



North Corridor Minutes
Woodland Heights Medical Center
Lufkin, Texas 75904
August 7, 2019



Call to Order

Ken Jobe called the meeting to order at 2:14 pm.

Minutes (C101)

Mr. Jobe requested review of the June minutes. Billy Ted Smith (Jasper County EOC) made a motion to approve the minutes, Jason Minchew (CHI St. Luke's Livingston) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

New Business

- **Inventory Review** (C101)

Austen McMillin (Inventory and Logistics Coordinator/SETRAC) gave an overview of the inventory tracking software which is an online access database to monitor equipment, radios, maintenance, receipts, user manuals, warranty information, etc. This software is available to all corridor members with an active HPP agreement.

- **Compliance Report** (C101)

Gary Litton shared the new compliance report with the corridor members. This report provides stakeholders with an overview of their current participation status.

- **Emergency Room Door Code** (C101)

Gary Litton reported the emergency room door code security issue was discussed at the last RHPC Board (August 2nd). Toni Carnie (RHPC Board Chair) requested the topic be presented at each corridor meeting for review and feedback. After discussion, the corridor members agreed this is not a security issue in their area and do not want to change their process.

- **RHPC Corridor Nominations**

Mr. Jobe advised the corridor members it is time for the RHPC elections. SETRAC will be sending out the RHPC Corridor Leader (chair and co-chair) nominations for each corridor shortly. If you are interested in serving as a chair or co-chair, you may nominate yourself.

HPP Capabilities Review (C101)

The HPP capabilities were covered in the individual updates.

EMTF Update (C306)

Jon Clingaman gave the corridor members some background information on his career. He reported Exxon Mobile in Baytown recently had a fire with a few minor injuries. Both the Atascocita and Fort Bend County AMBUSES responded mainly to Exxon moving all 400 members in the plant outside during the hot temperatures. Acadian in Beaumont will be taking possession of an AMBUS by the end of the year. Mr. Clingaman is certain they will be taking the AMBUS on a "show and tell" tour as soon as it is ready to go.

Mr. Clingaman gave an overview of the Texas Mortuary Operations Response Team (TMORT). He reported through the TMORT component, a pathologist, three autopsy technicians, and a photographer to the El Paso shooting incident, and Harris, Collin, and Galveston Counties sent help to support the operations. He gave an overview of the SETRAC assets available in the region, and the Mobile Medical Unit. Anyone interested in being a part of the MMU, should contact Mr. Clingaman at jon.clingaman@setrac.org.

Training and Exercise (C104)

John Wingate distributed and reviewed the upcoming training schedule. Training classes can be scheduled through Mr. Wingate at john.wingate@setrac.org. or Trameka Jewett at trameka.jewett@setrac.org.

Mr. Wingate reported the North Corridor was originally not going to participate in the Medical Countermeasures Exercise (MCM) scheduled for October 25th and 26th; however, SETRAC is going to incorporate a component for the North Corridor to participate. If your facility/agency is interested in participating, the Extent of Play is due by August 15th. Information on workshops for this exercise is forthcoming.

Planning for this year's regional exercise will begin in October. Anyone interested in serving on the planning team should contact Mr. Wingate or Ms. Jewett at the emails above or Gary Litton at gary.litton@setrac.org.

Special Population Update (C101)

Hilal Salami reported the Long Term Care (LTC) community will be participating in the MCM Exercise and workshops. More details will be discussed regarding the process of the closed PODS and distribution of medications during the workshops.

The CMS Boot Camp scheduling will start again the end of the year or first of next year for the northern region and the southwest region (Matagorda area). Administrator CEs are now being offered at all boot camps and SETRAC is working on adding Nursing CEs as well.

Mr. Salami advised some LTC facilities have been trying to reach FirstNet (the priority phone network) to obtain the FirstNet service only to be told they are not considered a critical response organization and do not qualify. SETRAC has a group rate with FirstNet so if there is an LTC facility wanting the service, they can get the group rate through SETRAC which is approximately \$200 less for two-years. Mr. Salami believes the rate is approximately \$45 per month which includes the phone with unlimited talk, text and web along with network priority and the WAVE application (radio capability).

The inventory software program will be open to the LTC partners allowing them inventory tracking capabilities. The requirements are the LTC facility participates most activities, have a signed agreement, and membership dues of \$125 have been paid for the year.

Partner Updates (C101)

Gary Litton reported, after discussions with CHI, SETRAC will be setting up an MMU as a first-aid station at the Forest Festival. CHI is taking the lead on the details.

No partner updates were submitted. Anyone wanting their partner update included in the minutes, please send your update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

Open Discussion/Other Business

- **RHPC Preparedness Symposium**

The Preparedness Symposium is scheduled for October 9th-11th, 2019 at the San Luis Galveston Convention Center. There is a pre-symposium ALERRT CRASE course being held on Tuesday (October 8th) as well. This is a great networking opportunity.

- **HSEEP Training Course**

Woodland Heights is hosting the HSEEP course at the Affinity Center next week. Trameka Jewett and Gary Litton will be the instructors.

Adjournment

There being no further business or discussion, Mr. Jobe adjourned the meeting at 3:30 pm.

ATTENDEES: See attached sign-in sheet.



Regional Healthcare Preparedness Coalition
 North Corridor Meeting
 Woodland Heights Medical Center
 Lufkin, Texas 75904
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Hital Salami	SETRAC	
Gary Little	SETRAC	
Austen McMillin	SETRAC	
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