



South Corridor Minutes
Clear Lake Medical Center
Webster, Texas 77598
July 12, 2019



A. Call to Order

Jeremy Way called the meeting to order at 1:09 pm.

B. Minutes (C101)

Mr. Way requested review of the May minutes. Jason Garcia made a motion to approve the minutes, Melissa Hirn seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business (C104)

• **Operation Blindside Exercise Review** (C104)

Trameka Jewett reported the Operation Blindside Exercise was conducted on May 1st and 2nd, and the after action conference has also been completed. There were approximately 3300 participants and 130 participating agencies. She requested feedback from the corridor members as well what they would like to see in next year's regional exercise. Everyone liked the videos and it was suggested to formalize the documents and process a little more. The corridor members suggested and agreed they would like to see evacuation and repopulating exercised in the future.

D. HPP Capabilities Review (C101)

HVA - As part of our grant requirement, we are to submit a regional HVA. This is due by no later than September 15th, 2019 at 5:00 pm. Any facility/organization can submit.

CMOC Calendars - Lisa Spivey will be reviewing the CMOC calendar to ensure each facility is listed. As per the HPP agreement and the CMOC MOA, each facility signs up for a one day on-call. Should you have any questions, please contact Ms. Spivey at lisa.spivey@setrac.org.

E. EMTF Update (C101)

Jon Clingaman introduced himself as the new EMTF-6 Coordinator for the region. He reported the MIST, Ambulance Staging Manager and Ambulance Strike Team Leader courses were held in May/June. These courses are held annually throughout different locations in the state. EMTF is monitoring Tropical Storm Barry and conducted an availability check on Wednesday with over seventy people, agencies and assets respond.

Mr. Clingaman announced his next course of action is to review the MMU plans. Deploying the mobile medical units are moved on a regular basis unless they are in a drill setting. He wants to review the process and possibly entice the drills to add some practicality and not just setting the units up. He will be reaching out to those that have been involved with the MMUs to get their feedback to constructively work together to improve the process.

F. Training and Exercise (C104)

Trameka Jewett distributed and reviewed the Training and Exercise schedule with the corridor members (*document filed with minutes binder*). She encouraged the corridor members to register for the Catastrophic Medical Operations Center (CMOC) training with classes scheduled once a month between now and October at the Harris County OEM (TranStar). This course should be taken by two to three staff members from each facility that occupy a seat at CMOC.

Medical Countermeasures Full Scale Exercise – The MCM Exercise is scheduled for October 25th & 26th. This is a Friday and Saturday event and CMOC will be activated on both days. Ms. Jewett reminded the corridor members that SETRAC will be contacting the facilities on-call to send staff to participate. This exercise will be testing the process for the Alpha PODs. SETRAC is not certain what will be passed out, but something will be issued to test the transfer of medication. It is not just healthcare participating in this exercise; Public Health, law enforcement, OEM, etc. from all the counties in the region will be playing.

Surge Tool Functional Exercise - This is a required ASPR-based exercise that must be completed annually by the end of June. ASPR is asking our region to complete a “no notice” evacuation for hospitals and find a location, transportation, and receiving locations for 20% of our regions’ beds (approximately 9,400) within 90 minutes. Ms. Jewett gave an overview of the recent scenario and how the exercise played out. She advised the corridor members we will be playing out the next Surge Tool exercise to provide a more realistic outcome.

Ms. Jewett announced, effective immediately, WebEOC users will be locked out of their accounts if they have not logged in within six months. She suggested everyone make a note to log-in at least every six months to prevent this from happening. She also reminded the corridor members the STAR request always defaults to “live” even if the user is in the training site. The best way to ensure you are in training mode is to make sure the request button is blue; if the request button is red, you are in “live” mode. She also announced there will be a members’ exercise page posted on the SETRAC website by August 1st containing exercise templates and videos.

Training can be schedule for your facility/agency by contacting Mr. Wingate at john.wingate@setrac.org or Trameka Jewett at trameka.jewett@setrac.org.

G. Special Populations Update (C101)

Kat Samuel reported SETRAC recently conducted two CMS Boot Camps (Pasadena and City of Houston) and the third annual Texas City Hurricane Summit. Plans are underway for boot camps in the North and East Corridors, as well as the Southwest and West areas. CE hours are available for the boot camps and SETRAC is working to have Nursing CEs available. EMResource training is available (upon request only) for our Long Term Care (LTC) partners, and SETRAC is working to add the home-based agencies. She advised SETRAC continues to work on providing an online EMResource training template for the LTC partners.

The LTC facilities will be included in the Medical Counter Measures Exercise scheduled for October 25th-26th and the workshop to be held in August. She and Hilal Salami are working with the facilities to confirm their participation in the exercise. SETRAC is participating in the assisted-living provider meetings for networking and to gain feedback. The next quarterly LTC

meeting at SETRAC will be held in late-August. Membership dues for LTC facilities were recently rolled out to the LTC partners to assist with regulatory services outside the scope of the grant.

H. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

I. Open Discussion/Other Business

No further business discussed.

Adjournment

There being no further business or discussion, a motion was made to adjourn the meeting, the motion was seconded, and Mr. Way adjourned the meeting at 2:04 pm. The next meeting is scheduled for September 6th at Fort Bend Public Health (4520 Reading Road, Rosenberg, Texas 77471 - Suite A-100, Conference Room A).

ATTENDEES: Jason Garcia, Roy Hunter, Mike Uresti, Luis Renovato, Christina Hatcher, Lanny Brown, Andrew Jackson, Tammy Sanderson, Mike Nixon, Melissa Hirn, Randy Valem, Mellanee Roberts, Jeremy Way, Roxie Ward, Trameka Jewett, Hilal Salami, Kat Samuel, Jon Clingaman, Cynthia Gresch, Patrick McCabe, Dawn Wood