



**RHPC Board Meeting**  
May 6, 2022  
SETRAC Conference Center  
1111 North Loop West, Suite 160  
Houston, Texas 77008



**Call to Order**

Dr. Keven Schulz called the meeting to order at 1:30 pm.

**RHPC Board Roll Call**

Dr. Schulz called roll for the Board members in attendance.

Toni Carnie  
Tom Munoz  
Michael Nixon  
Kevin Schulz  
Sean Simmonds

**Approval of Minutes (C101)**

Dr. Schulz requested review and approval of the March minutes. A motion was made to approve the minutes as written, the motion was seconded, and the coalition members carried the motion. The minutes were approved as written.

**New Business**

• **Call for Nominations (RHPC Chairs/Co-Chairs)**

Lisa Spivey announced the term limit for the RHPC chairs/co-chairs ends in June 2022. She will be sending out a nomination form for the next 3-year terms on May 23<sup>rd</sup>. Voting will take place in June and the elected chairs/co-chairs will start their terms on July 1, 2022. The nominated individuals must have an agreement on file with SETRAC and associated with a hospital, EMS, OEM, Public Health, or Public Safety facility/agency.

**Healthcare Preparedness Capabilities**

**Long Term Care Update (C102)**

Fidel Calvillo reported SETRAC continues to onboard facilities and agencies to increase regional participation in the coalition. A Stakeholders meeting was held on March 9<sup>th</sup> where Stakeholder Group Objectives were reviewed as follows:

- Covid update provided; continue to discuss the RHPC symposium and request for speakers and submission for the Award of Excellence; Update of SETRAC Agreements.
- Presentation by Chris Collier on the Senate Bill 500/
- Special Populations Evac and Shelter in Place Exercise was held May 4<sup>th</sup>. 83 participants conducted the exercise.

Next meeting May 12 10am.

FSEDs meeting held March 9th.

- Covid update provided; RHPC symposium discussed and requesting speakers from this group; Update on SETRAC Agreements.
- Overview of Senate Bill 500 was provided.
- April 12 Burn Surge Exercise was discussed. Several FSED participated on the exercise.

Next meeting May 12 2pm.

SETRAC participated in a Cyber-attack exercise hosted by KCER – Kidney Community Emergency Response. FSED stakeholders participated during the Burn Surge Exercise. SETRAC continues to meet with stakeholders and getting them familiar with SETRAC. Working with HHSC to obtain additional guidance on Senate Bills related to our stakeholder groups.

Boot Camp planning is ongoing. One scheduled with the City of Houston is scheduled for May 26; Fort Bend Area Bootcamp is scheduled for June 8<sup>th</sup> and Jefferson County/Beaumont area is scheduled for June 15<sup>th</sup>. Registration and Flyer will be disseminated soon. Six (6) NAB hours have been approved for the boot camps.

Providing support to leadership for planning initiatives.

### **Training and Exercise Update (C104)**

Carrie Cox reported the tabletop exercises (TTX) will be conducted at each corridor's meetings throughout May and June in anticipation of the 2022 Hurricane Season. Extent of play must be completed **prior to** exercise date. Monthly no-notice drills will continue, so it is vital that hospital staff are prepared to respond to them.

SETRAC regularly offers virtual technology training that covers the basics of WebEOC, EMResource, & EMTrack. Ms. Cox strongly encouraged partners to participate in these trainings, as this will ensure preparedness for both drills and real-world events.

On May 13, SETRAC will offer Amateur Radio Training. This will be a day-long class and includes HAM certification. July 26-27, TEEEX will be offering a Medical Preparedness and Response for Bombing Incidents course at the SETRAC Conference Center. Registration for this course can be found on the TEEEX website. FEMA is currently offering a virtual Center for Domestic Preparedness (CDP) training. Those interested can register online through FEMA.

### **EMTF Update (C104)**

Mikal Orr reported on the following EMTF activities:

Current Missions:

1. AST Border Support in Dilley Texas – Ambulance crew operating on this mission from EMTF-6. SMA extended through 5/30/22. TDEM has closed an RFP for a contract to assume this mission.
2. MPV 6-03 responded to Ganada to provide medical care to undocumented immigrants discovered in a semi-truck.
3. Borrega WPU, Montgomery County MCI (601 & 602), NICU Evac. Drill (604)

Past Missions:

1. Borrega WPU, Montgomery County MCI (601 & 602), NICU Evac. Drill (604)
2. MS150 – MPV 603, MMU 6102

Training/Meetings:

1. April MIST Initial (4), May ASMT (7), May MEDL (3), June MIST Initial (4), June Refreshers (TBD)
2. AMBUS Deployment basics May 5,7,9

New/Future Business:

1. TDEM Conference May 31-June 3 (Volunteers needed to staff EMTF display – Expo floor registration is covered for up to four volunteers).

### **Inventory Update**

Kyle Ericksen reported the following inventory update:

Logistics/Inventory Update:

- Continuing to conduct annual HPP inventory at all facilities throughout the region.
  - Coordinate the inventory inspection through respective coordinator.
  - No inventory will be removed.

- This is just an annual requirement to lay eyes on inventory and update the list of any items that have reached end of life or are no longer usable.
- All state issued Durable Medical Equipment deployed during the COVID Response will be picked up and returned to DSHS over the coming weeks/months.
  - This can be completed in conjunction with the inventory inspection or on a separate date (whichever works better for the facility).
  - Coordinate the DME pickup via coordinator and/or Mr. Ericksen.
- All questions regarding inventory inspection or DME can be routed to Mr. Ericksen at [kyle.ericksen@setrac.org](mailto:kyle.ericksen@setrac.org) or via phone at 832-849-7314.

## **Sub-Committee Updates**

### **RHPC Award of Excellence Committee (C101)**

Toni Carnie reported the Award of Excellence application is posted on the SETRAC website. She encouraged everyone to complete and submit their information by the deadline (August 31, 2022).

### **Symposium Planning (C101)**

Ms. Spivey reported the planning committee met last week. Early Bird registration is open through September 15<sup>th</sup>. She reminded the coalition members to make their hotel reservations as soon as possible as the room block fills up quickly. The Call for Speakers has been sent out, and she has received a few presentations for review. She has confirmed a speaker from Pennsylvania who will be speaking on the 81-car pile up in the snow which was all handled by volunteer EMS. She has reached out to a hospital in Ukraine that is dealing with refugees. Anyone that knows of a good speaker/presentation, please let Ms. Spivey know by sending her an email at [lisa.spivey@setrac.org](mailto:lisa.spivey@setrac.org).

### **Clinical Advisory Committee (C101)**

*Deferred*

### **Corridor Updates (C101)**

**Downtown Corridor** – Clayton Ehrlich reported the Downtown Corridor met via Zoom on April 1<sup>st</sup>. There was discussion regarding WebEOC and EMResource training and continuing COVID date reporting. Inventory and DME pickups are ongoing at the facilities. The Award of Excellence will be reviewed at the corridor meeting up until the application submission deadline of August 31<sup>st</sup>.

**South Corridor** – Mike Nixon reported the South Corridor will meet next Friday (May 13<sup>th</sup>). The meeting will be dedicated to the Hurricane Tabletop Exercise.

**East Corridor** – Jeremy Way reported the East Corridor has an upcoming meeting scheduled for Friday (May 20<sup>th</sup>) in Mont Belvieu. The meeting will be dedicated to the Hurricane Tabletop Exercise.

**North Corridor** – Stephen Bennett reported the North Corridor met on April 13<sup>th</sup> at Tyler County Hospital. There was discussion regarding the regional HVA, Award of Excellence, and radio communications. The Hurricane Tabletop Exercise will be held at their next meeting on June 8<sup>th</sup> at CHI St. Luke's Livingston.

**West Corridor** – Ms. Carnie reported the West Corridor is scheduled to meet on Friday (May 27<sup>th</sup>) in the SETRAC conference center. The meeting will be dedicated to the Hurricane Tabletop Exercise.

### **Partner Updates (C101)**

#### **Public Health**

**Department of State Health Services (DSHS)** – Bobbiejean Garcia reported they continue to monitor the COVID cases to ensure readiness.

**DSHS 6/5 South** - James Meaux advised their region continues with ongoing training.

**Michael E. DeBakey VA Medical Center** – Danny Shine gave an update on the National Disaster Medical Systems (NDMS) MOA and advised it is out for review and signatures.

## **OEM**

**City of Houston (COH)** – Tom Munoz reported the City of Houston Boot Camp is scheduled for May 26<sup>th</sup>. They are working with SETRAC on the Family Assistance Center and MCI planning. He mentioned their ongoing planning regarding the evacuation hub for the City of Houston.

**Harris County OEM (HCOEM)** – Mark Sloan reminded the coalition members to be preparing for hurricane season. He stated this weekend is set for a record high of 106 degrees which unusual for this time of year. Many of the power grid resources are offline and being repaired so the amount of power available is lower than usual and should be monitored. He advised this heat event could cause problems including cellular, voice-over IT issues and he stressed the importance of facility IT Departments’ monitoring the situation.

## **EMS**

**Montgomery County Hospital District (MCHD)** – Sean Simmonds gave an update on the Iron Man event and thanked he partners involved in assisting with staff and resources.

**SETRAC** - Chris Collier gave a brief update on the MCI language challenges that came out in the recent Burn Surge Exercise. SETRAC is conducting a CNO Roundtable focusing on assisting in educating the hospitals on CMS laws regarding EMS wall-times and patient transfers. The Special Medical Unit should be delivered shortly.

**City of Houston Fire Department** – Dr. Schulz advised there were four hospitals in the Central Downtown Houston and Montgomery areas on internal disaster this past week, and he thanked all the partners helping carry the load as these facilities worked through the issues. He reminded the coalition members to reach out to SETRAC and other partners for assistance during internal disasters if needed, and to especially let SETRAC know what is happening for regional awareness.

## **Other Partners**

No other partner updates.

## **Open Discussion/Other**

### **IV Contrast Shortage**

Ms. Spivey reported information from an article in the Chronicle that there seems to be a nationwide IV Contrast shortage. She encouraged the coalition members to ensure their facilities are aware of the shortage.

### **WAVE App**

Ms. Spivey reported SETRAC has revamped the WAVE program with one point of contact going forward. The WAVE Program link is posted on the SETRAC website for anyone wanting the WAVE app to download, complete and submit for service.

### **Clinical ED Workgroup**

Ms. Spivey reported SETRAC Clinical is developing an ED Workgroup and will be bringing in the ED Directors to discuss messaging. She requested the coalition members communicate to their ED personnel that when changing their status to “internal disaster”, they will receive a call from SETRAC to ensure they are okay and see if any assistance is needed.

### **EMResource Additional Category**

Ms. Spivey advised SETRAC is looking into adding an additional category in EMResource, “resource limitations”. This category title is not confirmed, but not everything falls under internal disaster and an additional category may help resolve communication issues with SETRAC, EMS, and partner facilities.

## **Adjourn**

There being no further business or discussion, Dr. Schulz requested a motion to adjourn the meeting. Toni Carnie (HCA Houston Healthcare Tomball) made a motion to adjourn the meeting, Austen McMillin (City of Houston) seconded the motion, and the meeting was adjourned at 2:18 pm. The next RHPC Board meeting is scheduled for August 5th, in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

## **Attendees**

Kevin Schulz, Toni Carnie, Malinda Albritton, Rachael Aldape, Kristopher Barnes, Delba Barrios, Stephen Bennett, Charles Brockett, Bethany Brown, Lasandra Brown, Eddie Burleigh, Christa Clifton, Angela Cone, Cynthia Crespo-Bonaparte, Suzanne Curran, Dena Daniel, Richard Dunn, Bobbie Garcia, LaShonda Giddins, Christy Gonzales, Kyle Hamilton, Alton Henderson, Santonio Hoke, Jonathan House, Kevin Hunt, Robert Jackson, Andrea James, Katie Linn, Evelyn Locklin, Amy Lopez, Gabriella Lopez, Patrick McCabe, Norma McCall, James Meaux, Ben Mendez, Tom Munoz, Michael Nixon, Michael Olivier, John Pasquier, Jenny Pfannes, Allison Reimers, Tina Rose, Tammy Sanderson, Tony Scharp, Sean Simmonds, Carmen Stuck, Ashlee Thurman, Charles Varghese, Tim Welch, Thomas Wilbur, Dawn Wood, Mabel Yarbrough, Lisa Spivey, Fidel Calvillo, Chris Collier, Carrie Cox, Clayton Ehrlich, Kyle Ericksen, Gary Litton, Jason Nolin, Mikal Orr, Kat Samuel, Roxie Ward