



Downtown Corridor Minutes
SETRAC
June 4, 2021
Zoom Meeting



A. Call to Order

Ray Higgins (Harris Health System) called the meeting to order at 1:00 pm. He introduced himself at the Downtown Corridor Chair and he requested introductions from everyone in the meeting in case of any new members in the group.

Aaron Freedkin (Texas Children's Hospital) introduced himself as the Downtown Corridor Co-Chair. He stated their contact information can be found on the SETRAC website (www.setrac.org). The Downtown Corridor minutes and meeting calendar are also on this page.

Mr. Higgins thanked the corridor members who completed the short survey for Zoom or in-person meetings. Based on the results, this will be the last Zoom meeting unless the situation changes for the worse. Starting in August, the plan is to begin "in-person" meetings with the capability of a conference call (for those that are unable to attend in-person). The meetings will be held at SETRAC in their conference center.

B. Approval of Minutes (C101)

Mr. Higgins requested review and approval of the April minutes. Aaron Freedkin (Texas Children's Hospital) made a motion to approve the minutes, Evelyn Locklin (The Harris Center) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Severe Weather Event Review**

Mr. Higgins reported the National Weather Station forecasted a potential 4" to 8" rain event on May 17th, with some areas receiving 10" to 12". This was after our area had received rainfall and ground was saturated. SETRAC sent out notice to members to review plans for staffing and supplies. We now know some parts of the region received up to 13" (e.g., near Matagorda Bay). The entire region was under a flash flood warning for several days. SETRAC sent assets to the Beaumont area where flooding was a major concern. After discussion, there were no concerns raised or best practices shared by the corridor members.

- **Hurricane Season**

Mr. Higgins stated we are now in hurricane season and hospitals need to begin preparing their facility and staff for an "above normal" season. The current consensus for this hurricane season is 13 to 20 (60% probability) named storms, 6 to 10 hurricanes, and 3 to 5 major hurricanes. He reminded the corridor members last season's forecast was similar and we had 30 named storms, the busiest season on record.

Another reminder, as WebEOC users, all users must reset their own passwords. All users need to go into WebEOC now to ensure their access. Resetting passwords is not a priority of SETRAC staff in a disaster.

- **COVID-19 Response Update**

Mr. Calvillo reported last week was the last PPE distribution. Anyone needing COVID-related PPE will need to exhaust their suppliers/vendors first before submitting a STAR request along with justification. Also, the State has pulled back all contract nurses as of June 1st.

D. HPP Capabilities Review

- **Regional HVA**

Mr. Higgins shared the following HVA information with the corridor members:

1. Regional HVAs are conducted every two years.
2. For 2021, SETRAC has completed the required HVA.
3. There is a total coalition average Risk Score (percentage) and broken down by each Trauma Service Area: Q, R, & H.
4. In addition – each TSA risk scores are broken down into Natural Hazards; Human Events; Technology Events; Haz Materials; & other Events (Evacuation, Explosion, suspicious package/material; Infections Disease Outbreak; Gas/Emissions Leak, Suspicious Odor)
5. HVA was submitted to the State.
6. To review or obtain a copy of the Regional HVA, it can be found at www.setrac.org under the Preparedness tab, under Regional Plans & Templates.
 - Top 6 TSA Q rankings – all Natural: Hurricane, Pandemic, Ext Flood, Inclement Weather, Tornado, Epidemic,
 - Top Human Event: # Active Shooter/Workplace Violence; #8 Bomb Threat
 - Top Technology Events: Communication Failure, HVAC, and IT Failure
 - Top Haz Mat: External Chemical Exposure
 - Top Other: Infectious Disease Outbreak

- **WebEOC Audit**

Mr. Freedkin reported a WebEOC audit/clean-up of users is underway. WebEOC user information has been sent out to the WebEOC administrators at each facility in the region to review. He stated any comments and/or recommendations should be sent to Lisa Spivey at lisa.spivey@setrac.org.

- **End of Year Survey**

Mr. Higgins reported the End of Year surveys will be going out around mid-July and will most likely have the same questions as seen in the past. Due to the pandemic, there may be a few difference questions but nothing major. The survey may include facility information, contact information, current HPP/CMOC agreements, bed capacity, supply chain (assets and resource vendors), NIMS training, ICS structure (PIO), training gaps (needs), exercises, Decon, capability, MFP, communications capability, countermeasures (Prophylaxis), etc.

F. EMTF Update

Mikal Orr reported a member from East Corridor attended the MEDL class on May 17th-19th. ASMT is scheduled for June 15th & 16th, 2020 Deployment AAR will be in San Antonio on June 28th, and MIST Initial training will be held on October 18th & 19th in conjunction with the RHPC Symposium.

Mr. Orr also reported on the 2020 Deployment numbers from our Region. There have been 226 individuals deployed in response to Covid and overall, there have been 320 plus individuals respond from Region 6.

In response to May Flooding event, EMTF deployed one Heavy AST with five ambulances, one MIST, and one AMBUS. The team is on standby in Orange and EMTF is coordinating with the Regional Coordinators and DC Carmen Appel.

SETRAC continues to process reimbursements for all EMTF deployments.

G. Training and Exercise

John Wingate reported the online training platform has switched from Brainshark to RACedu,. Certificates will be provided when you complete an online training. Registration for online trainings is on an as need bases (EMResoure Refresher). Registration for web-based classes is available on our website under the Education Tab <https://www.setrac.org/register-for-training/>.

Evening web-based technology trainings were recently added, and these trainings will cover EMResource, EMTrack, and WebEOC. They are currently scheduled for 8:00 pm and registration is at <https://www.setrac.org/register-for-training/>.

The After Action Reports for Hurricane Claire and the SETRAC Off the Grid Drill are completed and have been sent out. Please remember that changes are often made to the After Action Reports, and to ensure you have the most recent version, please visit and download the AAR from the SETRAC website at <https://www.setrac.org/previous-exercise-after-action-reports/>.

An Amateur Radio (HAM) Technician class is begin developed for the region. Additional information will be provided as soon as it becomes available.

H. Special Populations Update

Hilal Salami reported on the following items:

- Continuing On-boarding of new members into the coalition.
- Still no COVID cases and outbreaks in Long Term Care Facilities, home health resident population and dialysis centers.
- Today is the last day for LTC group's PPE Distribution – Process now is for facilities to go through their EM initially in PPE need arise that vendors cannot fulfill. PPE Program ceasing today Friday 5.28.2021 at 4pm.
- Vaccine distribution has mostly been completed in all LTC Groups staff and residents.
- Group calls continue, will remain on monthly schedule for the foreseeable future as we ensure stakeholders have increased readiness during Hurricane Season, among other items.
- Working on LTC participation for the symposium in terms of speakers and CE education through the NAB for administrators, planning for 3 sessions (with a backup) for facility based, home based and dialysis groups.
- Working with dialysis group on regional planning and education, succession of calls for patient placement assistance and increased readiness for individual clinics.
- Marked participation by the LTC Group in the Tabletop series that took place 2 weeks ago, gap found was need for CMOC education to the group, as with a lot of new members, they have experienced CMOC activation for the first time during the winter storm and weather events from last week. An education session will be planned on the latter and will be available virtually for the members.

Will be working on CMOC Annex for LTC group to include in their EOP, with CMOC activation details and steps to follow when contacted or needing to contact CMOC after plans fail.

I. Partner Updates

- **National Disaster Medical System (NDMS)**
Mr. Higgins announced Danny Shine (pervious Emergency Coordinator at Michael E. DeBakey VA Hospital) was promoted to NDMS Area Emergency Manager after Brian Crowder's retirement.

Mr. Higgins welcomed Robert Jackson to the Downtown Corridor and announced he has taken Mr. Shine's role as Emergency Management Coordinator at Michael E. DeBakey VA Hospital.

- **Texas Medical Center (TMC)**
TMC representative reported they now have a high-water vehicle.
- **St. Joseph’s Medical Center**
Elizabeth Rothrock reported their Emergency Center is under construction and the vehicle down ramp is blocked with flood protection due to the ongoing rains.

J. Open Discussion/Other Business

- **Hot Topics**
Aaron Freedkin gave a brief recap of the “Hot Topics” agenda item that was a part of the agenda before the pandemic where guest speakers and other discussions were held on different items the corridor members suggested. He asked the corridor members to be thinking of discussion items and/or presentations they would like to learn or hear more about. Mr. Calvillo is working on getting Bert Sausse (Center Point) for the August meeting.
- **Free Standing Eds**
Mr. Calvillo reported SETRAC conducted a meeting with the Free Standing ED members and encouraged their participation in the corridor meetings.

Adjournment

There being no further business, Mr. Higgins requested a motion to adjourn the meeting at 1:44 pm. The next Downtown Corridor meeting is scheduled for Friday (August 6th) at the SETRAC Conference Center.

ATTENDEES: Ray Higgins, Aaron Freedkin, Jonathan Castaneda, Stephen Collazo, Angela Cone, Cynthia Crespo-Bonaparte, Richard Dunn, Rae Marie Evanchof, Fanny Frederick, Kyle Hamilton, Jeremy Hollis, Robert Jackson, LaShonda Giddins, Evelyn Locklin, Austen McMillin, Andrea Medina, Dorothy Mehrens, Michael Olivier, Devina Patel, Michael Redmond, Michelle Rodriguez, Tina Rose, Elizabeth Rothrock, Danny Shine, Superior Johnson, Ashlee Thurman, Aaron Velasquez, Adam Lee, John Wingate, Mikal Orr, Hilal Salami, Fidel Calvillo, Roxie Ward