



RHPC Board Meeting
March 3, 2023
SETRAC Conference Center
1111 North Loop West, Suite 160
Houston, Texas 77008



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:31 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Stephen Bennett	Gabriella Lopez	Lydia Worthen
Toni Carnie	Michael Olivier	
John Fleming	Kevin Schulz	
Joel Holmes	Mark Sloan	

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the January minutes. Michael Olivier (Memorial Hermann TMC) made a motion to approve the minutes as written, John Fleming (Houston Health Department) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **Emergency Medical Task Force (EMTF) Overview Presentation**

Michael Orr (SETRAC) gave an overview presentation of what the EMTF program is, how it works, and the components involved (*presentation filed with minutes binder*).

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Fidel Calvillo reported on the recent and upcoming Special Populations events as follows:

Special Populations Exercise – Evacuation and Shelter in Place. Tabletop April 20th and Full-Scale May 4th. Over 200 facilities signed up. Deer Park Tornado AAR was held with responding agencies and the nursing home staff. Areas of improvement were identified. A robust evacuation plan and exercise needs to be conducted for all facilities. Not just a check the box. Overall response from the nursing facility went exceptionally well.

We continue to onboard new facilities on a weekly basis. Onsite visits are ongoing. Boot camp planning is ongoing with jurisdictions. North Corridor boot camp is tentative for April.

FSED will be participating in the Regional Full Scale Radiological Exercise. Information to our FSED will be forthcoming to participate with our SETRAC Clinical committees (Stroke/Cardiac). Providing onsite EMTrack training to FSEDs.

Continue to meet with stakeholders and getting them familiar with SETRAC and reviewing plans.

Regional Boot Camps (4) to be held this year.

Providing email updates to stakeholders as requested by our preparedness partners.

UTMB providing a free training on how to develop a Respiratory Program for health care facilities. Next training in April.

Training and Exercise Update (C104)

Carrie Cox reported on the upcoming training and exercise events as follows:

SETRAC will begin its Radiological Exercise Series in the North Corridor on March 8, with all other corridors following during their regular meeting times until the last (downtown) on April 7. The Functional Exercise will follow on April 12. The SimCell team is meeting regularly and is developing the MSEL. The exercise planning team will meet at the end of March to discuss both the TTX exercises and the upcoming Functional Exercise. So far, 120 facilities and agencies have registered. Three Exercise Development Trainings are being offered to those facilities who have registered for the functional exercise. A closed CMOC training will be provided to those facilities who are on-call for the CMOC on April 11-13, to offer additional support to those who may be called on during the April 12 exercise.

The Hurricane Preparedness Exercise Series for Special Populations will be on April 20 (TTX) and May 4 (FE). There are 219 participants registered and SETRAC is looking to book a venue for the April 20 tabletop. There are several TEEEX classes on the calendar, March 7-8 and July 18-19. The July class (MGT-341) is currently at capacity and a waitlist has been created for those who wish to join. SETRAC will be sending out a reminder email closer to the training date to ensure registrants still plan to attend and will fill any open seats from the waitlist then. Discussions with TEEEX about offering the course again in the late summer/early fall are in place.

SETRAC will be offering CMOC trainings in the coming months to bring facility and agency participation back up to pre-pandemic levels. SETRAC is currently working with the City of Houston and Harris County to establish dates which the CMOC can be used for training.

Danny Shine (Michael E. DeBakey VA Medical Center) reported on the upcoming Full-Scale Hurricane Evacuation Exercise to be held at Ellington Field on May 24th. The exercise will be run by NDMS and all NDMS hospitals should contact Mr. Shine at danny.shine@va.gov to register for participation.

EMTF Update (C104)

Mikal Orr reported on the following EMTF activities:

Current Activations:

1. One MEDL (Cy-Fair Fire Department) assigned to the TFS South Branch for wildfires

Past Activations:

1. 3/2/2023 - MPV 6-03 activated for Severe Weather SMA Stand-by
2. 3/3/2023 – MPV 6-01 in College Station to participate in the Disaster Day full-scale exercise
3. 1/24/2023 - Activated for Tornado strike in Deer Park
4. 1/23/2023 - Severe Wx Standby for 1/24/23
5. 1/2/2023 - Severe Wx Standby

Training/Meetings:

1. EMTF Training – dates TBD, each region will be offered at least 4 seats per class
 - a. MIST 1 – March 28-29
 - b. MIST 2 – April 13-14
 - c. MEDL – April 26-28
 - d. TFL/MIST Update – May 25-26
 - e. ASMT – June 13-14
2. Exercises –

- a. TDEM Full-scale Hurricane Exercise – May 16-18, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise date.)
- b. CMOC – Spring Radiological Functional Exercise April 12, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
- c. WLFS Functional Exercise – March 1-3in coordination with TFS, conducted at Reveille Peak Ranch near Burnet, Texas) – Houston Fire Department sent a WPU team. Great exercise for all of the participants.

New/Future Business:

1. Future Meetings –
 - a. Workgroup Meeting March 6th, 2023 in Austin at the Norris Conference Center. Agendas and Zoom link to be sent to the ListServ
2. MPV 602 1.5 upgrades should be complete within 2 weeks
3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@strac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.

Inventory Update (C104)

SETRAC is wrapping up HPP Inventory in the South and East Corridors.

Any agency or facility that would like to tour the SETRAC warehouse to see the regional assets and resource capabilities, should contact Kyle Ericksen at kyle.ericksen@setrac.org to coordinate.

If a training or event is being conducted and you would like SETRAC assets or resources, please fill out the Non-Emergency Asset Request Form online and SETRAC would be happy to participate.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie reported the Award of Excellence packets are currently being updated and will be uploaded to the SETRAC website by the end of March.

Symposium Planning (C101)

Lori Upton reported the planning committee met on February 6th for the upcoming 2023 symposium (October 25th-27th). SETRAC is working with the previous vendors/sponsors, with Angel Staffing confirmed as our Platinum sponsor for the beach party. The same band “Bag of Donuts” has been confirmed as well. The “Call for Presentations” will be going out shortly. Please send any speaker/presentation recommendations/suggestions to Lisa Spivey at lisa.spivey@setrac.org.

Clinical Advisory Committee (C101)

Ms. Upton reported the plan has been completed and submitted. All clinical committees (stroke, cardiac, trauma, EMS, etc.) have confirmed a medical director who will serve as the Clinical Advisory Committee when reviewing and presenting plans.

Corridor Updates (C101)

Downtown Corridor – Michael Olivier reported the Downtown Corridor met in-person on February 3rd at Harris County OEM. The corridor members toured the EOC and reviewed the CMOC calendar along with the roles and responsibilities of the hospitals at CMOC. There was increased participation at this meeting. The next meeting is scheduled for April 7th which will be dedicated to regional tabletop exercise.

East Corridor – Lydia Worthen reported the East Corridor met on January 13th at Altus Lumberton Hospital. Misty Dantin (Texas Emergency Nurses Association) gave a presentation on workplace violence. Ms. Dantin composed a declaration for City Councils and Police Chiefs to sign to raise awareness on workplace violence and in support of the hospitals. A pediatric training course was held last week to help close gaps where needed. An MCI training class is being planned along with a full-scale exercise and this information will be pushed out as soon as the details are confirmed.

North Corridor – Stephen Bennett reported the North Corridor met on January 11th at CHI St. Luke's Health Memorial Hospital Lufkin. Gary Litton led the corridor members in an MCI tabletop exercise coordinating from a nine-county perspective. The next meeting is scheduled for March 8th at Tyler County Hospital with the meeting being dedicated to the regional tabletop exercise. The North Corridor is also hosting an Asset Day scheduled for March 16th at Nacogdoches Medical Center.

South Corridor – Gabe Levine reported the South Corridor is scheduled to meet on March 17th with the meeting being dedicated to the regional tabletop exercise. A Fort Bend County Full-Scale Active Violence/Mass Casualty Incident Exercise is scheduled for June 7th hosted by Katy ISD.

West Corridor – Gabriella Lopez reported the West Corridor met on January 27th at HCA Kingwood with some of the Special Populations group attending. The meeting was used to “get back to basics” by reviewing the SETRAC website, CMOC dates, and how to access regional plans. The corridor members discussed ways to increase EMS participation at the meetings, and they will be looking at areas of improvement based upon the end of year survey. The next meeting is scheduled for March 24th at Houston Methodist West.

Partner Updates (C101)

Public Health

- **DSHS 6/5 South**
- Medical Countermeasures Planning Workgroup meeting:
 - In the previous meeting, which was held February 24th in Montgomery County, the partners discussed updating MOU agreements with school districts and Chempack Plans. They are looking to revamp the current Chempack plans and socializing them amongst the host sites, OEM, and public health entities within the region.
 - Working on conducting a summit and trainings this summer for the OEMs to increase their knowledge on the purpose, function, and location of the Chempack sustainment. The MCM Planning Workgroup will also begin forming sub workgroups to delegate and carry out these tasks.
 - The next meeting is March 31st, 2023 and will be held at the SETRAC office in the upstairs conference room.
- The regional Covid AAR & MPX is completed and has been submitted to Austin for review. We are currently working on the IP now.
- Regional Covid and Flu/ILI cases are trending down, and there have been no new MPox labs since October 2022. Regional Epis are closely monitoring Extensively Drug-resistant Shigella.
- We are currently in the process of drafting a FAC plan and planning to exercise it for our 7 counties (may interface with regional healthcare facilities).
- James Meaux has transitioned into the Senior Planning position and Raphael Cohen is now the MCM Coordinator.
- The PHEPR Liaison (which will be exploring formation of MRCs in our 7) position has posted (applicants are welcome). Additionally, the Senior Training & Exercise Specialist will post soon.

- Regional T&E Team is hosting the following TEEEXs courses in 2023:
 - [MGT439 Pediatric Disaster Response and Emergency Preparedness](#) on April 25-26, 2023
 - Class is at capacity, however, if interested, please contact Raphael Cohen at Raphael.cohen@dshs.texas.gov to be added to the waitlist
 - A [MGT319 Medical Countermeasures: Point of Dispensing \(POD\), Planning and Response](#) will be offered on May 3-4, 2023
 - Details and signup links are included here and can be found on the public facing TEEEX site.

Fort Bend County Public Health – Charles Brookett reported the opening of their new EOC on January 26th.

OEM

Harris County OEM – Mark Sloan reported they activated three years ago for COVID and are still activated conducting IAPs and SitReps with our public health partners. May 11th the Federal COVID Declaration will end; however, they are still waiting on the state to determine if they will lift the statewide declaration. The OEM is activated for the Houston Livestock Show and Rodeo until March 19th with the next activation being the NCAA Final Four beginning the end of March until April 3rd at NRG.

Mr. Sloan reported TDEM will be hosting a full-scale hurricane exercise May 12th-18th. Most agencies in Region 2 will be participating with the primary focus being the five-days prior in the scenario. He requested SETRAC to support Harris County in this exercise to staff CMOC.

EMS

Wharton EMS – Christy Gonzales reported they are conducting trainings on multiple different topics (STB, CPR, etc.).

Houston Fire Department – Dr. Schulz reported HFD will be supporting the OEM with response to the large special events that Mr. Sloan mentioned above. They will also be supporting the Music Festival at Discovery Green.

Other Partners

FBI – Joel Holmes reported has been reassigned to headquarters and they are currently looking for his replacement.

Open Discussion/Other

No further discussion.

Adjourn

There being no further business or discussion, a motion was made to adjourn. Ms. Carnie seconded the motion, and the coalition members carried the motion. The meeting was adjourned at 2:33 pm. The next RHPC Board meeting is scheduled for May 5, 2023, in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

Attendees

Dr. Schulz, Lori Upton, Adam Lee, Ashlee Thurman, James Meaux, Michal Olivier, Richard Herran, Jenny Pfannes, Toni Carnie, Jesus Pedroza, Aaron Velasquez, Elizabeth Rothrock, Carrie Cox, Katie Linn, Bryce Allen, Joel Holmes, Lydia Worthen, Gabriella Lopez, Mark Sloan, Stephen Bennett, Danny Shine, Cassidy Vavra, Charles Brookett, Amy Lopez, Kim Hobson, Trey Frankovich, Lisa Spivey, Fidel Calvillo, Mikal Orr, Suzanne Curran, Todd Aulbaugh, Eddie Burleigh, Kenneth Coleman, Cynthia Crespo-Bonaparte, John Fleming, Fanny Frederick, John Gomolka, Christy Gonzales, Jonathan House, Kevin Hunt, Paul James, Michael Jaquez, Superion Johnson, Dylan Lancaster, Joshua Laslie, Evelyn

Locklin, Johnny Luman, Nancy Mathew, Cathy Muscat, John Pasquier, Kord Quintero, Scott Reeves, Vicki Tarnow,
Joshua Vaught, Glenda Self, Thomas Wilbur, Roxie Ward