



East Corridor Minutes
Chambers County Health Services Bldg.
Anahuac, Texas 77514
July 19, 2019



A. Call to Order

Holly Mitchell called the meeting to order at 1:06 pm.

B. Minutes (C101)

Ms. Mitchell requested review and approval of the March minutes. Toni Maddox made a motion to approve the minutes, Courtney Meyer seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

C. New Business

- **ITC Deer Park Fire** (C203)
Deferred

D. HPP Capabilities Review (C101)

HVA - As part of our grant requirement, we are to submit a regional HVA. This is due by no later than **September 15th, 2019 at 5:00pm**. Any facility/organization can submit.

CMOC Calendars - Lisa Spivey will be reviewing the CMOC calendar to ensure each facility is listed. As per the HPP agreement and the CMOC MOA, each facility signs up for a one day on call. Should you have any questions, please contact Lisa Spivey at lisa.spivey@setrac.org.

E. EMTF Update (C306)

Trameka Jewett announced Jon Clingaman as the region's new EMTF-6 Coordinator. He had a conflict today but will be at the next meeting to give an update. Ms. Jewett reported he is working with Beaumont on the new AMBUS for the region which should be ready by the end of the year.

F. Training and Exercise (C104)

Ms. Jewett distributed and reviewed the training and exercise handout (*document filed with minutes*). She encouraged the corridor members to register for the Catastrophic Medical Operations Center (CMOC) training classes scheduled once a month between now and October at the Harris County OEM (TranStar). The August 29th class has been rescheduled for August 30th. This course should be taken by two to three staff members from each facility that occupies a seat at CMOC.

There was a WebEOC drill last week that several did not receive. If you are not receiving the notifications, log into the system and check your EMResource preferences. If the box next to "regional notifications" is not checked, you will not receive notifications. Ms. Jewett reminded

the corridor members the STAR request in WebEOC always defaults to “live” even if the user is in the training site. The best way to ensure you are in training mode is to make sure the request button is blue; if the request button is red, you are in “live” mode.

RHPC Functional Exercise - Trameka Jewett reported the Operation Blindside Exercise was conducted on May 1st and 2nd, and the after action conference has also been completed. There were approximately 3300 participants and 130 participating agencies. She requested feedback from the corridor members as well as what they would like to see in next year’s regional exercise. Everyone liked the videos and the scenario helped some facilities identify gaps in their plan.

Surge Tool Functional Exercise – This is a required ASPR-based exercise that must be completed annually by the end of June. ASPR is asking our region to complete an “no notice” evacuation for hospitals and find a location, transportation, and receiving locations for 20% of our regions’ beds (approximately 9,400) within 90 minutes. Ms. Jewett gave an overview of the recent scenario and how the exercise played out. She advised the corridor members we will be playing out the next Surge Tool exercise to provide a more realistic outcome

Medical Countermeasures Full Scale Exercise – The MCM Exercise is scheduled for October 25th & 26th. This is a Friday and Saturday event and CMOC will be activated on both days. Ms. Jewett reminded the corridor members that SETRAC will be contacting the facilities on-call to send staff to participate. This exercise will be testing the process for the Alpha PODs. SETRAC is not certain what will be passed out, but something will be issued to test the transfer of medication. It is not just healthcare participating in this exercise; Public Health, law enforcement, OEM, etc. from all the counties in the region will be playing.

Ms. Jewett announced SETRAC will be offering more regional technology trainings in lieu of individual trainings at the facilities. There was a suggestion to hold all three trainings (EMResource, EMTrack and WebEOC) before the corridor meeting at least once a year. The corridor members agreed, and Ms. Jewett stated she would work with Roy Turner to reserve the room for the next meeting (September 20th). If you would like to schedule training for your facility/agency, please contact Mr. Wingate at john.wingate@setrac.org or Trameka Jewett at trameka.jewett@setrac.org.

G. Special Populations Update (C104)

Hilal Salami reported SETRAC recently conducted two CMS Boot Camps (Pasadena and City of Houston). CE hours will be available for the boot camps going forward and SETRAC is working on having Nursing CEs available. There will be CEs provided at the Preparedness Symposium in October as well. The third annual Texas City Hurricane Summit was held on June 5th. SETRAC is adding home health, home-based services, and hospice to EMResource.

Mr. Salami gave a brief overview of the Long Term Care (LTC) partners’ experience and participation in the Operation Blindside Exercise. He also discussed the HVA and life safety reports.

Mr. Salami announced there will no longer be a conference bridge provided for the quarterly LTC meetings to encourage participation at the corridor meetings. All information distributed at the quarterly LTC meetings will now be shared at the corridor meetings. This will assist in building partnerships with the hospitals and other agencies.

Mr. Salami distributed and reviewed the list of basic grant-required services (free membership), full benefits for coalition membership (with \$125 yearly dues submitted) and services transferred under Maestro, a SETRAC subsidiary (document filed in minutes binder). There was a question and answer discussion, and from this discussion Mr. Jobe suggested having another LTC meeting in the region. Mr. Litton advised the corridor members that Courtney Comstock (Polk County) has expressed interest in hosting an LTC meeting.

H. Partner Updates (C101)

No partner updates were submitted. Anyone wanting their partner update included in the minutes should send their update via email to Roxie Ward at roxie.ward@setrac.org. This will ensure updates are documented accurately in the minutes.

I. Open Discussion/Other Business

No further business discussed.

Adjournment

There being no further business or discussion, Ms. Mitchell adjourned the meeting at 1:56 pm.

ATTENDEES: Sarah Johnston, Camryn Jackson, Thomas Wilbur, Courtney Meyer, Toni Maddox, Brian Singleton, Holly Mitchell, Kevin Hunt, Roxie Ward, Lizabeth Smith, Tiffany Guillory, Roy Turner, Trameka Jewett, Hilal Salami, Kevin Crump, Julie DeTorre, Lee Atchison, Linda Tran, Kevin Hunt, Matt Thornton, Thomas Wilbur, Roy Turner, Holly Mitchell, Keven Crump, Tracy Ezell, Brent Garderbled, Stevi Johnson, Kathy Rodgers, Martha Simien, Vicki Tarnow, Annette Trevino