



South Corridor Minutes
Memorial Hermann Pearland
Pearland, Texas 77584
May 17, 2019



A. Call to Order

Jeremy Way called the meeting to order at 1:00 pm.

B. Minutes (C101)

Mr. Way requested review of the March minutes. Mike Mastrangelo made a motion to approve the minutes, Lanny Brown seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **Active Threat** (C104)

Mr. Way reviewed some of the important things to consider during an active threat and advised the corridor members the main thing to remember is to lockdown your facilities. The average active shooter event lasts five to seven minutes. He stressed practicing and exercising their facility/agency plan. Anyone interested in scheduling a security assessment, training and/or active threat exercise at their facility should contact Mr. Way at jeremy.way@setrac.org.

- **Corridor Chair Election** (C101)

Mr. Way introduced and congratulated the new South Corridor Chair, Mike Nixon.

D. HPP Capabilities Review (C101)

CMOC Plan Review - The CMOC Plan has been reviewed and is uploaded on the website. It is a protected document, which will need a password. To obtain the password, please contact Lori Upton (lori.upton@setrac.org) or Lisa Spivey (lisa.spivey@setrac.org) for access.

Crisis Standards of Care Workgroup – The regional “Standard Operations Guidance” (SOG) template for Crisis Standards of Care has been completed and will be posted to the SETRAC website shortly.

Special Populations Workgroup - This workgroup has a new name, Clinical Advisor Committee, to fall in alignment with the grant deliverable. They will focus on specific targets of concerns, i.e. dialysis patients, hospice care, etc. The committee has requested a pediatric tabletop exercise and Trameka Jewett is working with them to get it scheduled. If you are interested in participating in this workgroup, please contact Lisa Spivey at lisa.spivey@setrac.org.

Inventory Review and Training - Austen McMillin (SETRAC Regional Inventory & Logistics Coordinator) will soon be scheduling facilities to review inventory and train on the new inventory management system.

E. EMTF Update (C101)

Mr. Way announced Jon Clingaman has filed the position of EMTF Coordinator. EMTF coordinated the MMU and staff at South Padre Island for Spring Break in May. The temperatures were in the 40s and it rained the entire four days they were there. They saw 17 patients in the MMU versus approximately 500 last year, and there were no patients transported.

F. Training and Exercise (C104)

Trameka Jewett distributed and reviewed the Training and Exercise schedule with the corridor members (*document filed with minutes binder*). The surge tool exercise was conducted on April 11th which is an annual ASPR required exercise. This year's scenario was to evacuate the TMC and find receiving hospitals within ninety minutes. The regional exercise "Operation Blindsight" was held on May 1st-2nd. The after action reports should be submitted to exercise@setrac.org no later than May 31st. The After Action Conference is scheduled for June 18th. Discussion ensued regarding best practices, lessons learned, and process flow issues for both exercises.

Ms. Jewett advised the corridor members of the new WebEOC rule that all users must login at least once every six months. Those that do not log in within the six months will find their accounts are locked. If this happens, the user will need to contact Ms. Jewett (trameka.jewett@setrac.org) or Lisa Spivey (lisa.spivey@setrac.org) to unlock the account. All WebEOC users should be notified that they need to be logging in on a regular basis. The EMResource rule is to login at least once every ninety days. The system will not log the user out, but they will need to reset their password.

The Medical Countermeasures Full Scale Exercise is scheduled for October 25th & 26th, 2019. The scenario will be the same as our 2013 exercise where we simulated an anthrax attack in the region and had to medicate all staff within forty-eight hours. The main focuses will be the Alpha POD program, paperwork and regional support. The long term care community will be included in this exercise. SETRAC is putting together a virtual planning team to work through the details of the exercise and workshop scheduled for this summer (date to be announced). Anyone interested in joining the planning team should contact Ms. Jewett (trameka.jewett@setrac.org).

If you would like to schedule training for your facility/agency, please contact Mr. Wingate at john.wingate@setrac.org or Trameka Jewett at trameka.jewett@setrac.org.

G. Special Populations Update (C101)

Hilal Salami announced upcoming events as follows: Pasadena CMS Boot Camp (May 27th), Texas City Hurricane Summit (June 5th), City of Houston CMS Boot Camp (June 14th). Pasadena will be the first boot camp where CEs are available, along with six-hours of emergency management CEs. CEs for the long-term care (LTC) and nursing home administrators and personnel will also be available at this year's symposium. EMResource online training will be available for the LTC partners on Brain Shark soon.

The LTC quarterly meeting was held on May 14th at the Harris County Office of Emergency Management. An overview of the Medical Countermeasures Full Scale Exercise was given to the LTC partners. They will also be included in the workshop scheduled for some time this summer

(date to be announced). After the workshop, the LTC partners will have the opportunity to conduct an inhouse tabletop before the full-scale exercise in October.

H. Partner Updates

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

I. Open Discussion/Other Business

No further business discussed.

Adjournment

There being no further business or discussion, Mr. Way adjourned the meeting at 2:16 pm. The next meeting is scheduled for July 12th at Clear Lake Medical Center (500 W. Medical Center Blvd., Webster, Texas 77598).

ATTENDEES: Mike Mastrangelo, Mellanee Roberts, Hilal Salami, Susannah (Meg) Michael, Mike Nixon, Christina Hatcher, Kord Quintero, Tanya Bosque, Lanny Brown, Charles (Fritz) Kueble, Jeremy Way, Alexis Bauer, Karen Cothran, April Ganz, Melissa Hirn, Davine Howell, Ruth Kai, Shawn Ledet, Brooke Mercer, Tyler Tipton, Peggy Townsend