



Downtown Corridor Minutes
SETRAC
December 3, 2021
Zoom Meeting



A. Call to Order

Ray Higgins (Harris Health System) called the meeting to order at 1:03 pm.

B. Approval of Minutes (C101)

Mr. Higgins requested review and approval of the October minutes. Evelyn Locklin (The Harris Center) made a motion to approve the minutes, Amy Lopez (Memorial Hermann) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **2021 Preparedness Coalition Symposium Review**

Mr. Higgins stated the 2021 Symposium went well with great speakers and fun events. Lisa Spivey announced the 2022 Symposium is scheduled for November 2nd–4th at the San Luis Convention Center in Galveston. She encouraged the corridor members to seriously consider applying for the 2022 Award of Excellence, especially since everyone is already working hard and meeting the requirements and more to achieve the award for their facility.

- **HPP Agreements**

Ms. Spivey reported the HPP agreements are not due until July 2022, and the new agreements will be sent out prior to July. An EMS agreement is currently being designed as the existing agreements are centered around the hospitals.

D. HPP Capabilities Review

- **EMTrack Training**

Ms. Spivey reported one of the major issues that came from the recent Astroworld MCI AAR meeting was hospital personnel need more EMTrack training.

The following items were discussed:

1. Recommended that the admission staff be trained and not the House supervisors or EC nurses since admissions are the ones entering information into EMTrack.
2. SETRAC will focus on training night and weekend staff on EMTrack in 2022.
3. Another AAR item was to add additional fields to EMTrack to add extra key information (e.g., patient description of clothing, tattoos, etc.).

Contact John Wingate at john.wingate@setrac for more information on WebEOC, EMResource and EMTrack On-Line Refresher Trainings as they are being scheduled on a regular basis. These trainings will be maintained on the SETRAC website under Education then Register for Training. Trainings have been scheduled for both day and evening times to ensure around the clock availability for training of personnel. Please follow this link for currently scheduled on-line based classes: <https://www.setrac.org/register-for-training>.

F. EMTF Update

Mikal Orr reported the following EMTF missions and training classes:

Reimbursements:

1. SETRAC has processed and submitted 197 EMTF reimbursement packets, totaling approximately \$4.4 million.

Current Missions:

1. EMTF-6 continues to support the Border mission in Dilley, Texas. Currently, there is one ambulance and 2 Medics there. The current SMA is through 12/15. Discussions are underway to transfer these missions to other providers.

Past Missions:

1. 10/19/21 - MPVs 603 & 604 responded to a plane crash in Waller County. There were no fatalities or major injuries. 601 was disregarded and 603 relocated passengers back to the air terminal
2. 10/27/21 - MPV 604 responded to a tornado strike North of Orange near Mauriceville. 604 co-located with command and assisted with coordination of assets.
3. 11/5/21 – MPVs 601 & 603 responded to Astroworld MCI. Both units staged and were released with no patient contacts.

Training/Exercises:

1. 4 personnel attended the MIST Initial course during the Preparedness Symposium
2. Developing a training/meeting schedule for 2022 – focus on MMU, AMBUS, RNST, WPU
3. Strong need to build our RNST membership – any hospital systems interested can email Mr. Orr at mikal.orr@setrac.org for additional information.

G. Training and Exercise

SETRAC will be conducting an Off the Grid Drill on Tuesday December 7th from 0900 – 1100. To register for this drill visit <https://forms.setrac.org/213085433903856> After registering you will receive a confirmation and approximately 72 hours prior to the event additional information for your participation will be emailed to the point of contact identified on the registration form.

SETRAC will be hosting a Ham in a Day guided study session on Saturday December 11th from 0800 – 1700 to obtain your FCC Operator License. Those who are interested in attending this One-day 8-hour session with FCC test will need to complete the registration form at <https://forms.setrac.org/211615782884868>. The location will be at the SETRAC Conference Center located at 1111 North Loop West Suite 160 Houston, TX 77008.

Training is available to be scheduled as needed. The calendar for the first half of 2021 is now available. Contact John Wingate at john.wingate@setrac.org to schedule any SETRAC Trainings.

H. Special Populations Update

Special Population Stakeholders:

- Continues to onboard facilities and agencies to increase regional participation in the coalition.
- Stakeholder’s meeting was held on October 28th. Items discussed:
 - Stakeholder Group Objectives
 - Increase RHPC participation of LTCs, NHs, ALFs, dialysis centers, hospice, etc.
 - Provide Stakeholders with training and an overview of SETRAC’s Emergency Regional Response Plans.
 - Integrate with local and state agencies to improve collaboration for planning, response, and recovery.
- Review of HPP Capabilities
- Meeting Calendar was provided

- Regional updates: COVID, SETRAC Agreements and visit request, RHPC Symposium overview
- Training and Exercise: EMResource training available online and on site if needed.
- 2022 RHPC Symposium: Speaker participation

Next Meeting on December 9th 10am will be held at SETRAC Conference Center and virtual Zoom call.

FSED meeting was held on November 18th

- FSED Stakeholder Group Objectives
 - Increase RHPC participation of Free-Standing Emergency Centers.
 - Integrating FSED into RHPC regional response plans.
 - Provide Stakeholders with training and an overview of SETRAC's Emergency Regional Response Plans.
- Review of HPP Capabilities
- Meeting Calendar was provided
- COVID Update
- Discussion on integrating FSED into our regional response plans: How can we get this better accomplished
- Getting FSED to increase EMResource participation.

Next Meeting will be held at SETRAC Conference Center and virtual Zoom call on December 9th at 2:00 pm.

I. Partner Updates

No partner updates reported.

J. Open Discussion/Other Business

- **Proposed 2022 Downtown Corridor Meeting Schedule**
Mr. Higgins reviewed the 2022 dates with the corridor members. The meeting dates were approved as presented.
- **Announcements**
Ms. Spivey announced two new SETRAC employees; Clayton Ehrlich (Emergency Management Operations Coordinator/Downtown Corridor) and Kyle Ericksen (Regional Logistics and Inventory Coordinator).

Adjournment

There being no further business, Mr. Higgins adjourned the meeting at 1:48. The next Downtown Corridor meeting is scheduled for Friday (February 4, 2022) at the SETRAC Conference Center.

ATTENDEES: Ray Higgins, Jonathan Castaneda, Kent Cavender, Stephen Collazo, Angela Cone, Cynthia Crespo-Bonaparte, Scott Flowers, Kyle Hamilton, Santonio Hoke, Jeremy Hollis, Robert Jackson, Evelyn Locklin, Amy Lopez, Andrea Medina, Michael Olivier, John Pasquier, Jesse Pedroza, Christi Reeves, Elizabeth Rothrock, Demetrius Scott, Danny Shine, Ashlee Thurman, Aaron Velasquez, Lisa Spivey, Clayton Ehrlich, Mikal Orr, Roxie Ward