



North Corridor Minutes
Nacogdoches Memorial Hospital
Nacogdoches, Texas 75904
December 12, 2018



A. Call to Order

Gary Litton called the meeting to order at 2:08 pm.

B. Minutes (C101)

Mr. Litton requested review of the August minutes. Billy Ted Smith made a motion to approve the minutes, Olen Bean seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

• **HPP FY19 Budget Review** (C101)

Donald Morrison (SETRAC Comptroller) distributed and reviewed the HPP FY19 budget summaries with the corridor members. He gave an overview of how the funds are allocated by region. There were no questions or concerns from the corridor members.

• **Hot Topics Discussion** (C101)

Mr. Litton requested hot topic suggestions for the 2019 corridor meetings. There was interest and discussion regarding active shooter training/drills and what they involve.

• **EMTrack Drill** (C104)

Mr. Litton gave an overview of the EMTrack system. The corridor members walked through an interactive demonstration of an EMTrack drill including adding patients. In-depth discussion ensued regarding the processes of EMTrack and the roles of hospitals and EMS throughout the drill.

TSA-H has adopted the regional triage tags and SETRAC is working to distribute them to all providers.

D. HPP Capabilities Review (C101)

Mr. Litton reviewed the HPP capabilities with the corridor members as follows:

- **End of Year Survey** – Six out of eight hospitals completed the survey.
- **ASPR Pilot New Medical Surge Tool** – ASPR requested SETRAC to review and pilot their new medical surge tool. The pilot test was sent out and submitted to ASPR.
- **CMOC Plan Review** – SETRAC is working with UASI to update the Regional CMOC plan. There are two workgroups working on the plan in addition to a review committee.

Public Health is reviewing the POD plan annex and EMS/EMTF to review the No-Notice and AMOPS plan annexes; the EMTF plan has been completed.

- **Juvare Update** – Redesigned Mobile User Interface to EMResource/EMTrack. SETRAC will be conducting a test pilot with Harris County Emergency Corps and two area hospitals.
- **Health Care Coalition Response Leadership Course** – This course is being offered by ASPR and TSA Q has submitted for it and awaiting approval from CDP.
- **2018 DSH Nation Preparedness Report** – SETRAC was mentioned in the 2018 Department of Homeland Security National Preparedness Report as a coalition model for response for Hurricane Harvey. Thank you to all stakeholders for their support for this achievement.

EMTF Update (C306)

Mark Sastre updated the group about progress in the EMTC program including three new AMBUSes currently being built (Acadian, Fort Bend County, Corpus Christi), and the upcoming IDRU Pre-Hospital and Hospital Initial training. Anyone interested in becoming a part of the EMTF team should contact Mr. Sastre at mark.sastre@setrac.org.

Training and Exercise (C104)

Mr. Litton distributed and reviewed the upcoming training and exercises with the corridor members. He reported SETRAC is hosting the Homeland Security Exercise and Evaluation Program (HSEEP) class this week at the SETRAC office.

Training classes can be scheduled through Trameka Jewett at trameka.jewett@setrac.org or John Wingate at john.wingate@setrac.org.

Special Population Update (C101)

Deferred

Partner Updates (C101)

No partner updates reported. Anyone wanting their partner update included in the minutes, please send your update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

Open Discussion/Other Business

- **Proposed 2019 North Corridor Meeting Schedule**
The following facilities will host meetings next year: CHI St. Luke's Health Memorial (February), Jasper County EOC (June), and Nacogdoches Memorial Hospital (November). SETRAC will contact CHI St. Luke's Health Memorial (Livingston) and Woodland Heights Medical Center (Lufkin) for the April and August meetings. The meeting schedule will be forwarded via the list serve as soon as the remaining meeting locations are confirmed.

Adjournment

There being no further business or discussion, Mr. Litton adjourned the meeting at 3:10 pm.

ATTENDEES: Paulette Wood, Billy Ted Smith, Olen Bean, Billy Smith, Forrest King, Rosa Dilley, David Grove, Melanie Reece, Robert Ford, Gary Litton, Mark Sastre, Roxie Ward, Donald Morrison, Johnny Luman, Marika Gay, Jason Minchew