



Chairman	David Persse, MD
Past Chair	Kenneth Mattox, MD
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	John Kowalik
Secretary	Graig Temple
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD, MA
Chief Executive Officer	Darrell Pile

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)
Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

**Board Meeting Minutes
October 21, 2019**

1. CALL TO ORDER / ROLL CALL AND WELCOME

Dr. David Persse, Chairman, called the meeting to order at 6:30 pm. The meeting was held in the SETRAC Conference Center in Houston, Texas. Graig Temple called roll and a quorum was established. Dr. Persse welcomed everyone in attendance and introduced new board members Justin Cude (Matagorda County), Walter Morrow (Austin County), and James Campbell (Montgomery County).

2. OFFICER REPORTS

A. Chairman

Dr. Persse recognized and thanked previous SETRAC chairmen Dr. Kenneth Mattox and Dr. James "Red" Duke as well as Darrell Pile and David Rives for their leadership and achievements.

B. Vice Chair Hospital Services

Tom Flanagan announced Dr. Ann Barnes has been appointed to serve on the board as the representative for the Harris Health System. The board approved the affirmation with no opposition.

Due to Dr. Rob Todd's departure from the SETRAC region, the Trauma Committee is accepting nominees for the physician co-chair position. Applications are due by Monday, November 4th at 5pm. Voting will take place at the Trauma Committee on November 7th and only one vote is permitted from each entity that is a Trauma Committee member in good-standing. All votes must be made in person during the meeting and no proxies are permitted.

C. Secretary

Mr. Temple had no items to report.

D. Vice Chair Pre-Hospital Services

John Kowalik reported the last EMS meeting was postponed due to assisting with Tropical Storm Imelda. Mr. Kowalik thanked all those who assisted in organizing the symposium and mentioned his colleagues had great reviews of the event.

E. Officer-at-Large Report

Dr. Brent Kaziny shared his excitement to be involved with SETRAC as officer-at-large and in the growth of the Pediatric Committee.

F. Treasurer Report

A written report was provided to the board that described the status of each budget and was highlighted by Lon Squyres and Donald Morrison. There were no controversies. For instance, all grants are running in accordance with expectations. All EMS pass through funds were spent in accordance with DSHS approved budget. The Homeland Security grant for SETRAC to lead an identification cards initiative has ended and project objectives were met. It appears likely that an expanded grant will be awarded to SETRAC through Homeland Security in the months ahead.

The operating fund, which is an account of monies raised by SETRAC through dues and events to cover costs not covered by grants, was shown to have a balance that was lower than usual. Mr. Morrison explained that the drop is temporary and is mainly due to multiple expenses hitting at nearly the same time of year, some dues income that has not yet arrived, and a large purchase of Stop the Bleed kits (they will produce net revenue for the account). The kits are sold to school districts and EMS agencies, of which the sales will be reflected in the operating fund for fiscal year 2020.

3. LEADERSHIP REPORT

Chief Executive Officer

A written report was provided by Darrell Pile to the board. Highlights of the report include:

- It is expected that funding from DSHS will remain at recent levels despite the legislative action to eliminate the driver's responsibility program (funding source for RACs). DSHS support of RACs is appreciated.
- The most recent legislature awarded \$2 million to RACs as a one-time source of funding over the next two years. All RACs are currently discussing and reviewing ideas on how to best use the funds. The SETRAC Executive Committee was assigned the task of approving how extra money from this funding source will be used.
- Maestro Services, an independent wholly owned subsidiary of SETRAC created this year, is beginning to attract some new sources of revenue for SETRAC utilizing manpower that is not paid with grant funds and is providing services not required by grant contractual obligations, i.e. active threat/active shooter in-services, etc.
- The sale of pink vests and Stop the Bleed kits are generating income. Additional funds continue to be generated through SETRAC's contract with the City of Houston for the base station. SETRAC is looking to hire a team member that can foster business development.
- Approximately 18,500 people have received Stop the Bleed training in the SETRAC region through the work of stakeholders and SETRAC staff. All entities assisting with these trainings are asked to submit data from the trainings to SETRAC.
- Individual committee reports were distributed to board members one week ago and were highlighted by Mr. Pile including focuses on quality improvement by nearly every committee (see reports). It was also pointed out that nearly all RACs have agreed to collect aggregate data to submit to the RAC Data Collaborative (RDC) for statewide improvements. Both the SETRAC stroke committee and the cardiac committee (as emphasized by Dr. McCarthy) will likely support sending certain aggregated data.
- The next SETRAC banquet is scheduled to take place in 2020. SETRAC is proposing the event be an appreciation luncheon instead of a dinner banquet as in the past in order to save on costs and increase attendance. Mr. Pile asked board members to provide each's feedback on this change.

5. GENERAL DISCUSSION

A. Regional Trauma System Update

Dr. McCarthy reported on the change in the trauma status for Memorial Herman Southwest Hospital. Memorial Hermann has determined the dominant needs of the community served by the hospital are of a chronic healthcare nature and not trauma care. A resource center has been created that will include the Houston Food Bank and others to assist the community. Nurse navigators will be assigned to outpatient services and new programs will be announced. The hospital will transition from a Level III trauma designation to a Level IV designation. Dr. McCarthy is working with the state on the timing of the transition and a notification will be sent to the region once it is known.

B. Mental Health System Development

Dr. Mattox discussed issues surrounding acute care services and behavioral health and being tasked by the Executive Committee to develop a task force. A suggestion is for this task force to first look at how to initially get mental health patients to the right facility. Recommendations for representatives to comprise this task force are needed (e.g. county judge, city mayor) and can be sent to Dr. Persse, Dr. Mattox, or Mr. Pile.


6. AUDIENCE Q&A

Mark Sloan announced the CMOC and EOCs will be activated for the World Series.

7. ADJOURNMENT

Dr. Persse adjourned the meeting at 7:45pm.

SETRAC Board - Secretary:



Board Members		PRESENT
EMS Representative		
Austin County	Walter Morrow	
City of Houston	David Persse, MD	
Colorado County	Michael Furrh	
Fort Bend County	Graig Temple	
Harris County	Lon Squyres	
Matagorda County	Justin Cude	
Montgomery County	James Campbell	
Walker County	Kevin Bates	
Waller County	Bo Hashaw	
Wharton County	John Kowalik	
Hospital Representative		
HCA Houston Healthcare	Todd Caliva	
Harris Health	Ann Barnes, MD	
Memorial Hermann	Tom Flanagan	
Hosuton Methodist	Wayne Voss	
CHI St. Luke's	Nancy Hellyer	
Texas Children's	Brent Kaziny, MD	
At Large Representative		
At Large #1	Mark Sloan	
At Large #2	Vacant	
RHPC Representative		
Regional Hospital Preparedness Coalition	Toni Byrd	
Past Chair		
Past Chair	Kenneth Mattox, MD	

January 27, 2020