



RHPC Board Meeting

January 7, 2022

Zoom Meeting



Call to Order

Dr. Keven Schulz called the meeting to order at 1:30 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

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| Toni Carnie | Tom Munoz |
| Gary Cotton | Kevin Schulz |
| John Fleming | Sean Simmonds |
| Joel Holmes | Lydia Worthen |

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the November minutes. John Fleming requested the title of his November Houston Health Department update be revised from “Houston Public Health Department” to “Houston Health Department”. Mr. Fleming made a motion to approve the minutes with amendment, the motion was seconded, and the coalition members carried the motion. The minutes were approved with the Houston Health Department amendment.

New Business

- **Strategic & Response Plans Review and Approval**

Lori Upton reported the updated Strategic and Response Plans were forwarded to the SETRAC Board for review and approval. The only change was to mark the goal of working towards financial stability completed. The plans have been updated to reflect the different SETRAC and RHPC contracts. With this completed, Ms. Upton requested RHPC Board approval to submit the completed Strategic and Response Plans to DSHS and ASPR showing all our five-year goals have been completed.

Dr. Schulz requested a motion to approve the submission of the Strategic and Response Plans as reviewed and approved by the SETRAC Board as completed. John Fleming (Houston Health Department) made a motion to approve the submission of the completed Strategic and Response Plans to DSHS and ASPR, Kyle Ericksen (SETRAC) seconded the motion, and the coalition members carried the motion.

Healthcare Preparedness Capabilities

Long Term Care Update (C102)

Fidel Calvillo reported on the following Special Populations activities:

- Special Populations and Free Standing EDs Meeting held on Dec. 9th topics discussed:
- COVID Updates
 - a. Full Scale Exercise in May for Special Pop targeting Evacuation and Shelter in place during a weather event.

- b. Exercise planning team will be created.
- c. Training and Exercise - EMResource training available online and on site if needed. Will be scheduling training at SETRAC Conference Center in 2022 on January 24-28th.
- d. 2022 RHPC Symposium - Speaker participation and Award of Excellence was discussed.

- FSED Stakeholder

COVID Update

- a. Burn Surge Exercise discussion to have FSED participate in the exercise; several FSED would like to participate.

- Ongoing Activities

1. Planning to begin in 2022 with local OEMs for hurricane bootcamps (4).
2. Continue working with ESRD and HHSC on Emergency Preparedness meetings.
3. Continue to onboard facilities and agencies to increase regional participation in the coalition.
4. Meeting with facilities and providing RHPC overview and working on agreements.
5. Email communications have been sent out regarding COVID response activities.

Next meeting scheduled for February 10th at SETRAC Conference Center.

Training and Exercise Update (C104)

John Wingate reported on the following Training and Exercise information:

Off the Grid Drill

On December SETRAC conducted an Off the Grid Drill for the coalition. In all the drill was a success. The After Action Report has been completed and posted on the SETRAC website. Participants can follow the following link <https://www.setrac.org/after-action-reports/> to download a copy showing their participation.

WebEOC, EMResource and EMTrack On-Line Trainings

Trainings are being scheduled on a regular basis; these trainings will be maintained on the SETRAC website under Education then Register for Training. Trainings have been scheduled for both day and evening times to ensure around the clock availability for training of personnel. Please follow this link for currently scheduled on-line based classes: <https://www.setrac.org/register-for-training/>.

In-person and Facility Trainings

Our 2022 in-person Training calendar is open, and SETRAC is currently reserving dates for the year. SETRAC is now able to schedule trainings to be conducted at your facility or location. All social distancing precautions must be adhered to, and class sizes may be smaller than previously identified by SETRAC to accommodate social distancing guidelines. To inquire about the availability of training please contact John Wingate at john.wingate@setrac.org or by phone at 281-822-4439.

Amateur Radio Training

Due to the overwhelming success of the HAM Radio (HAM-in-a-day) courses SETRAC will be hosting a Ham in a Day Course on Saturday the 12th of March 2022 from 0800 – 1700. Follow this link <https://forms.setrac.org/211615782884868> to register for this session.

EMTF Update (C104)

Mikal Orr reported on the following EMTF activities:

Current Missions:

- AST Border Support in Dilley Texas – 1 Ambulance crew operating on this mission from EMTF-6. SMA is through 1/14/22.
- AST 911 Support in Chambers County – 2 MICU crews arrive on 1/7/22 up to 7-day mission. Covid exposures have resulted in short staffing of Chambers County’s EMS system.

Past Missions:

- MPV 6-01 completed transfer of 15 patients from a home health facility to 3 regional hospitals on 1/5/22.

Training/Meetings:

- EMTF Workgroup and Coordinator meetings scheduled for 1/25 & 1/26 in San Antonio – due to Covid restrictions, these meetings may be rescheduled or, potentially, held virtually.
- The 2022 EMTF training, meeting, and exercise calendar is tentatively complete. This calendar will remain fluid, again, due to Covid restrictions and scheduling conflicts. Once approved, the Calendar will be distributed to EMTF partners and leadership.
- As we move through this year, there will likely be training/mentorship opportunities during planned events and some activations. These opportunities will be evaluated on a case-by-case basis and approved by SETRAC leadership. Also, such opportunities will be on a volunteer basis and not eligible for reimbursement.

New/Future Business:

- Considerable work/planning needed to re-engage and develop our EMTF program components.

Training/Exercises:

1. 4 personnel attended the MIST Initial course during the Preparedness Symposium.
2. Developing a training/meeting schedule for 2022 – MMU, AMBUS, RNST.
3. Strong need to build our RNST membership – any hospital systems interested can email me for additional information.
4. Also focusing on the development of our Wildland Support Teams.

Inventory Update

Kyle Ericksen will be going to each facility with each region's coordinator to meet everyone. His contact information is 832.849.7314 (cell) and kyle.ericksen@setrac.org.

Mr. Erickson has started conducting a 100% accountability on all HPP assets of each corridor to include the SETRAC warehouse. He will be working through coordinators to ensure a smooth and painless process. He understands there will be inconsistencies, but his goal is to start fresh on the same page and move forward working together to keep track of all inventories and support all logistical needs.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie advised the 2022 Award of Excellence application is being revised and will be posted on the SETRAC website soon. She encouraged the coalition members to complete and submit their applications since they are already doing great things at their facilities.

Symposium Planning (C101)

Ms. Upton advised SETRAC/RHPC had a great turnout for the 2021 symposium. The 2022 symposium dates are November 2nd-4th. Planning will begin shortly with the first meeting being scheduled for February. Anyone interested in serving on the Planning Committee should contact Lisa Spivey at lisa.spivey@setrac.org.

Clinical Advisory Committee (C101)

Ms. Upton advised, due COVID response there is no update at this time.

Corridor Updates (C101)

Downtown Corridor – Clayton Ehrlich introduced himself as the new SETRAC Emergency Operations Coordinator for the Downtown Corridor. He reported the Downtown Corridor met on December 3rd via Zoom. The corridor members reviewed the 2021 symposium, announced the 2022 symposium dates, encouraged the group to complete and submit a 2022 Award of Excellence application, stressed the importance of EMTrack training, and approved the 2022 corridor meeting schedule. The next meeting is scheduled for February 4, 2022, at SETRAC conference center (depending on the COVID surge).

South Corridor – Jeremy Way reported the next South Corridor meeting is scheduled for Friday, March 11, 2022.

East Corridor – Lydia Worthen reported the East Corridor met on December 12th via Zoom meeting and attendance was good. MCI triage training is a priority, and they are looking at EMResource super users to be available to enter patients into EMTrack during an MCI. The next scheduled meeting is January 14, 2022, which will also be via Zoom meeting.

North Corridor – Gary Litton reported the North Corridor met on December 8, 2021, via Zoom meeting. The corridor members discussed the HPP agreements for the coming year, the CCTA Exercise scheduled for February 5th, and the 2022 meeting schedule was approved. The next meeting is scheduled for February 9, 2022, from 2:00 to 4:00 pm to be held at CHI St. Luke’s Memorial Lufkin (depending on the COVID surge).

West Corridor – Ms. Carnie reported the West Corridor radio checks have dropped and she encouraged the participating facilities/agencies to respond to the radio checks on the first Wednesday of every month at 10:00 am. The next meeting is scheduled for January 28, 2022, via “Go To” meeting.

Partner Updates (C101)

Public Health

Department of State Health Service (DSHS) – Bobbiejean Garcia reported they continue to monitor the Candida Oris cases in the region. There is not a health advisory out yet, but they will be looking into it. Justin Woodruff stated anyone with questions regarding the COVID vaccine is welcome to contact him at Justin.Woodruff@dshs.texas.gov. He reminded the coalition members registration for the Personal Protective Measures for Biological Events (PER320 PPE) scheduled for February 10th is still open with 15 spaces available (TEEX.org/class/PER320).

Houston Health Department (HHD) –John Fleming reported HHD is still very much engaged in COVID and with the current surge there is a huge increase in the demand for testing. They are working on additional sites and mega-sites to handle the demand. He stated they have not seen an increase in demand for vaccinations and are working on strategies to target these communities. HHD is also working on general emergency preparedness for the winter season and moving forward with preparedness for the year.

EMS

Montgomery County Hospital District – Sean Simmonds reported 911 calls continue to come in at a higher volume throughout the region.

SETRAC - Chris Collier advised the coalition members that a workgroup is being created to review and update the MCI guidelines in the region. Anyone interested in serving on this workgroup should contact Mr. Collier at chris.collier@setrac.org.

Mr. Collier reported Montgomery County is online in the demo CAD Interface (EMResource) and will be added to the live site after testing is complete.

OEM

Montgomery County OEM – Chris Perkins reported they are working quickly to keep the supply of monoclonal antibodies in the Regional Infusion Center in Shenandoah to keep the site open as long as possible.

FBI – Joel Holmes gave a brief summary regarding fostering ongoing partnerships between public health and law enforcement. There was an incident involving a hospital contacting CDC directly related to getting guidance for conducting an autopsy to look for ricin poisoning. He shared the information with public health and did not receive any information in return (i.e. name and dob of case).

Harris County OEM – Mark Sloan gave a brief overview of the STAR process and 418 (resource request). During COVID, the RACs have been automatically approving the requests, but now the local jurisdictions will become more engaged. When a hospital makes a request and it goes to the RAC, the RAC will need to verify with the local jurisdiction (city, county, etc.). This is not an issue for Harris County and the City of Houston as there is staff monitoring the STAR

requests daily and working closely with SETRAC to ensure the requests are pushed up. Some of the county jurisdictions have emergency manager personnel that are assigned other duties as well and are unable to look at WebEOC and the STAR requests on a regular basis. SETRAC may need to make calls to help facilitate the requests get pushed through. Any questions should be directed to Mr. Collier at chris.collier@setrac.org.

Open Discussion/Other

State Nurse Staffing

Ms. Upton thanked the facilities for their assistance in submitting their staffing needs by the deadline as requested. Angel Staffing is working quickly to fill our needs.

SETRAC Census

Ms. Upton gave a report of the census in the region. On August 24, 2021, the SETRAC census was at its peak with 383 COVID-positive patients in general beds, and as of yesterday's data the census was at 1,640. The University of Texas COVID-19 projection board (based on COVID hospitalizations as well as cell phone ability data) indicates, as of January, the SETRAC census projection will have exceeded 4,000. Facilities are already short on beds with several hundred on waiting lists to get into facilities. SETRAC will be working together with the facilities to facilitate those patients into either an acute care or into outpatient care innovation therapy.

Military Assessment Team

Ms. Upton advised the coalition members that a military assessment team will be here today at 3:00 pm to assess facilities to see if they will be able to bring in a military team.

Senate Bill 500

Ms. Upton stated this Bill is for counties to work with Adult Protective Services to shutdown unlicensed boarding and group homes. SETRAC will be meeting with the Fire Marshals to discuss a plan to ensure placement of the patients once a location is shutdown other than transferring them to local hospitals. Adriana Franco (Adult Protective Services) gave a brief overview of their process advising they are required to place the patients with a licensed-facility or a permitted-home.

Astroworld MCI

Dr. Schulz thanked everyone in the region for their response during the Astroworld MCI. The SETRAC After Action meeting was well attended and the report was good.

Houston Marathon

Dr. Schulz reminder the coalition members of the Houston Marathon scheduled for January 15th and 16th (January 15th - marathon and January 16th - 5K).

Adjourn

There being no further business or discussion, Dr. Schulz requested a motion to adjourn the meeting. Mark Sloan (Harris County OEM) made a motion to adjourn the meeting at 2:29 pm, the motion was seconded, and the meeting was adjourned. The next RHPC Board meeting is scheduled for March 4, 2022, in the SETRAC conference center (1111 North Loop West, Suite 160, Houston, Texas 77008).

Attendees

Kevin Schulz, Toni Carnie, Gary Cotton, Guido Cubellis, John Fleming, Joel Holmes, Tom Munoz, Sean Simmonds, Lydia Worthen, Ikeakaghichi Akanu, Bryce Allen, Kris Barnes, Delba Barrios, Jason Baumgarten, Sheryle Bazan, Ashley Brittain, Bethany Brown, Lasandra Brown, Edward Burleigh, Jonathan Castaneda, Carley Clifton, Kenneth Coleman, Angela Cone, Cynthia Crespo-Bonaparte, Dena Daniel, Richard Dunn, Adriana Franco, Trey Frankovich, Bobbiejean Garcia, David Garrett, Kristine Gerlich, John Gomolka, Christy Gonzales, Kyle Hamilton, Rayna Hathorn,

Alton Henderson, Kevin Hunt, Roy Hunter, Carissa Imrecke, Robert Jackson, Kenneth Jamilosa, Mike Jaquez, Douglas Kingsbury, Dylan Lancaster, Adam Lee, Evelyn Locklin, Amy Lopez, Bonnie Macius, Richard Martinez, Norma McCall, Andrea Medina, Jaimin Modi, Edward Morris, Sarina Nickel, Michael Olivier, Ebony Pardue, John Pasquier, Devina Patel, Jesse Pedroza, Chris Perkins, Tanya Philips, Carol Pontigo, Nicole Powley, Kord Quintero, Allison Reimers, Sara Reyes, Elizabeth Rothrock, Jesus Salinas, April Sanders, Tammy Sanderson, Napoleon Shaw, Danny Shine, Ashley Simon, Mark Sloan, Vicki Tarnow, Ashlee Thurman, Tyler Tipton, Eloy Vega, Aaron Velasquez, Heather Walters, Reginald Wasson, Christina Watkins, Michael Wilcox, Justin Woodruff, Lori Upton, Lisa Spivey, Chris Collier, Gary Litton, John Wingate, Fidel Calvillo, Mikal Orr, Kyle Ericksen, Clayton Ehrlich, Roxie Ward