



West Corridor Minutes
September 25, 2020
WebEx Meeting



A. Call to Order

Toni Carnie opened the meeting at 9:02 am.

B. Approval of Minutes (C101)

Ms. Carnie requested review of the July minutes. David Cramer (HCA Kingwood Medical Center) made a motion to approve the minutes, Aaron Freedkin (Texas Children's Hospital) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Hurricane Laura Response/After Action Report**

Corridor members gave updates on lessons learned and things that went well at their facilities/agencies during Hurricane Laura.

Lisa Spivey gave the SETRAC update reporting on the activation/evacuation in the Beaumont area. Adam Lee advised the corridor members that the After Action Report has been forwarded for their completion.

- **COVID-19 Response Update**

The corridor members discussed data collection and how to increase surge capacity.

D. HPP Capabilities Review

No HPP capabilities update reported.

E. EMTF Update

Mr. Lee reported Jon Clingaman is no longer with SETRAC as he accepted a position with TDEM as a District Coordinator in the Lufkin area. Even though he is not with SETRAC, he is still working with us as he understands our disaster processes and supports our mission.

F. Training and Exercise Update

In-facility training has restarted in accordance with individual facilities/agencies protocols and on an at-need basis. All emergency management classes (EMResource, EMTrack, WebEOC, etc.) can be found on Eventbrite where facilities/agencies can register for the individual classes.

Ms. Carnie praised the corridor members for their radio check participation. She stated, for the first time in a while, the West Corridor reached 52% for the month of September.

G. Special Populations Update

Hilal Salami reported the groups have grown since SETRAC started the PPE distributions. The Long Term Care (LTC) in-patient care has 750+ members and on the home health/hospice side there are

780+ members. The PPE process has been revised to contain an “entity number” to coincide with the facility/agency name. Anyone picking up PPE should have this number with them to obtain their PPE.

Mr. Salami stated the Special Populations members did very well during Hurricane Laura. SETRAC had to evacuate a few facilities but most already had sister facilities identified and pre-evacuated their facilities by heeding the SETRAC calls. The members will also be included in the After Action Report and have already received the template and link. The link will place them on the community site for the full-scale exercise.

Mr. Salami is conducting a conference call (twice a month/bi-weekly) with the Special Populations members to discuss ongoing issues and up-to-date communications regarding CMS requirements and COVID-19 response.

The Governor has given permission for the nursing homes to open for visitation (beginning September 24th) if there is not a COVID outbreak in the facility. Health and Human Services (HHS) is sending testing machines directly for nursing homes and assisted living facilities in states where the positive rate is above five percent.

H. Partner Updates

Updates discussed under the Hurricane Laura response above; no further updates reported.

I. Open Discussion/Other Business

Ms. Spivey requested the corridor members rely the on-call duty officer phone number to their night staff to ensure they are aware a SETRAC duty officer will be calling should they go on internal disaster to obtain status and needs.

Mr. Lee reported on the new CMS/HHS data reporting requirements. Facility types listed in Governor Abbott’s Executive Order are required to report all 136 questions daily. If one question is missed on any given day, the facility will receive a letter from CMS, stating they are not compliant. The second time this occurs, the facility will receive a letter and be placed on a work plan to improve reporting with HHS.

Adjournment

There being no further business or discussion, Ms. Carnie adjourned the meeting at 10:12 am. The next West Corridor meeting is scheduled for Friday, December 18th, via WebEx Meeting.

ATTENDEES: Alexander Keller, Aaron Freedkin, Ashley Dubbelde, Christine Adair, David Cramer, Dena Daniel, Irene Mazzi, Jennifer Cole, Jim Bunch, John Franks, John Carmona, Mary Menafra, Mike Flanagan, Michelle Ikhimokpa, Patti Kelly, Rene Leal, Sandra Sanders-Arnaez, Tonya Meirhofer, Tammy Kristynik-Moeller, James Campbell, Toni Carnie, Christa Clifton, Jeff Dickens, David Garney, Katherine Jimenez, Michael Wilco, Lisa Spivey, Fidel Calvillo, Adam Lee, Hilal Salami, Roxie Ward