



West Corridor Minutes
January 28, 2022
Go To Meeting



A. Call to Order

Katherine Samuel opened the meeting at 9:03 am.

B. Approval of Minutes (C101)

Ms. Samuel requested review of the December minutes. Mark Sloan (Harris County OEM) made a motion to approve the minutes, David Cramer (HCA Houston Healthcare Kingwood) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **State Nurse Staffing**

Ms. Samuel advised the staffing for state nurses has been extended to February 28, 2022. Harris County staffing is ongoing until further notice.

- **Revised Standards in Emergency Management**

The Revised Standards in Emergency Management were distributed to the corridor members for review and reference. Ms. Carnie reminded the corridor members to review their documents to ensure the revisions are covered in their plans. Any questions can be directed to Toni Carnie at toni.carnie@hcahealthcare.com.

- **COVID Update**

Ms. Samuel stated there are quite a few facilities not reporting on the weekends which causes the numbers to decrease and then increase during the week. She stressed the importance of reporting to ensure accurate data is being reported to the state.

D. HPP Capabilities Review

- **EMTrack Training**

John Wingate reported there are multiple EMTrack/EMResource trainings available. Registration for these classes can be found on the SETRAC website at www.setrac.org. Night classes are available upon request at exercise@setrac.org. This is not for one or two people, this training is for night shift personnel.

E. EMTF Update

Mikal Orr reported the following EMTF missions and training classes:

Current Missions:

1. AST Border Support in Dilley Texas – Ambulance crew operating on this mission from EMTF-6. SMA is through 2/13/22.

Past Missions:

1. MPV 6-01 completed transfer of 15 patients from a home health facility to 3 regional hospitals on 1/5/22.
2. AST 911 Support in Chambers County – 2 MICU crews arrive on 1/7/22 up to 7-day mission. Covid exposures have resulted in short-staffing of Chambers County’s EMS system.
3. Minor fire in LBJ ER – 20 patients transported to Ben Taub by MPV 601 & 603.

Training/Meetings:

1. EMTF Workgroup rescheduled to February and Coordinator meeting was held virtually.
2. WPU/REM development meeting held on 1-27-22.
3. The 2022 EMTF training, meeting, and exercise calendar is tentatively complete. This calendar will remain fluid, again, due to Covid restrictions and scheduling conflicts.
4. As we move through this year, there will likely be training/mentorship opportunities during planned events and some activations. These opportunities will be evaluated on a case-by-case basis and approved by SETRAC leadership. Also, such opportunities will be on a volunteer basis and not eligible for reimbursement.

New/Future Business:

1. Considerable work/planning needed to re-engage and develop our EMTF program components.

F. Training and Exercise Update

Medical Response & Surge Exercise (MRSE) - On Saturday February the 5th at 1300 SETRAC will be conducting a required exercise to evaluate the regions' ability to effectively evacuate eight healthcare facilities from our northernmost region (TSA-H). This exercise is designed to test the ability of the Catastrophic Medical Operations Center (CMOC) to properly coordinate the relocation of these patients. This will be a Functional Exercise only and the actual moving of any patients will not occur.

During this exercise, the CMOC may request a Bed Report be completed as required for their operations. If your facility or agency partakes in this exercise by providing the needed information to SETRAC then you will be afforded credit for the exercise and your facility/agencies name will be included in the After Action Report (AAR). This exercise as this is for the CMOC only, and does not allow for registration, your participation will be documented if you provide the requested information during this exercise.

2022 RHPC Functional Exercise - The RHPC annual exercise will be conducted in April of 2022 and will allow for the participation of all the regions interested partners to be more involved. Additional information on this exercise can be provided by contacting exercise@setrac.org. Follow this link to register for the 2022 RHPC Exercise, additional information will be sent out to those who register as it becomes available. <https://forms.setrac.org/213395157701859>.

G. Special Populations Update

Special Population Stakeholders:

1. Special Populations and Free Standing EDs Meeting held on Dec. 9th topics discussed:

COVID Updates

- a. Full Scale Exercise in May for Special Pops- targeting Evacuation and Shelter in place during a weather event.
- b. Exercise planning team will be created.
- c. Training and Exercise - EMResource training available online and on site if needed. SETRAC and EMResource training was held on January 25th.
- d. 2022 RHPC Symposium: Speaker participation and Award of Excellence was discussed.

FSED Stakeholder

- a. COVID Update.
- b. Burn Surge Exercise discussion to have FSED participate in the exercise. Several FSED would like to participate.

Ongoing Activities

- a. Planning with local OEMs for hurricane bootcamps (4).
- b. Continue working with ESRD and HHSC on Emergency Preparedness Meetings.
- c. Continue to onboard facilities and agencies to increase regional participation in the coalition.
- d. Meeting with facilities and providing RHPC overview and working on agreements.
- e. Emails communications has been sent out in regard to COVID response activities.

Next meetings scheduled for February 10th will be virtual.

H. Inventory Update

Kyle Ericksen introduced himself as the new Regional Logistics and Inventory Coordinator. He discussed the HPP/DME inventory and explained the lists may not be up to date. He asked the corridor members to find what inventory they can to help the process go smoothly. He advised many of the VOCSN ventilators will be exchanged one-for-one due to maintenance at the state level and SETRAC will be coming by soon to pick them up. He briefly touched on distribution of PPE and COVID tests.

I. Partner Updates

Harris County OEM – Mr. Sloan reminded the corridor members to review their winter weather plans to be prepared. Next Thursday, Jurisdictions West and North could experience winter precipitation and the Emergency Operations Center will be monitoring the situation. The EOC is also watching the front that is expected to come through Monday that could produce up to three inches of rain and, if this happens quickly, there could be street flooding which could involve issues while it drains. Another upcoming event the EOC will be monitoring is the Houston Livestock Show and Rodeo (February/March).

Texas Children’s Hospital (TCH) – Tina Rose reported the TCH Department of Organizational Resilience is hiring three positions in the next couple months. One will be more of a technology and trainer position with disaster communications and will specifically include a skill in managing and training Everbridge, while 2 positions will be new analyst positions, one analyst working more specifically with business continuity operational plans for essential function planning across service areas, while the other will work more with incident/disaster/emergency operational planning for the organization. All three positions will be based in the Texas Medical Center downtown within the Texas Children’s Hospital Abercrombie Building. The position descriptions should be finalized and posted sometime in the month of February under the Department of Organizational Resilience.

No other partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

J. Open Discussion/Other Business

Revised Standards in Emergency Management – Ms. Carnie reminded the corridor members to review their plans to ensure the revisions are covered.

Adjournment

There being no further business or discussion, Ms. Carnie requested a motion to adjourn the meeting. Mr. Sloan made a motion to adjourn the meeting, and Ms. Carnie adjourned the meeting at 9:24 am. The next West Corridor meeting is scheduled for Friday, March 25th, to be held in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

ATTENDEES: Toni Carnie, Jason Baumgarten, Sheryle Bazan, Lisa Burton, Christa Clifton, Chris Coleman, David Cramer, Karen Erhardt, Carla Espinosa, Michael Flanagan, Trey Frankovich, Michael Jaquez, Amy Jordan, Douglas Kingsbury, Tammy Kristynik-Moeller, Adam Lee, Bonnie Macius, Henry Maniego, Irene Mazzi, Tammy Moeller, Tanya Phillips, Allison Reimers, Tina Rose, Jesse Salinas, Sandra Sands-Arnaez, Ashley Simon, Mark Sloan, Joshua Vaught, Jibin Varghese, Michael Wilcox, Kate Willis Fidel Calvillo, John Wingate, Carrie Cox, Clayton Ehrlich, Kyle Ericksen, Mikal Orr, Kat Samuel, Roxie Ward