



Chairman	David Persse, MD
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	John Kowalik
Secretary	Graig Temple
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD, MA
Chief Executive Officer	Darrell Pile

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes October 18, 2021

1. CALL TO ORDER / ROLL CALL

Dr. David Persse, Chairman, called the meeting to order at 6:30 pm. The meeting was held virtually via GoToMeeting. Graig Temple called roll and a quorum was established.

2. WELCOME AND INTRODUCTION OF SPECIAL GUESTS

Dr. Persse welcomed the board members and the stakeholders in attendance. No special guests were in attendance for this meeting. Dr. Persse announced Christy Gonzales as the new representative for Wharton County and Dr. Steven Brass as the new representative for Harris Health System.

3. OFFICER REPORTS

A. Chairman

Dr. Persse thanked the SETRAC team for working with the state and Harris County assisting hospitals with staffing. He also recognized all the member organizations for working together as a team during the latest COVID surge.

B. Vice Chair Hospital Services

Tom Flanagan announced the Vice Chair of Prehospital Services position is open for nominations. Nominations will need to come from the board and must be received by November 19th. A vote will be held during the January 2022 board meeting.

C. Vice Chair Pre-Hospital Services

This seat is currently open. There were no items to report.

D. Secretary

Mr. Temple had no items to report.

E. Officer-at-Large Report

Dr. Brent Kaziny was unable to attend the meeting. There were no items to report.

F. Treasurer Report

At the request of Lon Squyres, Donald Morrison, SETRAC CFO, provided an overview of the written financial reports that were distributed to the board. Currently there are no controversies or any issues or concerns that require attention.

- Grant monies are being used according to plan with nothing over budget.
- The RAC/EMS 2021 funds have been carried forward. The state has given an extension of six months to use the funds. Funds are expected to be spent during the first three months of the new fiscal year.

- Packets for the county pass through funds for 2022 will be distributed to EMS agencies in the next 30 days. Packets are due July 31st.
- Funds generated from assisting Harris County with staffing nurses as hospitals will be placed in a CDAR account until the board authorizes it's transfer to the SETRAC Foundation.
- The unrestricted assets fund has grown and can help sustain operations for over a year if needed.
- The fiscal year audit will begin on November 1st. Board members will receive a questionnaire that must be completed and submitted as part of the audit process.
- Maestro Services had its first positive year, reporting a net income of approximately \$90,000. Maestro Services is in the process for returning all funds previously provided from SETRAC, including the \$10,000 received three years ago as seed money.

4. **LEADERSHIP REPORT**

Chief Executive Officer - A written report was provided by Darrell Pile to the board. Highlights include:

- Financial Status – SETRAC's financial continues to remain strong and stable. The Texas Legislature provided funding to RACs to offset what the Department of State Health Services (DSHS) was not going to be able to award. The legislature, in a special session, awarded \$5 million to the Emergency Medical Task Force (EMTF) program statewide.
- GETAC Update – The new trauma rules and RAC rules have been drafted for comment through next year and is planned to go into effect in 2023. Significant concern is mounting regarding the growing shortage of EMS personnel across Texas and the nation.
- COVID Outlook/Staffing – Mr. Pile commended Lori Upton on her work with helping hospitals receive contract nursing staff to assist with the recent COVID surge. The contract staffing provided by the state is now being demobilized in an orderly way as the number of COVID patients decreases.
- CEO Stroke and Cardiac Comparative Reports – COVID has caused delays with the production of the reports; however, the reports are getting back to being distributed on schedule with additional trending information to help hospitals view their performance over time. LVO data is being collected from comprehensive stroke facilities. A private conversation may need to be had with board members representing hospitals who are not providing the data requested as this information is needed to determine if hospitals are being utilized appropriately.
- Additional Focuses – Dr. James Grotta and the mobile stroke unit (MSU) team were named in an article published in the New England Journal of Medicine regarding the outcomes made possible through the MSU. Dr. Sean Savitz is currently working on an article on the regional impact on stroke care made possible by SETRAC.
- Equity, diversity, and inclusion have been added to the SETRAC standards of operation.
- SETRAC was awarded the Pinnacle Award by the Better Business Bureau in the not-for-profit category. The award recognizes businesses and not-for-profit organizations in the Greater Houston area for their achievements and commitment to overall excellence and quality in the workplace.

Vice President Preparedness and Response - A written report was provided and highlighted by Lori Upton. Key points included:

- The census of patients in ICU and general beds are continuing to decline. The transfer center has been closed down as most of the patients waiting as ED holds are non-COVID patients.
- Ms. Upton and Adam Lee had peer review publications accepted with the Journal of Emergency Medicine and the Wessex Institute of Technology, the latter of which will include the publication in its Emergency

Management Index. The publication will also be cross-referenced through Scopus and Google Scholar and will be listed in the British Library and the American Library of Congress.

- A video was created by Chris Collier that chronicles the last 18 months of the COVID response at SETRAC. Ms. Upton complimented the entire SETRAC team and all of its partners for their efforts during the past 18 months.

5. **COMMITTEE REPORTS**

Due to the executive session schedule to take place during the meeting, no committee leaders were scheduled to provide an update for this meeting.

A. **REGIONAL HOSPITAL PREPAREDNESS COALITION**

This report was submitted to the board prior to the meeting for review and was approved.

B. **PRE-HOSPITAL COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

C. **TRAUMA COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

D. **INJURY PREVENTION COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

E. **PEDIATRIC COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

F. **PERINATAL COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

G. **CARDIAC COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

H. **STROKE COMMITTEE**

This report was submitted to the board prior to the meeting for review and was approved.

6. **ACTION ITEMS**

A. **Prior Meeting Minutes**

There being no further discussion or objections, the board approved the minutes as presented.

B. **Officer Reports**

There being no further discussion or objections, the board approved the officer reports as presented.

C. **Financial Report and Proposed Budgets**

There being no further discussion or objections, the board approved the financial reports as presented.

D. **CEO Report**

There being no further discussion or objections, the board approved the CEO report as presented.

E. **Resolutions and/or Other Action Items**

No resolutions or other action items were presented.

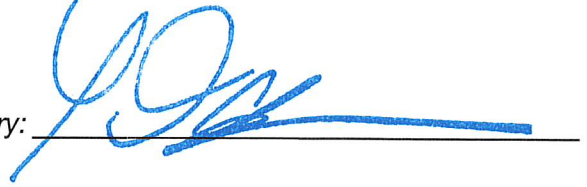
7. **GENERAL DISCUSSION / MEMBER FEEDBACK**

No items were presented for discussion or feedback.

8. **ADJOURNMENT**

Dr. Persse adjourned the general board meeting at 7:14 pm. The executive session (board members only) immediately followed.

SETRAC Board - Secretary:

A handwritten signature in blue ink is written over a horizontal line. The signature is stylized and appears to be 'J. Persse'. There is a small blue smudge or stamp to the right of the signature.