



West Corridor Minutes
HCA Houston Healthcare Kingwood
Kingwood, Texas 77339
May 31, 2019



A. Call to Order

Toni Carnie opened the meeting at 9:08 am.

B. Approval of Minutes (C101)

Ms. Carnie requested review of the March minutes. David Cramer made a motion to approve the minutes, Anton Ingram seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **RHPC Functional Exercise “Operation Blindside” (C104)**

Trameka Jewett reported there were approximately 200 facilities/agencies registered for Operation Blindside held on May 1st and 2nd. It was a multi-site incident MCI attack. There was in-depth discussion regarding best practices and lessons learned from each corridor member in attendance. Some of the lessons learned were additional trainings needed, ICS training needed for executives, and better situational awareness of regional activities. The exercise video proved to be a best practice for the participants. Full feedback from the corridor members will be included in the after action report. The After Action Conference is scheduled for June 18th.

D. HPP Capabilities Review (C101)

CMOC Plan Review - The CMOC Plan has been reviewed and is uploaded to the website. It is a password protected document. To obtain the password, please contact Lori Upton (lori.upton@setrac.org) or Lisa Spivey (lisa.spivey@setrac.org) for access.

Special Populations Workgroup - This workgroup has a new name, Clinical Advisor Committee, to fall in line with the grant deliverable. They will focus on specific targets of concerns, i.e. dialysis patients, hospice care, etc. The committee has requested a pediatric tabletop exercise and Trameka Jewett is working with them to get it scheduled. If you are interested in participating in this workgroup, please contact Lisa Spivey at lisa.spivey@setrac.org.

Inventory Review and Training - Austen McMillin (SETRAC Regional Inventory & Logistics Coordinator) will soon be scheduling facilities to review inventory and train on the new inventory management system for those facilities that have not been completed their inventory.

WAVE Radio/Phones - Those facilities that have reserved their phones (including the WAVE app), their SETRAC coordinator will be contacting them once the phones are ready for distribution. SETRAC has an extra cache of phones available. Anyone interested should contact Ms. Spivey at lisa.spivey@setrac.org.

E. EMTF Update (C306)

Ms. Carnie introduced Jon Clingaman as the new EMTF-6 Coordinator, and he gave the corridor members a summary of his background. He reported there are several EMTF members attending the

MIST and Ambulance Staging Manager courses. The MIST program partnering with the Texas Forestry Service to add a new component to allow the MIST members to have a better understanding of what it involves caring for firefighters as there are more and more MIST members being deployed to wild land, fire operations. Hospital personnel (leadership, trauma coordinators, etc.) are welcome to attend the MIST courses and would be a definite asset to the team. There are several trainings going on across the state; Houston, San Antonio, and Austin. The GETAC meetings are scheduled for the end of June.

He announced hurricane season is here and encouraged the corridor members to ensure their backup generators are tested, they have a backup plan for receiving facilities and EMS providers, and their staff is aware of the expectations.

F. Training and Exercise (C104)

Trameka Jewett distributed and reviewed the Training and Exercise schedule with the corridor members (*document filed with minutes binder*). The surge tool exercise was conducted on April 11th which is an annual ASPR required exercise. This year's scenario was to evacuate the TMC and find receiving hospitals within ninety minutes. Discussion ensued regarding best practices, lessons learned, and process flow issues.

The Medical Countermeasures Full Scale Exercise is scheduled for October 25th & 26th, 2019. The scenario will be simulating an anthrax attack in the region and having to medicate all staff within forty-eight hours. The long term care community will be included in this exercise and will be working with their local public health department regarding medication disbursement. SETRAC is putting together a virtual planning team to work through the details of the exercise and workshop scheduled for this summer (date to be announced). Anyone interested in joining the planning team should contact Ms. Jewett (trameka.jewett@setrac.org).

Ms. Jewett announced SETRAC will be offering more regional technology trainings in lieu of individual trainings at the facilities. If you would like to schedule training for your facility/agency, please contact Mr. Wingate at john.wingate@setrac.org or Trameka Jewett at trameka.jewett@setrac.org.

G. Special Populations Update (C104)

Hilal Salami reported the Pasadena CMS Boot Camp was held on May 27th, and this was the first boot camp to offer six-hours of emergency management CEs. The Texas City Hurricane Summit is scheduled June 5th and the City of Houston CMS Boot Camp is scheduled for June 14th. CEs for the long-term care (LTC) and nursing home administrators and personnel will also be available at this year's symposium.

The LTC quarterly meeting was held on May 14th at the Harris County Office of Emergency Management. An overview of the Medical Countermeasures Full Scale Exercise was given to the LTC partners. They will also be included in the workshop scheduled for some time this summer. After the workshop, the LTC partners will have the opportunity to conduct an inhouse tabletop before the full-scale exercise in October.

H. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes, should send their update via email to Roxie Ward at roxie.ward@setrac.org. This ensures updates are documented accurately in the minutes.

I. Open Discussion/Other Business

- **Plain Language Code**

There was an inquiry to whether any decisions have been made regarding the plain language code for hospitals. Ms. Carnie stated this topic has been visited once or twice a year since it first came out from the Texas Hospital Association. Regionally, the decision cannot be made to dictate whether the hospitals will use codes or plain language. Those decisions need to be made at the individual facilities or at a system level. There was more discussion regarding recommendations among the hospitals. Ms. Spivey stated SETRAC is seeing more facilities going towards plain language.

- **CMS 1135 Waiver**

Ms. Carnie explained the CMS 1135 Waiver requirement and activation process to the corridor members. She stated the waiver requires facilities/agencies to have verbiage in their emergency operations plan referring to how you will activate and utilize the waiver.

- **SETRAC/DSHS Audit**

Ms. Upton announced the Texas Department of State Health Services will be conducting a program audit with SETRAC on June 5th-6th. She reminded the coalition members that DSHS will be randomly selecting a few hospitals to visit and may ask to see their inventory, plans, etc.

Adjournment

There being no further business or discussion, Ms. Carnie adjourned the meeting at 10:40 am. The next West Corridor meeting is scheduled for Friday, July 26, at HCA Houston Healthcare Tomball (605 Holderrieth Blvd., Tomball, Texas 77375).

ATTENDEES: Lisa Spivey, Roxie Ward, Don Schmitz, David Garvey, David Cramer, Jon Clingaman, Hilal Salami, LeRoy Harrison, Elaine Roberts, Anton Ingram, Sandra Sands Arnaz, Jaime Iraguine, Trameka Jewett, Travis Pickering, David Beck, Dena Daniel, Jeff Dickens, Toni Carnie, James Mitchell, Howard Busa, Jennifer Cole, Ike Akaru