



Downtown Corridor Minutes

SETRAC

December 2, 2022

SETRAC

Conference Center

Houston, Texas 77008



A. Call to Order

Michael Olivier called the meeting to order at 1:04 pm.

B. Approval of Minutes (C101)

Michael Olivier requested review and approval of the October minutes. Cynthia Crespo-Bonaparte (UT Health) made a motion to approve the minutes, Amy Lopez (Memorial Hermann) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **2022 Preparedness Symposium Review**

Lisa Spivey advised the corridor members planning for the 2023 symposium will begin in January/February. Anyone interested in serving on the planning committee should email Roxie Ward at roxie.ward@setrac.org.

- **Tactical Decision Game: “Water Boil Notice” Scenario Tabletop**

Ms. Spivey gave a brief overview of the recent water boil notice advising there was a power outage at the distribution site (approximately an hour). The City of Houston was directed by TCEQ that a water boil notice should go out, and SETRAC sent out the notice as soon as it was received.

The corridor members worked through this tabletop at the end of the meeting sharing actions taken at their facilities to better understand processes and assist with lessons learned.

D. HPP Capabilities Review

- **Cyber Security Fusion Center**

Ms. Spivey reminded the corridor members the Fusion Center is a good resource for facilities in the event of a cyber-attack. They are open 24/7 and have healthcare agents on-hand to assist.

- **Ebola**

Ms. Spivey reminded the corridor members to review their plans with the recent uptake of cases of Ebola in other countries. SETRAC has an infectious disease plan (RITA) on their website (password CMOC) to assist if needed. Anyone needing donning/doffing decon training can contact John Wingate at john.wingate@setrac.org.

F. EMTF Update

Chris Collier reported three strike teams and an Ambus were activated for the World Series.

The next EMTF training opportunity will be in late-spring/early summer, and those notices will be pushed out towards the beginning of the year. Anyone interested in joining the EMTF team should email Mikal Orr at mikal.orr@setrac.org or Mr. Collier at chris.collier@setrac.org.

G. Training and Exercise Update

2023 Regional Exercise Planning Team, SETRAC is currently soliciting volunteers for the 2023 Regional exercise series. Email exercise@setrac.org to inquire about joining the planning team. Planning meetings will begin January 2023.

HAM in a Day Training FCC licensing session Thursday December 15th

<https://www.eventbrite.com/e/ham-radio-ham-in-a-day-course-tickets-405411746447>. This course has a **no-refund** policy and can only be transferred to another individual for that session.

Off the Grid Drill to be conducted on the 15th of December at 1000. Sign up by visiting this link, deadline to register is November 30, 2022.

H. Special Populations Update

Special Population Stakeholders meeting held on November 10, 2022 . Update provided with our ongoing SETRAC Agreements we continue to receive; continue to discuss integrating the Special Populations meeting with all our corridor meetings in 2023. Discussion on EMResource changes made to the system. In-Person EMResource trainings will be held regionally to improve the use of EMResource with Special Populations group. Corridor Meeting information will be provided once finalized.

FSEDs meeting was held on November 10, 2022. Discussion on current RSV influx of pedi patients in hospitals. FSEDs seeing an influx but very minimal of patients needing to be transferred to higher level of care. FSEDs are D/C to home. If there is an increase in pedi patents needing higher level of care and not able to find bed placement will be advising SETRAC. Ebola planning and RITA plan was discussed. FSED were provided access to the RITA Plan and additional information pertaining to Ebola. Continue to discuss integrating the FSEDs meeting with all our corridor meetings in 2023. Will be providing EMTrack training to FSED in upcoming weeks. Corridor Meeting information will be provided once finalized.

Continue to meet with stakeholders and getting them familiar with SETRAC and reviewing plans. Providing email updates to stakeholders as requested by our preparedness partners.

H. Inventory Update

Thanks to everyone that participated in the PPE Survey. Currently all data is still being collected from across the state so standby for more information in the coming months.

RCVQ, MCC-602, and the UTV supported Sam Houston State University's Homecoming game on 11/19.

If anyone would like to schedule a time to see any of our assets/resources or would like an asset at their training evolution, please don't hesitate to reach out to Kyle Ericksen at kyle.ericksen@setrac.org to coordinate.

I. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

- **Proposed 2023 Downtown Corridor Meetings and Locations**

There was discussion regarding locations and facilities that would like to host a meeting, but the corridor members realized having to pay for parking could be an issue. Locations were not decided but there being no objections to the meetings dates, the 2023 schedule was approved.

Adjournment

There being no further business, Mr. Olivier adjourned the meeting at 1:59. The next Downtown Corridor meeting is scheduled for Friday (February 3rd) in-person at the Harris County OEM (Houston Transtar, 6922 Katy Road, Houston, Texas 77024).

ATTENDEES: Jeremy Hollis, Jenny Pfannes, Lisa Spivey, David Buchanan, Keith Lachance, Carrie Cox, Katie Linn, Stephen Collazo, Michael Olivier, Khalliah Thomas, Raul Castillo, Cynthia Crespo-Bonaparte, Trey Frankovich, Kim Hobson, Amy Lopez, Bryce Allen, John Pasquier, Santonio Hoke, Nathan Garcia, Shawn Cardin, Fanny Frederick, Kent Cavender, Jesus (Jesse) Pedroza, Aaron Velasquez, Clayton Ehrlich