



Downtown Corridor Minutes
SETRAC
February 5, 2021
Go To Meeting



A. Call to Order

Ray Higgins called the meeting to order at 1:00 pm and thanked the corridor members for attending. He instructed the group to say “end of report” when finished with their update to prevent talking over each other.

B. Approval of Minutes (C101)

Mr. Higgins requested review and approval of the December minutes. Guy Cayo (Kindred Hospital) made a motion to approve the minutes, Eugene Barlow (Lyndon B. Johnson Hospital) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **COVID-19 Response Update**

Fidel Calvillo reported on the COVID numbers and ongoing response.

- **Hazard Vulnerability Assessment (HVA)**

Aaron Freedkin gave a brief overview on how to complete and submit the HVA report.

- **EMResource Update**

Mr. Higgins reported beginning April 1st (second quarter), Juvare is making a change to the EMResource and EMTrack sign-on process as follows:

- When signing in the system will give the user the option of using User ID or email address.
- SETRAC will no longer be able to change user passwords. Users will be expected to reset their passwords. Mr. Calvillo explained and demonstrated the process for the corridor members.
- This does not affect the WebEOC sign-in process. The WebEOC process remains the same and SETRAC can assist with user password issues, but please do not request resets during a regional crisis.

D. HPP Capabilities Review

Mr. Higgins advised the corridor members, should anyone call stating they are from TDEM requesting data information and you are not sure the call is legitimate, you can have the caller contact SETRAC (or you can) so SETRAC can verify it for you.

The state may not always be issuing PPE, and some regions are already demobilizing their region’s distribution sites. SETRAC recommends facilities take their allocations and at least store them as a stockpile buffer since allocation will not last forever. Also, when they demobilize, it takes time to reestablish should we have another event.

Any facility skipping the bi-weekly allocation needs to make sure they email Hilal Salami at hilal.salami@setrac.org and advise so he can place them on the “skipped” list. This must be done for each distribution period. **After missing three allocations with no communication**, your facility may be taken off the allocation list to receive PPE. If your facility wants back in the program, you will need to reapply and placed on probation.

Mr. Higgins gave a brief overview of the effort that goes into the SETRAC allocation process at the warehouse. An 18-wheeler is received almost daily and the SETRAC staff/contract staff break down the boxes and put the packs together for various groups, not just hospitals. This takes a lot of manpower, effort, and time. Mr. Higgins asked the group to please be respectful and let Hilal know if their facility wants or does not want the allocation. Allocations that are not picked up must be broken down again and will be reallocated to other facilities (e.g., Nursing Homes, LTC, and EMS).

Mr. Calvillo explained the definition of “Internal Disaster” and the issues it causes when a facility changes their status to “Internal Disaster” due to full capacity. Remember, that the message goes throughout the state and impacts others (SETRAC, EMS, other facilities, etc.).

F. EMTF Update

Hilal Salami reported EMTF-6 has concluded operations in El Paso. Approximately, 40 personnel were deployed on that mission and have returned to their home agencies. Currently, EMTF-6 has two ambulances (5 total personnel) deployed on Critical Care Transfer missions (1 in Laredo, Tx and 1 in Del Rio, Tx). The Laredo SMA is through 2/5/21 and the Del Rio SMA is through 2/14/21. EMTF-6 continues to develop our Wildland Medic unit for deployment within our region and the state to assist TIFMAS, during wildland fire missions. Houston Fire Department is planning to conduct a prescribed fire at the end of February, and we are working with them staff a Wildland Medic unit. This is a great opportunity to develop the team and conduct training in preparation of future missions. EMTF-6 continues to receive and process Reimbursement Packages for our partner agencies.

G. Training and Exercise

John Wingate advised of the EMResource changes as follows: Login information must include an official email and be related to the employing agency, not a personal account such as a Yahoo, AOL, Gmail, etc. Facilities/agencies must register online at <https://www.setrac.org/register-for-training/> for EMResource, EMTrack, and WebEOC training. In-Person trainings are now open for scheduling and can be held with social distancing guidelines at each facility. The Burn Surge Exercise was successfully conducted, and the AAR should be completed within a 60-day period. At that time, it will be sent to the state and then sent to all participants.

H. Special Populations Update

Mr. Salami reported SETRAC continues to engage with stakeholders and PPE distributions are ongoing. Long Term Care facilities have received their vaccines. The health departments are currently reaching out to the Home Health facilities regarding their vaccines. All previous After Action Reports have been released for use as full scale exercises.

I. Partner Updates

City of Houston Public Health – John Fleming reported issues and concerns with the vaccination rollout. He requested that high-risk persons with little to no exposure threat be patient so those who are at higher risk can get the vaccine first. He asked for the corridor members assistance in getting this information out.

J. Open Discussion/Other Business

Shriners Hospital Closed

Due to Shriners Hospital closing, emergency management equipment assigned to them may likely be reallocated. SETRAC will send out a list of equipment and any requirements if any facilities need any of this equipment. It is used equipment so please keep in mind it is not new but could help save your facility some money.

HPP Agreements

To be a member of the SETRAC/RHPC, your organization needs to have an HPP agreement in place. Current agreements expire July 2022. New five-year agreements will be sent out prior to expiration. The goal is May 2022.

Adjournment

There being no further business, Mr. Higgins requested a motion to adjourn the meeting at 1:57 pm. The next Downtown Corridor meeting is scheduled for Friday (April 9th).

ATTENDEES: Ray Higgins, Aaron Freedkin, Eugene Barlow, Jonathan Castaneda, Ken Cavender, Guy Cayo, Angela Cone, Cynthia Crespo-Bonaparte, Lashonda Hampton, Gloria Kologinczak, Michael Olivier, Jesse Pedroza, Elizabeth Rothrock, April Sanders, Ashlee Thurman, Aaron Velasquez, Fidel Calvillo, Hilal Salami, John Wingate, Adam Lee