



RHPC Board Meeting
May 5, 2023
SETRAC Conference Center
1111 North Loop West, Suite 160
Houston, Texas 77008



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:30 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Toni Carnie	Michael Olivier
John Fleming	Kevin Schulz
Gabriella Lopez	Sean Simmons
Ken Jamilosa (<i>on behalf of Tom Munoz</i>)	Mark Sloan
	Lydia Worthen

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the March minutes. Mark Sloan (Harris County OEM) made a motion to approve the minutes as written, Toni Carnie (HCA Houston Healthcare Tomball) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **Regional Radiological Exercise Review**

John Wingate (SETRAC) reported the five Radiological Tabletop Exercises have been completed for each corridor and the Regional Radiological Exercise was held on Wednesday (April 12th) where CMOC stood up at Harris County EOC. The After Action Report is in the process of being developed and a notice will go out when the report has been posted to the SETRAC website.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Lisa Spivey reported SETRAC has been working with the facilities on their plans and training, and they have made great strides over the last six years in their participation and preparing efforts and have become great partners. Last week a provision home was shut down by the Harris County Fire Marshal's Office with approximately twelve to sixteen patients. A message was sent out to their listserv and SETRAC received more than enough responses to place these patients.

Ms. Spivey highlighted some of the items in the Long Term Care update as listed below (*filed with RHPC Board minutes binder*).

In preparation for hurricane season, we hold an annual exercise for our Special Populations. Our annual Special Populations Exercise – Evacuation and Shelter in Place was completed on May 4th. An in-person tabletop was held on April 20th in Willis, TX. leading up to the virtual Full-Scale on May 4th. Over 70 attendees participated in the tabletop comprised from all over our 25-county region. A special thanks went out to facility staff that traveled over an hour to attend. The May 4th portion of the exercise had close to 300 facilities attending virtually. Facilities that submit the evaluation form for the exercise will receive a certificate of attendance and the AAR template for them to complete for their records to meet regulatory requirements.

Our first Emergency Preparedness Bootcamp will be May 9th in Texas city for our South Corridor area. On May 23rd a Bootcamp in Lufkin for our North Corridor will be held. We are finalizing a few items to hold a Bootcamp in Houston on June 14 for our Downtown Corridor. Once final, the registration information will be shared with our stakeholders.

FSEDs in TSA Q will be participating with our SETRAC Clinical committees (Stroke/Cardiac). Continue offering onsite EMTrack training to FSEDs. Continue to meet with new FSED Administrators and getting them familiar with SETRAC preparedness activities and reviewing their plans. FSEDs participated in the Rad Exercise in April.

Ongoing Activities:

We continue to onboard new facilities on a weekly basis. Onsite visits are ongoing. For any facility that would like to meet to discuss preparedness planning please contact (Fidel).

Boot camp planning continuing with jurisdictions.

Providing email updates to stakeholders as requested by our preparedness partners.

Presenting SETRAC emergency preparedness overview to facility corporate personnel and local healthcare groups.

Trainings- EMResource in person trainings were held in March. Will continue to offer in person training throughout the region. UTMB providing a free training on how to develop a Respiratory Program for health care facilities. Next training on May 11th and June 13th. SETRAC Emergency Preparedness overview available to facility personnel.

Training and Exercise Update (C104)

Mr. Wingate reported the SETRAC Annual RHPC exercise was conducted on Wednesday April 12, 2023. Post-exercise documentation (AAR-IP) will be published to the SETRAC website in the coming weeks. The Special Populations Hurricane Tabletop Exercise was conducted on Thursday April 20th, and the Functional/Full Scale exercise will take place on Thursday, May 4th. Please contact Fidel Calvillo at fidel.calvillo@setrac.org for additional information.

Mr. Wingate reviewed the attached training schedule (*filed with the RHPC Board minutes binder*). He stated SETRAC is experiencing a seventy-five percent or higher “no show” rate at the training classes. SETRAC works to setup the accounts (EMResource, EMTrack, WebEOC, etc.) for 60+ attendees which allows them access leaving SETRAC with the responsibility of deactivating the accounts for all “no shows” and, once the individuals attend training, their accounts are reinstated. He requested facilities/agencies do their best to ensure their staff follow through on attending their registered classes.

EMTF Update (C104)

Mikal Orr highlighted some of the items in his EMTF update as listed below (*filed with RHPC Board minutes binder*).

Current Activations:

1. Preparing for Jeep Weekend – 5/19-5/21 (860, generator, MCI trailer, and request for 3 Voluntary ALS units)

Past Activations:

1. 5/2/2023 – San Jacinto Search Ops Support – 4 SETRAC personnel, 860, and generator
2. 4/22/2023 - The Woodlands Ironman – SETRAC LNO on scene and HFD Strike Team on standby
3. 3/31/2023 - AST/ASTL/MPV 602 activation for Final Four to assist HFD

Training/Exercises/Meetings:

1. EMTF Training –
 - a. ASMT – June 13-14 (3 seats open)
 - b. 2nd Thursday of the Month – WebEOC trainings at 1400 & 1800
 - c. 4th Thursday of the Month – Pulsara Training (invite will be sent to appropriate team members)
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 15-17, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - b. UTMB Hurricane Evacuation Exercise – date TBD (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
 - c. CMOG – Spring Radiological Functional Exercise April 12, 2023 (TFLs invited to attend).

d. East Corridor MCI Triage Full-scale Exercise 4/11/2023

3. Meetings:

- a. Galveston Hurricane Evacuation Meeting
- b. UTMB/AMR – meetings to discuss RITA/IDRU teams and response.
- c. TMORT – meetings to discuss team status and prepare for training opportunities.
- d. College Football Playoff meeting

New/Future Business:

1. Future Meetings – TDEM Conference 5/29-6/2
2. MPV 602 1.5 upgrades (Final Inspection 5/5/23)
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.
5. A request for TFL/MIST/AST/ASMT will be distributed for participation in the TDEM Hurricane Exercise, SETRAC Radiological Surge Exercise, and the Harris Co. Full-scale Exercise. Additional details will be distributed to the ListServ when more information is received.
6. SETRAC will transition from SmartNotice to OnSolve for event and emergency notifications. The transition is on-going. Please expect to receive emails or forms requesting updated information from agency’s leadership and some individual EMTF members.

Inventory Update (C104)

Chris Collier highlighted some of the items in his Inventory update as listed below (*filed with RHPC Board minutes binder*).

- The TDEM Strategic PPE Stockpile Workgroup has picked back up. It will be a very slow process to determine the feasibility of the project, but Kyle Ericksen (SETRAC) will update as he has more information.
- SETRAC is actively working towards a new inventory tracking software that will streamline accountability for both the facilities and moving forward.
- SETRAC has recently supported the Iron Man Triathlon in the Woodlands, an Asset Showcase in Nacogdoches, and the Final Four NCAA Basketball Tournament
- If any agency or facility would like a tour of the SETRAC Warehouse to have a better understanding of the assets and resources we are able to provide, please contact Mr. Ericksen at kyle.ericksen@setrac.org.
- If a corridor feels that it would benefit from an Asset Showcase in their region, SETRAC would be happy to coordinate a day to provide the opportunity for partnering agencies to walk through our assets and learn more about our capabilities.
- For any training or planned event that you would like SETRAC to bring assets or resources to, please complete the “Non-Emergency Asset Request Form” on the SETRAC website and, as long as there is no real-world conflict, SETRAC will do their best to support your request.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

The Award of Excellence documents have been uploaded to the SETRAC website and ready to complete and submit by August 31st. She encouraged the facilities/agencies to apply to show all their achievements and excellent work throughout the year.

Symposium Planning (C101)

Ms. Spivey reported symposium planning is underway and registration is open. The room block at the San Luis Resort is full but there are still rooms available at the Hilton. Call for Speakers has gone out and she encouraged the corridor members to send her any suggestions they may have for presentations or forward the speaker packet on to them.

Clinical Advisory Committee (C101)

Deferred

Corridor Updates (C101)

Downtown Corridor – Michael Olivier reported the Downtown Corridor met on April 7th for their Radiological Tabletop Exercise. There was great participation and interaction during the tabletop. The Downtown Corridor members also participated in the Regional Radiological Exercise on April 12th. The next meeting is scheduled for July 7th where the members will attend the RHPC Board meeting in lieu of the Downtown Corridor meeting. Following this meeting, the next in-person Downtown Corridor meeting is scheduled for August 4th at the City of Houston OEM.

South Corridor – Jeremy Way reported the South Corridor met on March 17th at Sugar Land City Hall where they conducted the Radiological Tabletop Exercise. The next meeting is scheduled for May 19th at Memorial Hermann Sugar Land Hospital.

East Corridor – Lydia Worthen reported the East Corridor met on March 10th at Jack Brooks Airport for their Radiological Tabletop Exercise with great participation and interaction. The next meeting is scheduled for May 12th at Liberty Dayton.

North Corridor – Gary Litton reported the North Corridor met for an in-person meeting on March 8th where the members completed the Radiological Tabletop Exercise. The next meeting is scheduled for May 10th from 2:00 to 3:30 pm at the Woodland Heights Infinity Center, and a guest speaker from ESRD Network of Texas is scheduled to present on Dialysis in Disasters.

West Corridor – Dena Daniel reported the West Corridor met on March 24th at Houston Methodist West for their Radiological Tabletop Exercise with good participation. The next meeting is scheduled for May 26th at Memorial Hermann The Woodlands which is an in-person meeting. The West Corridor members are working on improving the radio check participation which is currently at fifty percent.

Partner Updates (C101)

Public Health

DSHS 6/5 South – Justin Woodard reported the pandemic is ending and the declarations are slowly falling by the wayside. They are working with the City of Houston to bring EMR to conduct entry level evacuation triage training for first time EMTs and volunteers. He introduced Abigail Montoya as their new Preparedness Liaison, and she will be working to better prepare the rural counties.

Harris County Public Health – Trey Francovich reported they are working with DSHS 6/5 reviewing the SNS plans.

Houston Health Department – John Fleming reiterated Mr. Woodard regarding the pandemic winding down; however, Houston Health Department is still working on some COVID issues and offering the vaccine. They currently have an activation to assist with Monkey Pox and provide information on where people can receive the vaccine.

OEM

Fort Bend County OEM – Charles Brockett reported they still have a vaccine station open; there has been no uptick but there is still a need. They are currently planning a functional exercise with their ISD with more information to come.

Harris County OEM – Mark Sloan reminded the coalition members as the pandemic winds down the state is going to maintain a statewide disaster declaration until the legislation has passed including the House and Senate.

Mr. Sloan stated we are entering hurricane season and are now shifting from El Nina to El Nino which means we are going to see more Pacific storms moving across Texas which leads to more flooding activity in our region. He urged

everyone not to become complacent as one of our fears is a short duration, rapid developing storm between the Pacific front which comes off the Yucatan or develops close to shore and then makes landfall. He reported Region II for TEDM is hosting the full-scale exercise which begins May 12th and ends on May 18th. This exercise will take everyone through H minus 120, five days prior to twenty-four hours post. Several partners will be playing in this exercise along with the MOC.

From the Homeland Security side, local governments and hospitals are being increasingly targeted by cyber nationally. Dallas was impacted this week, taking out part of their dispatch capability, impacting their law enforcement partners, and they are finding some of their agencies still have old Microsoft systems and gaps in their server systems. Mr. Sloan stated this is something we all need to ensure has the attention of our IT Departments.

EMS

MCHD- Sean Simmons reported the LPGA /Chevron tournament went well. Amid this tournament, there was also the Ironman Championship, which also went well. Mr. Simmonds thanked Dr. Schulz for his assistance.

SETRAC – Clayton Ehrlich reported the pre-hospital committee meeting is scheduled for Friday May 19th at SETRAC. The focus over the next year will be to establish an MCI workgroup that creates common terminology amongst agencies to framework the desired responses for different levels of incidents. More information to come in the next few months on this issue. He reported that SETRAC recently participated in a response with the HCFMO and other agencies that assisted in an evacuation of an illegal boarding/group home and SETRAC assisted with patient placement.

Other Partners

Mike Mastrangelo (UTMB) reported the Special Pathogens Treatment Center is currently seeking members for their planning committee and would like to schedule an exercise primarily focusing on interstate transfers of these types of patients; they are in the preliminary stages now.

Open Discussion/Other

Hazardous Vulnerability Assessment (HVA)

Ms. Spivey announced she will be sending out the HVA on Monday. The completed HVAs should be forwarded to her attention at lisa.spivey@setrac.org no later than June 30th.

EMResource Changes

Ms. Spivey advised Juvare has made some changes and, beginning Monday, work email addresses will be used to login.

HAM Radio Course

Mr. Wingate announced a change to the date for the HAM radio course which will be June 7th instead of June 2nd at SETRAC.

Adjourn

There being no further business or discussion, Dr. Schulz adjourned the at 3:20 pm. The next RHPC Board meeting is scheduled for June 2nd in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

Attendees

James Meaux, Jenny Pfannes, Adam Lee, Michael Olivier, Ashlee Thurman, Toni Carnie, Kevin Schulz, Cassidy Werts, Justin Woodard, Kim Hobson, Lisa Spivey, Kat Samuel, Charles Brockett, John Wingate, Bryce Allen, Abigail Montoya, Clayton Ehrlich, Trey Frankovich, Scott Reeves, Chris Collier, Mikal Orr, Santonio Hoke, Elizabeth Rothrock, Mike Mastrangelo, Kristopher Barnes, Bethany Brown, Eddie Burleigh, Kent Cavender, Dena Daniel, John Fleming, John Gomolka, Christy Gonzales, Solomon Guerrero, Christina Hatcher, Kevin Hunt, Denis Hyams, Paul James, Ken Jamilosa, Sherri Jeffery, Superior Johnson, Keith LaChance, Joshua Laslie, Gabriel Lavine, Katie Linn, Evelyn Locklin, Amy Lopez, Gabriella Lopez, Johnny Luman, Henry Maniego, Nancy Mathew, Julie Matson, Cathy Muscat, Jesus Pedroza,

Scott Reeves, Tammy Sanderson, Glenda Self, Danny Shine, Daawna Stemmer, Vicki Tarnow, Justin Thompson, Thomas Wilbur, Christina Watkins, Roxie Ward