



Chairman	David Persse, MD
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	James Campbell
Secretary	Walter Morrow
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD, MA
Chief Executive Officer (interim)	Lori Upton

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)
Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes
April 18, 2022

1. CALL TO ORDER / ROLL CALL

Dr. David Persse, Chairman, called the meeting to order at 6:30pm. The meeting was held virtually via Zoom. Lon Squyres called roll and a quorum was established.

2. WELCOME AND INTRODUCTION OF SPECIAL GUESTS

Dr. Persse welcomed the board members and the stakeholders in attendance. No special guests were in attendance for this meeting.

3. OFFICER REPORTS

A. Chairman

Dr. Persse shared that COVID hospitalizations are low; however, everyone should be vigilant as other metrics such as the City of Houston positivity rate and wastewater viral load are increasing. Many patients that are hospitalized are admitted for a specific condition and then found to have COVID instead of being admitted for COVID itself.

Tentatively, the July 18, 2022, board meeting will be held in-person. The location is to be announced.

The Executive Committee has initiated the search for a new CEO for SETRAC. A local executive recruitment professional has been contacted to assist in the process.

B. Vice Chair Hospital Services

Tom Flanagan announced Walter Morrow (Austin County) as the only nominee for the vacant Secretary position. A motion was made to affirm Mr. Morrow as the Secretary for the Executive Committee. The motion was seconded and unanimously carried with no objections or abstentions.

The chair and member-at-large positions on the SETRAC board will be coming up for election this summer. These positions are currently being held by Dr. Persse and Dr. Brent Kaziny respectively. Nominations and/or reaffirmations for these positions need to be sent to nominations@setrac.org for consideration. Nominations will close on May 20, 2022, and voting will take place during the July 18, 2022, board meeting.

The Bylaws Committee will be reconvening. A request for dates for a May meeting will be sent to all committee members. Any SETRAC members interested in being a part of the committee should express their interest via an email to Donald.Morrison@setrac.org.

C. Vice Chair Pre-Hospital Services

James Campbell shared highlights from the recent GETAC prehospital meetings which included:

- Senate Bill 8 - \$21.7 million is being allocated by the state for EMS education, recruitment, and retention. The plan is for the funding to begin in circulation on September 1st, possibly through the regional advisory councils (RACs).
- Rules will be opened for public comment, possibly in late Fall 2022 and Spring 2023. Topics include license updates, audit, application, education, etc.)

D. Secretary

E. There were no items to report due to the affirmation of Mr. Morrow during this meeting.

F. Officer-at-Large Report

Dr. Brent Kaziny reported that preliminary data from a recent national pediatric readiness project has been released. Based on the assessment of the ability to care for pediatric patients at emergency centers on a daily basis, the SETRAC region had the best scores of all the trauma service areas (TSAs). Areas of concern specific to the SETRAC region are being reviewed to assist with some of the collaborative work that can be done with the SETRAC prehospital, pediatric, and other clinical committees. Dr. Kaziny thanked those who completed the survey and everyone for their commitment to improving pediatric care at emergency centers throughout the region.

G. Treasurer Report

Lon Squyres stated the annual complete audit of the SETRAC financials has been performed and the draft report shows a clean audit. A meeting will be scheduled for the Executive Committee to meet with the auditor to review the audit in more detail.

Donald Morrison, SETRAC CFO, provided an overview of the written financial reports through March 31, 2022, that were distributed to the board prior to the meeting. Grant monies are being spent according to budget. Currently there are no controversies or any issues or concerns that require attention.

The budgets for 2023 fiscal year were presented to the board for approval.

4. EXECUTIVE REPORT

A written report was provided by Lori Upton to the board. Highlights include:

- An organizational overview has been performed which included:
 - A SWOT analysis developed with input from all SETRAC staff.
 - The development of a SETRAC Annual Report which will cover 2021.
 - Maestro Services continues to bring in additional income. All outstanding start-up monies have been repaid to SETRAC. Company taxes for 2021 will be filed with the assistance of an outside company.
 - The SETRAC Foundation Board approved its initial slate of officers and will develop an investment policy and philanthropy strategies. One additional community member will be identified to join the board.
- SETRAC's financial situation remains strong despite continued level funding. Dues letters for 2022 will be sent out this month.
- Carrman Rivers has joined the SETRAC team as the Clinical Projects to assist Tonya Carter to help move clinical programs forward.
- SETRAC will be working with the American Heart Association to obtain access to the Get with the Guidelines (GWTG) stroke registry to receive regional data. This will assist hospitals by eliminating the need for double reporting and having data going directly from the AHA to the Regional Data Collaborative (RDC).

- DSHS held a workshop in San Antonio to review the new RAC rules to be implemented. During the workgroup, it was decided that the first year will be focused mainly on trauma and prehospital care. The other service lines will follow in the following years. Each RAC will have an overarching regional plan with each sub-disciplines will have plans that are annexes to the regional plan. A second meeting will be held in Houston at a later date.
- SETRAC is partnering with the Texas Cardiovascular Disease and Stroke Council and the UT Health Stroke Institute to host the Texas Stroke Conference: Stroke Recovery in 2022.
- The second round of contract nurses provided by Harris County has been closed out and state contract nursing services have been demobilized.
- A regional burn surge exercise was held on Tuesday, April 12th which included a pre-exercise virtual training for regional emergency preparedness and trauma staff on clinical burn care.
- SETRAC's IT and clinical staff are working with a local contractor (Improving) in upgrading the SETRAC Data Repository (SDR) platform to support additional data intake.
- The 2022 Interim Legislative Charges have been released by Lt. Governor Patrick. Several healthcare focuses include public health data, studying the impact of the pandemic on the healthcare workforce, and examining the pandemic response for the Texas.

5. COMMITTEE REPORTS

Tonya Carter provided a brief overview of the clinical committees:

- Committee meetings will start being held in-person again with a virtual option.
- Each committee is hosting some form of education or awareness campaign, including:
 - o The first of a 4-part pediatric education series was held on Thursday, April 14th.
 - o The first cardiac presentation will take place on Friday, April 22nd.
- Clinical stakeholders are now participating in emergency management exercises.

A. REGIONAL HOSPITAL PREPAREDNESS COALITION

This report was submitted to the board prior to the meeting for review and was approved.

B. PRE-HOSPITAL COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

C. TRAUMA COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

D. INJURY PREVENTION COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

E. PEDIATRIC COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

F. PERINATAL COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

G. CARDIAC COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

H. STROKE COMMITTEE

This report was submitted to the board prior to the meeting for review and was approved.

6. ACTION ITEMS

A. Prior Meeting Minutes

There being no further discussion or objections, the board approved the minutes as presented.

B. Reports (Officer, Finance, FY23 Budgets, and Executive)

There being no further discussion or objections, the board approved the reports as presented.

C. Resolutions and/or Other Action Items

No resolutions or other action items were presented.

7. **GENERAL DISCUSSION / MEMBER FEEDBACK**

Ms. Upton shared that there is a national group that is recommending that money from HPP funds should go to academic centers and/or hospital centers instead of healthcare coalitions. This topic will continue to be monitored.

Ms. Upton also reported that a CNO/CNE round-table will be held quarterly focusing on topics that are specific to nursing leadership. The first roundtable discussed contract nursing (what to do when the nurse is unsafe and the hospital's responsibility.) For the May meeting, CMS will discuss diversion, transfers, and EMS wall times and how it affects hospitals and their conditions of participation.

8. **ADJOURNMENT**

Dr. Persse adjourned the general board meeting at 7:15pm.

SETRAC Board - Secretary: _____

