



RHPC Board Meeting
 January 6, 2023
 SETRAC Conference Center
 1111 North Loop West, Suite 160
 Houston, Texas 77008



Call to Order

Lori Upton called the meeting to order at 1:30 pm.

RHPC Board Roll Call

Ms. Upton called roll for the Board members in attendance.

John Fleming	Michael Nixon	Janay Yancey
Joel Holmes	Michael Olivier	
Gabriella Lopez	Kevin Schulz	
Tom Munoz	Lydia Worthen	

Approval of Minutes (C101)

Ms. Upton requested review and approval of the August minutes. Cynthia Crespo-Bonaparte (UT Health Houston) made a motion to approve the minutes as written, Michael Olivier (Memorial Herman TMC) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **St. Joseph Medical Center Full-Scale Exercise Presentation**
 Elizabeth Rothrock presented on the recent full-scale exercise “Operation Vacate” at St. Joseph Medical Center utilizing both day and night shifts (*presentation filed with minutes binder*).
- **Davita Healthcare Company**
 Javier Rodriquez and Doc Berryhill discussed Senate Bill 1876 and presented a high-level overview of the what, how, and staff training of Davita operations (*presentation filed with minutes binder*).
- **End of Year Survey**
 Ms. Spivey reported seventy-eight submitted surveys. She reminded the coalition members that completing the survey is part of their HPP agreement.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Special Population Stakeholders last meeting held on November 10, 2022. Update provided with our ongoing SETRAC Agreements we continue to receive; continue to discuss integrating the Special Populations meeting with all our corridor meetings in 2023. Discussion on EMResource changes made to the system. In-Person EMResource trainings will be held regionally to improve the use of EMResource with Special Populations group. Corridor Meeting information will be provided once finalized.

FSEDs last meeting was held on November 10, 2022. Discussion on current RSV influx of pedi patients in hospitals. FSEDs seeing an influx but very minimal of patients needing to be transferred to higher level of care. FSEDs are D/C to home. If there is an increase in pedi patents needing higher level of care and not able to find bed placement will be advising SETRAC. Ebola planning and RITA plan was discussed. FSED were provided access to the RITA Plan and additional information pertaining to Ebola. Continue to discuss integrating the FSEDs meeting with all our corridor

meetings in 2023. Will be providing EMTrack training to FSED in upcoming weeks. Corridor Meeting information will be provided once finalized.

Continue to meet with stakeholders and getting them familiar with SETRAC and reviewing plans.

Providing email updates to stakeholders as requested by our preparedness partners.

2023 Upcoming Events: Special Populations Exercise – Evacuation and Shelter in Place. Tabletop April 20th and Full-Scale May 4th. Planning Committee to be finalized January 9th. FSED to participate in the Regional Full Scale Radiological Exercise. Special Populations Bed Reporting training and drills. FSED EMTrack training and drills. Regional Boot Camps (4).

Training and Exercise Update (C104)

John Wingate reviewed the training and exercise schedule with the coalition members. He reported the SETRAC “Off the Grid” drill was conducted on Thursday December 15th. After the information is compiled and documented an After Action Report will be made available on our website.

Planning is underway for the 2023 RHPC Exercise. The exercise series will include five (5) corridor specific Tabletop Exercises (TTX’s) and one Functional Exercise (FE). The tentative date for the FE is Wednesday April the 12th, 2023. Additional information to include all exercise dates and registration will be provided as it comes available.

EMTF Update (C104)

Mikal Orr reported on the following EMTF activities:

Current Activations:

1. No on-going missions.

Past Activations:

1. August –
 - a. 3 Wildfire responses (MEDL, WPU, MPVs, and Ambulances).
 - b. MPV 601 & 603 @ St. Joseph’s for a hospital evacuation exercise.
 - c. MPV 604 conducted NICU evacuation trainings at St. Elizabeth’s and Baptist Beaumont.
2. September –
 - a. MPV 603 responded to a potential chemical exposure in Brazoria County – 106 patients triaged and 6 transported, via ambulance, to regional hospitals.
 - b. UTMB NICU Evacuation training – MPVs 601, 603, 604 and UTMB staff.
3. October –
 - a. MPV 603 & SETRAC conducted a full-scale exercise with CIMA.
 - b. Border Support Mission in Dilley demobilized.
 - c. Multiple regional partners participated in the Brazosport ISD active shooter workshop – members present TFL, MIST, ASTs, and ASTLs.
4. November –
 - a. Severe Weather Standby’s.
 - b. World Series Parade – multiple regional agencies (Atascocita Fire Dept., MCHD, HCESD #8, Cy-Fair Fire Dept., HCEC, Ft. Bend EMS, Clear Lake EMS, Windsor EMS, La Porte EMS, City EMS, Pearland EMS) provided 15 ambulances, MPVs 601 & 602, and UTV Medics to support HFD during the parade.
5. December –
 - a. Severe Weather Standby’s

Training/Meetings:

1. EMTF Training – dates TBD, each region will be offered at least 4 seats per class
 - a. TMORT – mainly open to those already on the TMORT/DPMU teams

- b. MEDL
 - c. MIST (possibly 2 classes)
 - d. ASMT
 - e. TFL/MIST Update
2. Exercises –
- a. TDEM Full-scale Hurricane Exercise – May 16-18, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
 - b. CMOG – Spring Radiological Functional Exercise April 12, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
 - c. WLFS Functional Exercise (March – in coordination with TFS, will be conducted at Reveille Peak Ranch near Burnet, Texas) – open to 1 WPU per region and 2 REM teams from all EMTF regions

New/Future Business:

- 1. Future Meetings –
 - a. Workgroup & Coordinator Meetings January 24-25, 2023 @ STRAC.
 - b. Schedule for regional component meetings will be sent out via EMTF-6 ListServ.
- 2. MPV 602 will receive 1.5 upgrades – time OOS will be approximately 6-8 weeks.
- 3. EMTF-6 ListServ – any members can be on the ListServ to receive general and critical information. Please sign-up at the following address <https://list.setrac.org/mailman/listinfo/emtf6> . You may also email Mikal.Orr@setrac.org to receive the link.
- 4. Member information – all members need to complete/update their contact information on Board #13 “EMTF Contacts” in WebEOC. The link to the EMTF WebEOC server is <https://webeoc.txemtf.org/eoc7/controlpanel.aspx>. If you do not have an EMTF WebEOC account, please email support@setrac.org to request one. Please CC mikal.orr@setrac.org so that I know you have made a request for an account. If you have any questions, please contact Mikal Orr.

Inventory Update (C104)

All survey submissions have been received from healthcare facilities across the state for the TDEM PPE Stockpile Workgroup. The data is now under review and awaiting determination as to whether it is feasible to maintain strategically placed 30-60-90-day stockpiles of PPE.

If any agency or facility would like a warehouse tour to have a better idea of some of the assets and capabilities available, please contact Kyle Ericksen at kyle.ericksen@setrac.org to schedule a time.

If any agency or facility would like to have any assets or equipment on site for a training evolution or planned event, there is a Non-Emergency Asset Request form on the SETRAC website. Please submit that form and once approved SETRAC will reach out for further coordination.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Deferred

Symposium Planning (C101)

Ms. Upton reported planning for the upcoming 2023 symposium begins in February with the first planning committee meeting scheduled for Monday, February 16th.

Clinical Advisory Committee (C101)

Ms. Upton reported the Clinical Advisory Committee has been identified for this year. She advised the SETRAC Board approved a Medical Directors Committee to also serve as part the Clinical Advisory Committee.

Corridor Updates (C101)

Downtown Corridor – Michael Olivier reported the Downtown Corridor met for an in-person only meeting on December 2nd where the corridor members conducted a water utility tabletop, and discussed cyber security, operations continuity, radio checks, and active shooter issues. The next meeting is scheduled for February 3rd at the Harris County OEM at TranStar, and the 2023 meetings will continue to be in-person only with different West Corridor facilities hosting.

South Corridor – The South Corridor met on November 11th where the corridor members discussed cyber security and identified gaps. Discussion regarding the recent symposium in Galveston with valuable feedback. The next meeting is scheduled for March 17th at CHI St. Luke’s Sugar Land. Jeremy Way announced SETRAC is working with the City of Pearland OEM to conduct a preparedness boot camp the first quarter of this year.

East Corridor – Lydia Worthen reported the East Corridor met for an in-person only meeting on December 9th where the corridor members discussed the influx of pediatric patients, pediatric disaster training scheduled for February 22nd-23rd, and looking forward to engaging more EMS members in the corridor meetings. The next meeting is scheduled for January 13th at Altus Lumberton Hospital.

North Corridor – Janay Yancey reported the North Corridor met for an in-person meeting on December 14th at Nacogdoches Medical Center where Jeremy Way gave a situational awareness training. The next meeting is scheduled for January 11th at CHI St. Luke’s Health Memorial Hospital in Lufkin where the corridor members will be participating in an MCI tabletop drill.

West Corridor – Gabriella Lopez reported the West Corridor met December 16th where OakBend Medical Center gave a presentation on their recent cyber security event. The 2023 meetings will continue to be in-person only with the next meeting scheduled for January 27th at HCA Houston Healthcare Kingwood. Ms. Lopez also announced and congratulated HCA Kingwood for recently receiving their Level 2 Trauma status.

Partner Updates (C101)

Public Health

Harris County Public Health – Kim Hobson reported Harris County is currently at Level Yellow for COVID. Passengers coming from China and Hong Kong must have a negative test result prior to boarding.

Houston Health Department – John Fleming reported the Houston Health Department assisted with warming centers across the city including the George R. Brown Center over the Christmas holiday weekend. Ken Jamilosa thanked the American Red Cross for their partnership in providing blankets to those individuals showing up to the shelters.

OEM

City of Houston (COH) – Tom Munoz reported they met with their partners this morning to discuss planning for the Houston Marathon on January 16th. The COH is monitoring the weather for the marathon as well as the upcoming MLK Parade. The COH also assisted with the warming centers during the recent freeze.

EMS

SETRAC - Chris Collier reported the Pre-Hospital Committee Meeting is scheduled for Friday, January 20th, at SETRAC. The Clinical Advisory Committee is working to create an EMS toolkit/guidance for response to radiological incidents. A recent hospital received a deficiency on their designation survey for not having a plan in place to communicate with EMS agencies if their data or phone systems are down. SETRAC staff worked with them to utilize their hospital radio to designate a channel for communication with area EMS providers.

Other Partners

No other partner updates were presented.

Open Discussion/Other

EMS Wrist Band Program

There are several issues to be worked out before implementing the program. Mr. Collier gave a brief overview of some of the issues and advised if a facility has a trauma or stroke designation, their facility will be required to input the wristband number starting early 2024. EMS has no current requirement. The goal is to conduct a trial period once the bands are accepted and then conduct training.

COVID

SETRAC distributed a COVID Related Census, and Ms. Upton reviewed the graph data with the coalition members (*graph filed with the minutes binder*). Ms. Upton reminded the coalition members that are still required to report their data in EMResource daily so SETRAC can in turn send the data to the state, so they can accumulate the data for the state and forward it on to the federal government as the state of Texas data. Those facilities not reporting daily are likely to receive a letter (could even be a month later) from the state advising they are not in compliance.

Mental Health Workgroup

Lisa Spivey reported SETRAC is meeting with the psych facilities next week. At this initial meeting, the discussion will surround the crisis of psych patients in the emergency departments and what challenges and obstacles they are facing. Moving forward, SETRAC will bring in EMS, law enforcement, and eventually bring in the emergency departments to start the conversation.

Proposed 2023 RHPC Board Meeting Schedule

The coalition members reviewed the proposed 2023 RHPC Board meeting schedule. Michael Olivier (Memorial Hermann TMC) made a motion to approve the meeting schedule, Adam Lee (Memorial Hermann System) seconded the motion, and the coalition members carried the motion. The 2023 RHPC Board meeting schedule approved as presented.

Adjourn

There being no further business or discussion, Ms. Upton adjourned the at 3:15 pm. The next RHPC Board meeting is scheduled for March 3, 2023, in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

Attendees

Lori Upton, Janay Yancey, Joel Holmes, Gabriella Lopez, Tom Munoz, Michael Olivier, Kevin Schulz, Lydia Worthen, John Pasquier, Adam Lee, Elizabeth Rothrock, Rachael Aldape, Lisa Spivey, Mike Nixon, Kim Hobson, Clayton Ehrlich, Fidel Calvillo, Ashlee Thurman, Doc Berryhill, Javier Rodriguez, Jenny Pfannes, Aaron Velasquez, John Wingate, Santonio Hoke, Bryce Allen, Fanny Frederick, Cathy Muscat, Erika Riley, Kera Thomas, Gail Douglas, Nathen Garcia, Shawn Cardin, Geoff McKeel, Rod Moses, Arthur Anderson, Christopher Andrews, Kristopher Barnes, Delba Barrios, Kiska Boyd, Kenneth Coleman, Cynthia Crespo-Bonaparte, Richard Dunn, Chelsia Elmore, Anne Exley, John Fleming, John Gomolka, Kevin Herrington, Kevin Hunt, Christopher Iguess, Ken Jamilosa, Jeanne Joubert, Patti Kelly, Dylan Lancaster Joshua Laslie, Evelyn Locklin, Amy Lopez, Johnny Luman, Bonnie Macius, Henry Maniego, Corie Marquez, Nancy Mathew, Julie Matson, Kord Quintero, Scott Reeves, Michelle Rodriguez, Tammy Sanderson, Glenda Self, Superior Johnson, Tyler Tipton, Cassidy Vavra, Heather Walters, Dawn Wood