



RHPC Board Meeting
May 7, 2021
Zoom Meeting



Call to Order

Dr. Kevin Schulz called the meeting to order at 1:30 pm.

RHPC Board Roll Call

Dr. Schulz called roll for the Board members in attendance.

Toni Carnie	Tom Munoz
Gary Cotton	Michael Nixon
John Fleming	Kevin Schulz
	Vicki Tarnow

Approval of Minutes (C101)

Dr. Schulz requested review and approval of the March minutes. Aaron Freedkin (Texas Children's Hospital) made a motion to approve the minutes as written, John Fleming (City of Houston Public Health) seconded the motion, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **COVID Response Update**

Lori Upton advised beginning the end of May, PPE will be by request via a STAR request. Facilities and/or agencies that do not have access to the STAR board or WebEOC should contact their county with their requests. If their county cannot fill their request, they will then submit a STAR request. The nursing staff are being reduced and winding down. The last day for these nurses to be in the facilities is the night shift on May 13th and all will be demobilized on May 14th.

- **HPP 2021-2022 Grant**

Budget Approval

Ms. Upton reviewed the budget and the RHPC Strategic Plan with the coalition members. She advised that all deliverables have been met within the plan. Dr. Schulz requested a motion to approve the RHPC Strategic Plan with changes to the Board member list, update the COOP Plan, and add annexes to the CMOC Plan. Vicki Tarnow (The Medical Center of Southeast Texas) made a motion to approve the RHPC Strategic Plan with changes, Mr. Freedkin (Texas Children's Hospital) seconded the motion, and the plan was approved with changes.

- **COVID Supplemental 1 and 2 Status**

Ms. Upton gave a brief overview of the COVID supplemental funding as follows:

First Funding - Purchased a regional CAPER system with 182 CAPERs.

Second Funding – Approved by the state and federal partners to build a Regional Mobile Infusion Trailer. This eight (8) chair system has its own generator, shore power and black/grey water system, in addition it will have a centralized nursing station. This asset will be housed at the SETRAC warehouse and should be ready by October 2021.

Healthcare Preparedness Capabilities

- **Long Term Care Update (C102)**

Hilal Salami gave the following Special Populations update to the coalition members:

1. Group facility and agency contact rise with response activities throughout events of the year, Facility-based contact (>790) and Home-based care agencies (>810). Working on bringing new organizations as stakeholders and educating them on coalition benefits including preparedness and response activities.
2. Continue to provide onboarding information for new coming members (SETRAC agreements, preparedness technical assistance, upcoming trainings, and exercises)
3. Continue to collaborate with Emergency Management and regulatory agencies for LTC, Home-based and Dialysis groups for enhanced coordination and response during events and disasters.
4. Three tracks planning for LTC group (LTC, Home Health and Dialysis) with NAB and nursing CEUs for the SETRAC 2021 symposium.
5. Special populations weekly individual facility visits planning will start taking place in June with return to normal operations.
6. Providing EMResource training for Long Term Care facilities and dialysis centers – 5 classroom/virtual trainings remaining on schedule for year 2021. Individual facility requests for training open.
7. Conducted Special Populations conference call April 22nd.
8. Continue to provide outlet for Evacuation “Pink” Vest disbursement to coalition members.
9. PPE distribution for the Home Health group concluded May 5th and one remaining for the LTC (facility-based group) on May 27th and 28th. PPE distribution program will cease in May.
10. Dialysis in Disaster workgroup regional plan for dialysis patients during disasters, will result in education programs for both Hospital based facilities and dialysis centers. Mobile Dialysis staffing and SOP planning will place in May with additional updates coming.
11. Attended Corridor Meetings while updating corridor leaders on LTC/SP group activities in respective areas.
12. Conducted Advanced Directives meeting with several LTC facilities and SETRAC leadership to discuss hurdles in information transfer process.

Mr. Salami also reported on Special Populations Training/Exercise & Community Events as follows:

1. Created After Hurricane Laura Action Report Template for Special Populations group and completed virtual training walkthrough for the members.
2. Completed virtual training walkthrough for yearly required HVA Template.
3. Project Firstline (CDC led infection control program) training and infection control facility survey shared with the group in coordination with the city of Houston Epi team.
4. Group is included in the upcoming Tabletop Exercises RHPC is completing in May 2021 and will have a group call afterwards to discuss documentation requirement.
5. Continue to assist training & exercise team with LTC group participation and controller education for the 2021 RHPC exercise activities.
6. All trainings and virtual sessions are recorded and shared with the group for future review if necessary.

- **Training and Exercise Update (C104)**

Adam Lee reported SETRAC is conducting five tabletop exercises next week:

- North Corridor - 5/10/2021, 1:00 PM at the Pitser Garrison Civic Center (Texas Room) 601 North 2nd Street Lufkin, TX. 75901
- East Corridor - 5/11/2021, 1:00 PM at the 12450 Eagle Point Dr. Mont Belvieu, TX. 77523
- Downtown Corridor - 5/12/2021, 1:00 PM Virtual (on-line)
- West Corridor - 5/13/2021, 9:00 AM Virtual (on-line)
- South Corridor - 5/14/2021, 1:00 PM at the League City Police Department 555 West Walker League City, TX. 77573

All After Action Reports are currently posted on the SETRAC website. Training is on an as-need bases, please contact exercise@setrac.org if you have any questions.

- **EMTF Update (C104)**

Mikal Orr reported EMTF-6 has no assets or teams deployed in the region or state.

There is scheduled training as follows:

- a. Medical Unit Leader (MEDL) 5/17 – 5/19, 1 MIST will attend this training, enabling him to coordinate medical responses on large-scale wildfires
- b. EMTF Coordinator Meeting 6/14
- c. Ambulance Staging Management Team (ASMT) 6/15 – 6/17
- d. 2020 Deployments AAR 6/28

Future Meetings - AMBUS Operators

- **Inventory Update**

Jackson Bartlett reported SETRAC PPE Mission is transitioning to STAR only distribution effective 31 May. Final push packs will be distributed by the end of the month. SETRAC will only maintain a small stock on hand to facilitate emergency requests.

Demobilization of Durable Medical Equipment such as ventilators, IV Pumps, humidifiers, and other covid response equipment distributed by SETRAC and DSHS is ongoing. Any facility that has these items will be contacted to schedule date for demobilization. Facilities can also reach out to SETRAC Logistics if they have questions or have the covid response equipment ready for pick up.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Toni Carnie reported all application documents for the RHPC Award of Excellence are posted on the SETRAC website. The deadline to submit is August 31st.

Symposium Planning (C101)

Ms. Upton reported SETRAC has received several submissions for speakers. SETRAC is working hard to bring in sponsors (events and meals) and vendors for the exhibit hall. The symposium dates are October 20th – 22nd, 2021.

Clinical Advisory Committee (C101)

Ms. Upton reported Tina Rose is no longer Chair of the Clinical Advisory Committee and they are still looking for a Chair. The some of the topics for review are the pediatric and infectious disease plans. The next plan is not due until the new grant comes out which will be either a nuclear or chemical plan. Anyone interested in chairing this committee should contact Dr. Schulz or Ms. Upton.

Corridor Updates (C101)

Downtown Corridor – Aaron Freedkin reported the Downtown Corridor met via “Go To” meeting and discussed the Winter Weather After Action Report, COVID response and in-person versus virtual meetings. The next Downtown Corridor meeting is scheduled for Friday, June 4th.

South Corridor – Mike Nixon reported the South Corridor met and discussed COVID response, Special Populations/EMTF updates, and the corridor members voted to conduct the Hurricane Tabletop Exercise in-person next week. The next South Corridor meeting is scheduled for Friday, May 14th (in conjunction with the tabletop exercise).

East Corridor – Vicki Tarnow announced she is stepping down as East Corridor Chair effective May 17th as she has taken another position with Christus Jasper and will be a part of the North Corridor. She thanked the East Corridor members for their ongoing hard work. Jeremy Way reported the East and South Corridors participated in the Complex Coordinated Terrorist Attack (CCTA) Exercise in Beaumont yesterday. This exercise was three years in the making where a gap analysis was conducted along with identifying strengths and weaknesses. The next East Corridor meeting is scheduled for Friday, May 21st.

North Corridor – Gary Litton reported the North Corridor met in-person in Lufkin on Wednesday, April 14th. The corridor members discussed the Winter Weather event and identified some local gaps that need to be filled. There was discussion regarding COVID response and the upcoming symposium. The Hurricane Tabletop Exercise is scheduled for Monday (May 10th) from 1:00 to 3:00 pm at the Lufkin Civic Center. The North Corridor members have decided to move forward with in-person meetings with the option of a conference call for those unable to attend in-person. The next North Corridor meeting is scheduled for Wednesday, June 9th.

West Corridor – Toni Carnie reported the West Corridor met in March and identified additional opportunities for improvement and best practices from the Winter Weather event. She mentioned the radio check percentages need to be higher as they have been below 50% the past few months, and the corridor members will discuss returning to in-person meetings at the next West Corridor meeting scheduled for Friday, May 28th.

Partner Updates (C101)

City of Houston Public Health – John Fleming reported public health is moving away from the large vaccine hubs and more towards the smaller, community/neighborhood vaccine hubs. In the next several weeks there will be a push to have those individuals not actively seeking the vaccine to get them to have more trust/confidence in the system to begin seeking out the vaccine. They are preparing for hurricane season and will be meeting soon to discuss plans.

Texas City OEM – Tom Munoz reported, just as public health is doing, they continue with public outreach in the communities and neighborhoods to get the vaccine to the public. Texas City is planning for hurricane season and looking at their nursing home/long term facilities needs while continuing to COVID measures. He advised they had a shelter-in-place incident this past week and they are still looking at the areas of response especially industry plans. There were no fatalities with this incident, but there were two injured.

Sugar Land OEM – Gabe Lavine reported they are working on their hurricane preparedness plans and working with SETRAC and regional providers on a mass sheltering plan for hurricane season. They are working through their violence training in preparation for a full-scale exercise the beginning of January 2022. He stated they will be working with SETRAC to include CMOC in this exercise as well.

EMS – Chris Collier reported, as one of the lessons learned from the Winter Weather event, SETRAC will be training EMS personnel to occupy seats at CMOC during all activations to assist in load-balancing patients between hospitals. SETRAC has built a “live” view in EMResource where EMS providers will be able to see how many ambulances are currently at what hospitals. This will give them the ability to make an informed decision on which hospital the patient can be transported.

Open Discussion/Other

Cyber Security

Ransomware affecting hospital infrastructure such as, building systems, EHR, etc. For more information, please contact the Fusion Center at cyber-FC@houstonpolice.org.

In-Person Meetings

There was discussion regarding moving towards in-person meetings. Ms. Carnie recommended the RHPC Board members meet in-person and the coalition members have the option of meeting in-person or via conference call. The coalition members agreed and decided to meet at SETRAC in the Conference Center for the August 6th meeting.

Adjourn

There being no further business or discussion, Toni Carnie (HCA Houston Healthcare Tomball) made a motion to adjourn the meeting, Aaron Freedkin (Texas Children's Hospital) seconded the motion, and Dr. Schulz adjourned the meeting at 2:43 pm. The next RHPC Board meeting is scheduled for Friday (August 6th) from 1:30 to 3:30 pm at the SETRAC Conference Center.

Attendees

Kevin Schulz, Toni Carnie, Charles Akers, Leobardo Alfaro, Bryce Allen, Jason Baumgarten, Simone Boulet, Kiska Boyd, Bethany Brown, Lydia Broussard, Jim Bunch, Erin Cain, Jonathan Castaneda, Janett Teran Chavez, Angela Cone, Lesa Cordova, Gary Cotton, Christie Cranek, Cynthia Crespo-Bonaparte, Richard Dunn, Richard Engdorf, David Engel, Darrell Fales, John Fleming, Fanny Frederick, Aaron Freedkin, Loretta Flynn, Bobbiejean Garcia, Chelsea Gardens, Rosemarie George, LaShonda Giddins, John Gomolka, Jessica Graham, Brent Hahn, Kyle Hamilton, Lashanda Hampton, Jason Kendall, Douglas Kingsbury, Kenneth Jamilosa, Trameka Jewett, Superior Johnson, Melissa Kleinsmith, LaShonda Giddins, John Gomolka, Monique Jones, Gabriel Lavine, Sandra Leyva, Evelyn Locklin, Amy Lopez, Johnny Luman, Bonnie Macius, Mike Mastrangelo, Arnie McBee, Norma McCall, Austen McMillin, Libby Mehrens, Tom Munoz, Michael Nixon, Michael Oliver, Jesse Pedroza, Tanya Phillips, Kord Quintero, Allison Reimers, Elaine Roberts, Michelle Rodriguez, Elizabeth Rothrock, April Sanders, Tammy Sanderson, Chris Sermarini, Andrew Smith, Vicki Tarnow, Ashlee Thurman, David Tijerina, Tyler Tipton, Joshua Vaught, Aaron Velasquez, Heather Walters, Thomas Wilbur, Justin Williams, Dawn Wood, Lori Upton, Lisa Spivey, Mikal Orr, Chris Collier, Hilal Salami, Fidel Calvillo, Grace Farquhar, Adam Lee, Jackson Bartlett