



Downtown Corridor Minutes

SETRAC

February 3, 2023

Harris County OEM

TranStar

Houston, Texas 77027



A. Call to Order

Michael Olivier called the meeting to order at 1:00 pm.

B. Approval of Minutes (C101)

Michael Olivier requested review and approval of the December minutes. Sandy Stacy (Ave 360/Omega House) made a motion to approve the minutes, Adam Lee (Memorial Hermann System) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Cache Overview Presentation**

James Meaux (TX DSHS) gave an overview of the CHEM PACK program and recent updates (*presentation filed in minutes binder*).

- **Catastrophic Medical Operations Center (CMOC) Overview**

Misty Gunn (Harris County OEM) gave an overview of the Harris County Emergency Operations Center pointing out the different areas occupied by Center Point, law enforcement, CMOC/SETRAC, etc. during an event.

Lisa Spivey (SETRAC) gave an overview of the purpose of CMOC and the role SETRAC and the hospitals play during an event. She distributed and reviewed the CMOC calendar with the corridor members advising them of the importance of their participation during an exercise/drill and event.

D. HPP Capabilities Review

- **End of Year Survey**

Ms. Spivey thanked the facilities that completed and submitted their surveys. There are twenty-two acute care facilities in the Downtown Corridor area and seventeen submitted their completed surveys. This information helps SETRAC identify and address the gaps (CMOC calendar, CMOC training, POD Plan, etc.).

- **Crosswalk Discussion**

Clayton Ehrlich report the Crosswalk Group met and are working on a crosswalk template that will be posted on the SETRAC website soon to help with the different surveying offices (CMS, Joint Commission, DNV) regarding regulations in reference to emergency management.

- **Radios**

Mr. Olivier reminded the corridor members of the monthly radio checks with the South Corridor radio check scheduled for every third Wednesday of the month at 9:00 am. Radios should be set to Zone 78/CMOC Channel 3. He stated radios are important when all other communications go down during an event so if there is anyone that does not have a radio but thinks they should have one or if the facilities' radio is not working can, they can contact him at

michael.olivier@memorialhermann.org or Lisa Spivey at lisa.spivey@setrac.org for assistance.

F. EMTF Update

Current Activations:

- No on-going missions.

Past Activations:

- August –
 - 3 Wildfire responses (MEDL, WPU, MPVs, and Ambulances).
 - MPV 601 & 603 @ St. Joseph's for a hospital evacuation exercise.
 - MPV 604 conducted NICU evacuation trainings at St. Elizabeth's and Baptist Beaumont.
- September –
 - MPV 603 responded to a potential chemical exposure in Brazoria County – 106 patients triaged and 6 transported, via ambulance, to regional hospitals.
 - UTMB NICU Evacuation training – MPVs 601, 603, 604 and UTMB staff.
- October –
 - MPV 603 & SETRAC conducted a full-scale exercise with CIMA.
 - Border Support Mission in Dilley demobilized.
 - Multiple regional partners participated in the Brazosport ISD active shooter workshop – members present TFL, MIST, ASTs, and ASTLs.
- November –
 - Severe Weather Standby's.
 - World Series Parade – multiple regional agencies (Atascocita Fire Dept., MCHD, HCESD #8, Cy-Fair Fire Dept., HCEC, Ft. Bend EMS, Clear Lake EMS, Windsor EMS, La Porte EMS, City EMS, Pearland EMS) provided 15 ambulances, MPVs 601 & 602, and UTV Medics to support HFD during the parade.
- December –
 - Severe Weather Standby's

Training/Meetings:

1. EMTF Training – dates TBD, each region will be offered at least 4 seats per class
 - a. TMORT – mainly open to those already on the TMORT/DPMU teams
 - b. MEDL
 - c. MIST (possibly 2 classes)
 - d. ASMT
 - e. TFL/MIST Update
2. Exercises –
 - a. TDEM Full-scale Hurricane Exercise – May 16-18, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)
 - b. CMOC – Spring Radiological Functional Exercise April 12, 2023 (opportunities to participate for TFL, MIST, AST, ASMT, MMU/RNST. Additional information and requests will be provided closer to the exercise.)

- c. WLFS Functional Exercise (March – in coordination with TFS, will be conducted at Reveille Peak Ranch near Burnet, Texas) – open to 1 WPU per region and 2 REM teams from all EMTF regions.

H. Training and Exercise Update

Carrie Cox reviewed the training and exercise schedule with the coalition members. She reported the SETRAC “Off the Grid” drill was conducted on Thursday December 15th. After the information is compiled and documented an After Action Report will be made available on our website.

Planning is underway for the 2023 RHPC Exercise. The exercise series will include five (5) corridor specific Tabletop Exercises (TTX’s) and one Functional Exercise (FE). The tentative date for the FE is Wednesday April the 12th, 2023. Additional information to include all exercise dates and registration will be provided as it comes available.

I. Special Populations Update

Ms. Spivey reported the Special Populations members did a great job placing patients/residents during the recent Deer Park Tornado event. She thanked those members in attendance and reflected on how far the Special Populations partners have come in five years. SETRAC is working with the Special Populations facilities/agencies on updating their bed report format. Their hurricane functional exercise is scheduled for May 4th.

H. Inventory Update

All survey submissions have been received from healthcare facilities across the state for the TDEM PPE Stockpile Workgroup. The data is now under review and awaiting determination as to whether it is feasible to maintain strategically placed 30-60-90-day stockpiles of PPE.

If any agency or facility would like a warehouse tour to have a better idea of some of the assets and capabilities available, please contact Kyle Ericksen at kyle.ericksen@setrac.org to schedule a time.

If any agency or facility would like to have any assets or equipment on site for a training evolution or planned event, there is a Non-Emergency Asset Request form on the SETRAC website. Please submit that form and once approved SETRAC will reach out for further coordination.

I. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **Revised 2023 Downtown Corridor Meeting Schedule Review**

Mr. Olivier reviewed the revised meeting schedule with the corridor members. He announced the August meeting will be held at the City of Houston OEM (5320 North Shepherd Houston, Texas 77091).

- **Mental Health Group**

Ms. Spivey announced SETRAC is meeting with leadership from Psych, Emergency Departments, EMS, and Law Enforcement) to discuss mental health patients with no appropriate place to go but to the Emergency Departments. She encouraged input from the corridor leaders and requested

attendance at the meetings when possible. She will distribute the meeting dates for everyone's calendars.

- **Emergency Departments (ED) Meetings**

Ms. Spivey announced SETRAC is hosting ED meetings and would appreciate the corridor members attending. The attendance for these meeting is low and there are preparedness questions asked where the corridor members can help answer and assist with the discussion. She will distribute these meeting dates for everyone's calendars.

Adjournment

There being no further business, Mr. Olivier adjourned the meeting at 2:16 pm. The next Downtown Corridor meeting is scheduled for Friday (April 4th) in-person at the SETRAC (1111 North Loop West, Suite 160, Houston, Texas 77008) in the conference center. This meeting will be dedicated to the tabletop exercise.

ATTENDEES: Michal Olivier, Adam Lee, April Sanders, James Meaux, Michelle Rodriguez, DAnne Woods, Ashlee Thurman, Katie Linn, Jenny Pfannes, Aaron Velasquez, Charles Varghese, Manuel Macias, Mikal Orr, Keith LaChance, Ken Jamilosa, Jennifer Clay, Bryce Allen, Nathan Garcia, Sandy Stacy, Kim Hobson, Khalliah Thomas, Santonio Hoke, Fanny Frederick, Rod Moses, Robert Jackson, Trey Frankovich, Geoff McKeel, Kyle Ericksen, Lisa Spivey, Clayton Ehrlich, Carrie Cox, Roxie Ward