise (March – in coordination with TFS, will be conducted at Reveille Peak Ranch near Burnet, Texas) – open to 1 WPU per region and 2 REM teams from all EMTF regions.

New/Future Business:

1. Future Meetings –
 - a. Workgroup & Coordinator Meetings January 24-25, 2023 @ STRAC.
 - b. Schedule for regional component meetings will be sent out via EMTF-6 ListServ.
2. MPV 602 will receive 1.5 upgrades – time OOS will be approximately 6-8 weeks.
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account,

please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.

F. Training and Exercise Update

Ms. Samuel reviewed the training and exercise schedule with the coalition members. She reported the SETRAC “Off the Grid” drill was conducted on Thursday December 15th. After the information is compiled and documented an After Action Report will be made available on the SETRAC website.

Planning is underway for the 2023 RHPC Exercise. The exercise series will include five (5) corridor specific Tabletop Exercises (TTX’s) and one Functional Exercise (FE). The tentative date for the FE is Wednesday April the 12th, 2023. Additional information to include all exercise dates and registration will be provided as it comes available.

The recent Juvare changes were explained and discussed. Any facility needing training should contact John Wingate or Carrie Cox at exercise@setrac.org to schedule a class.

G. Special Populations Update

Mr. Calvillo reported Special Population Stakeholders meeting was held on November 10, 2022. Update provided with our ongoing SETRAC Agreements we continue to receive; continued discussion on integrating the Special Populations meeting with all corridor meetings in 2023. Discussion on EMResource changes made to the system. In-Person EMResource trainings will be held regionally to improve the use of EMResource with Special Populations group. Corridor Meeting information will be provided once finalized.

FSEDs meeting was held on November 10, 2022. Discussion on current RSV influx of pedi patients in hospitals. FSEDs seeing an influx but very minimal of patients needing to be transferred to higher level of care. FSEDs are D/C to home. If there is an increase in pedi patents needing higher level of care and not able to find bed placement will be advising SETRAC. Ebola planning and RITA plan was discussed. FSED were provided access to the RITA Plan and additional information pertaining to Ebola. Continue to discuss integrating the FSEDs meeting with all our corridor meetings in 2023. Will be providing EMTrack training to FSED in upcoming weeks. Corridor Meeting information will be provided once finalized.

Five (5) boot camps are being scheduled for this year and with details coming soon. UTMB is offering Respiratory Protection Training at SETRAC from February through September. A flyer with this training information will be sent out soon. SETRAC will be hosting cyber training in March.

Mr. Calvillo thanked all the special populations facilities that responded to the Deer Park tornado event. Response went well and all patients/residents were able to be transferred.

Continue to meet with stakeholders and getting them familiar with SETRAC and reviewing plans. Providing email updates to stakeholders as requested by our preparedness partners.

H. Inventory Update

All survey submissions have been received from healthcare facilities across the state for the TDEM PPE Stockpile Workgroup. The data is now under review and awaiting determination as to whether it is feasible to maintain strategically placed 30-60-90-day stockpiles of PPE.

If any agency or facility would like a warehouse tour to have a better idea of some of the assets and capabilities available, please contact Kyle Ericksen at kyle.ericksen@setrac.org to schedule a time.

If any agency or facility would like to have any assets or equipment on site for a training evolution or planned event, there is a Non-Emergency Asset Request form on the SETRAC website. Please submit that form and once approved SETRAC will reach out for further coordination.

I. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **Proposed 2023 West Corridor Meetings and Locations Schedule**

Ms. Lopez reviewed the 2023 meeting dates and locations.

- **EMS Involvement/Participation**

Discussion ensued regarding EMS and hospital partnerships. SETRAC is working to bring EMS partners into the corridor meetings for their input and partnership throughout the region.

- **Texas Wristband Project**

Deferred

- **Hot Topics**

Ms. Lopez requested suggestions/recommendations for meeting topics. Anyone having a “hot topic” for upcoming meetings should feel free to email her at gabriella.lopez@memorialhermann.org, Ms. Daniel at dena.daniel@hnh.cc, or Ms. Samuel at kat.samuel@setrac.org.

Adjournment

There being no further business or discussion, Ms. Lopez adjourned the meeting at 10:37 am. The next West Corridor meeting is scheduled for Friday, March 24th, to be held at Houston Methodist West, 18500 Katy Freeway, Houston, Texas 77094.

ATTENDEES: Scott Reeves, Tammy Moeller, Sean Simmonds, David Cramer, Jenny Pfannes, Katie Linn, Alex Keller, Lauren Burns, Meghan Arthur, Victor Reyes, Syed Graham, Rene Leal, Alicia Williams, Toni Carnie, Andrew Fish, James Logan, Joe Perez, Cindy Castellanos, Howard Busa, Katherine Samuel, Michael Wilcox, Fidel Calvillo, Kim Hobson, George Pelphrey, Katherine Jimenez, Cassidy Varra, Todd Daigneault, Dena Daniel, Joel North, Esperansa Almanza, Alauna Hunt, Deborah Perryman, Gabby Lopez, Mikal Orr