



**CALL TO ORDER**

John Kowalik called the meeting to order and welcomed the attendees.

**INTRODUCTIONS**

No introductions were made.

**DSHS EMS Compliance 6/5s Update**

EMS Compliance has moved into the Consumer Protection division.

Whenever a change is needed to agency protocols due to the drug shortages, DSHS requires a letter from the agency's medical director in each protocol book stating the temporary change and how long it will be in effect. A slip showing the drug(s) on back order from your provider should be included as well. If not available, the medical director should state so in the letter. Verification will be obtained regarding whether concentrations need to be included in the letter or if the total amount is sufficient.

DISCUSSION	ACTION/RECOMMENDATION	FOLLOW-UP
<p><b><u>AIR MEDICAL</u></b></p> <p><b><u>Old Business</u></b> No items to report.</p> <p><b><u>New Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>Landing Zones During Ice Storm</b> One of the lessons learned during the recent ice storm was determining where to land patients around the region, including the Texas Medical Center.</li> <li>• <b>Air Medical Status on EM Resource</b> Currently, EM Resource is only showing air medical agencies as either "available", "unavailable", "grounded" or "status overdue".</li> </ul>	<p>No action items or recommendations.</p> <p>Alternate landing zones may need to be considered at TMC prior to another major event.</p> <p>No action items or recommendations.</p>	<p>Closed.</p> <p>Closed.</p> <p>Closed.</p>



DISCUSSION	ACTION/RECOMMENDATION	FOLLOW-UP
<p>The status is usually changed either automatically or manually. Intermedix has suggested adding “limited availability” and “delayed” to the choice for status. The committee didn’t have any objections to adding these options or leaving it as is.</p>		
<p><b><u>EMS SYSTEMS QUALITY IMPROVEMENT (SQI)</u></b></p> <p><b><u>Old Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>A Matter of Balance</b></li> </ul> <p>The Injury Prevention Committee will be asking EMS providers to assist with classes in their region.</p> <p><b><u>New Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>SETRAC Database</b></li> </ul> <p>SETRAC is working with a local company (Improving) to build a database that will allow agencies to upload EMS data. To assist with the development of the database, a list of questions was provided to the meeting attendees to answer regarding their current NEMSIS data collection and storage.</p> <ul style="list-style-type: none"> <li>• <b>Trauma Committee Update</b> No items to report.</li> <li>• <b>Injury Prevention Committee Update</b> No items to report.</li> <li>• <b>Pediatric Committee Update</b> No items to report.</li> <li>• <b>Stroke Committee Update</b></li> </ul>	<p>No action items or recommendations.</p> <p>The list of questions will be sent via email. Agencies are asked to work with their IT staff and/or PCR vendor to answer the questions and submit their feedback to SETRAC.</p> <p>No action items or recommendations.</p> <p>No action items or recommendations.</p> <p>No action items or recommendations.</p>	<p>Closed.</p> <p>Update to be provided at the next meeting.</p> <p>Standing report.</p> <p>Standing report.</p> <p>Standing report.</p>





DISCUSSION	ACTION/RECOMMENDATION	FOLLOW-UP
<p><b><u>Old Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>New DSHS EMS Rule</b> No items to report.</li> <li>• <b>EMS County Funding</b> The county fund pass throughs were released a couple of weeks ago. The state is requiring an Excel spreadsheet for submission in addition to receipts. Deadline for submission is July 31<sup>st</sup>.  Invoices for dues for 2018 will be going out in early May.  Documentation for this fiscal year is due July 31st. After that date, funds available due to other agencies not submitting their paperwork will be reallocated to other eligible agencies in the corresponding counties.</li> <li>• <b>EMS Runs Affidavit</b> The affidavits that were submitted for 2016 were accepted by the state. The allocations for the 2018-19 year will be announced soon. Calendar year 2017 affidavits will be sent out next month for 911 agencies.</li> <li>• <b>EMS Transport Alert System</b> No items to report.</li> </ul> <p><b><u>New Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>CEO Update</b> The Cardiac Committee will be collecting additional data that will be shared with EMS to provide a look at the regional system or care.  The national average for tPA administration for stroke patients is</li> </ul>	<p>No action items or recommendations.</p> <p>All agencies eligible for the pass-through funds are asked to send the receipts as well as the Excel spreadsheet to SETRAC.</p> <p>Agencies are asked to provide a copy of the affidavit that is submitted to the state to SETRAC so the number of EMS runs can be verified.</p> <p>No action items or recommendations.</p> <p>A suggestion was made for SETRAC to reach out to law enforcement officers regarding the need for a SANE nursing pool and infection control officers.</p>	<p>Closed.</p> <p>Closed.</p> <p>Closed.</p> <p>Closed.</p> <p>Standing report.</p>



DISCUSSION	ACTION/RECOMMENDATION	FOLLOW-UP
<p>9%. The SETRAC region, however, is now up to a 16% administration rate and has received national attention.</p> <p>ASPR recently posted articles on their website regarding the medical response during Hurricane Harvey. The head of ASPR will be speaking at our next symposium and has spoken very highly of SETRAC and its stakeholders.</p> <p>Beginning in September, funding for RACs from the tobacco fund will no longer exist. SETRAC will be working with legislators on helping to find funds. Although funding will decrease during the next fiscal year, SETRAC has budgeted for the future and looked at ways to reduce spending to remain financially stable.</p> <p>A couple of funding initiatives SETRAC is reviewing is adding a SANE nurse pool to assist with sexual assault exams and an Infection Control officer on call for EMS agencies to use when needed.</p> <p>The SETRAC banquet has been rescheduled for April 17<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>• <b>Legislation Update</b> No items to report.</li> <li>• <b>GETAC</b> No items to report.</li> <li>• <b>Infection Control Officer</b> See "CEO Report" section.</li> <li>• <b>Turnaround Times at Hospitals</b> Due to the closure of East Houston Regional Medical Center, EMS traffic has been diverted to other hospitals and has created longer wait times at the hospital when dropping off patients.</li> </ul>	<p>No action items or recommendations.</p> <p>No action items or recommendations.</p> <p>No action items or recommendations.</p> <p>A listing of hospitals will be provided to SETRAC where this is occurring, who will then notify DSHS about this issue.</p>	<p>Standing report.</p> <p>Standing report.</p> <p>Standing report.</p> <p>Closed.</p>



DISCUSSION	ACTION/RECOMMENDATION	FOLLOW-UP
<p><b><u>EMS DISASTER</u></b></p> <p><b><u>Old Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>Communication Systems Update</b> No update at this time.</li> </ul> <p><b><u>New Business</u></b></p> <ul style="list-style-type: none"> <li>• <b>EMTF Update</b> A handout was provided about EMTF-6 and information about upcoming courses and the creation of the IDRU team.</li> <li>• <b>Regional Healthcare Preparedness Coalition (RHPC) Update</b> More EMS representation is needed at corridor meetings. SETRAC can provide meeting dates and times for anyone who would like to attend. These meetings will be especially beneficial to the non-911 EMS agencies.</li> </ul>	<p>No action items or recommendations.</p> <p>No action items or recommendations.</p> <p>No action items or recommendations.</p>	<p>Standing report.</p> <p>Standing report.</p> <p>Standing report.</p>
<p><b><u>BoundTree Medical Presentation</u></b> Craig Gray provided an update on the status of drug shortages and back orders and provided tips on how to deal with the shortage.</p>	<p>No action items or recommendations.</p>	<p>Closed.</p>
<p><b><u>NEXT EMS COMMITTEE MEETING</u></b> The next meeting will take place on March 16, 2018 at 10:00am at Houston Transtar.</p>	<p>No action items or recommendations.</p>	<p>Standing report.</p>
<p><b><u>OPEN DISCUSSION</u></b> No items to discuss.</p>	<p>No action items or recommendations.</p>	<p>Standing report.</p>
<p><b><u>ANNOUNCEMENTS / UPCOMING TRAININGS</u></b> No items or recommendations.</p>	<p>No action items or recommendations.</p>	<p>Standing report.</p>
<p><b><u>ADJOURN</u></b> There being no other items for discussion, the meeting was adjourned.</p>		