



## **Downtown Corridor Minutes**

Texas Medical Center  
The Commons Building  
Houston, Texas 77030  
October 4, 2019



### **A. Welcome**

Ray Higgins called the meeting to order at 1:00 pm. He welcomed the corridor members and thanked Warren Porter and the Texas Medical Center for hosting the meeting and luncheon. Mr. Higgins gave special thanks to Amy Lopez for her great work and support serving as co-chair for the last two-year term. He also congratulated and introduced Aaron Freedkin (Texas Children's Hospital) as the new Downtown Corridor co-chair for the next three-year term.

### **B. Approval of Minutes (C101)**

Mr. Higgins requested review and approval of the June minutes. Amy Lopez (Memorial Hermann TMC) made a motion to approve the minutes, Warren Porter (Texas Medical Center) seconded the motion, and the corridor members carried the motion. The minutes were approved as written.

### **C. New Business**

- **Inventory Review (C101)**

Austen McMillin (SETRAC) gave an overview of the inventory asset software "WiseTrack" and reviewed the program process with the corridor members. The website for assistance is <http://tvl.com/contact/>.

- **Compliance Report (C104)**

Fidel Calvillo shared the new compliance report with the corridor members. He reported the report provides stakeholders with an overview of their current participation status. The report consists of technology drills, annual state survey, meeting attendance, etc. There was discussion adding radio checks to this report and Mr. Calvillo advised not every facility/agency has a radio to participate. It was then suggested radio checks be added for those facilities/agencies that can participate.

- **Emergency Room Door Code (C101)**

Mr. Calvillo reported the emergency room door code security issue was discussed at the last RHPC Board (August 2<sup>nd</sup>) on behalf of the Pre-hospital Committee (EMS). The committee is suggesting the code be changed on a monthly or quarterly basis to have a common code being used by everyone. Since some facilities have stated they are not able to change the code every month, Toni Carnie (RHPC Board Chair) requested the topic be presented at each corridor meeting for review and feedback. After discussion, the corridor members agreed changing the code would not work for their facilities/agencies.

- **Mass Casualty Trauma Triage Paradigms and Pitfalls and No-Notice Mass Casualty Plan (C103)**

Mr. Higgins deferred this item advising SETRAC will send the plans out for review and discussion at the next meeting.

#### **D. HPP Capabilities Review (C101)**

Ms. Lopez reported the CMOC Plan has been reviewed and posted on the SETRAC website. This webpage is password protected and the password can be obtained through Lori Upton at [lori.upton@setrac.org](mailto:lori.upton@setrac.org) or Lisa Spivey at [lisa.spivey@setrac.org](mailto:lisa.spivey@setrac.org).

The Crisis Standard of Care Workgroup is working on the evolving psychiatric issues. The Clinical Advisory Committee (previously known as the Special Populations Workgroup) meets the third Thursday of every month to discuss pediatric issues. A tabletop is being planned for December with more details to come.

#### **E. EMTF Update (C101)**

- AMBUS MPV 6-04 (Acadian – Beaumont): Body of vehicle is ready for installation of cab/module body at General Truck Body, chassis should arrive to GTB no later than first week of October.
- AMBUS MPV 6-01 (Atascocita) deployed within the region for CO leak at an apartment complex, 15 patients transported; train wreck in Liberty County – 15 patients transported and was deployed on state mission to Galveston Island for augmentation of local system during large concert. AMBUS 6-02 (Houston FD) and 6-03 participated in training exercise with St. Joseph's – Downtown for hospital evacuations.
- AMBUS MPV 6-03 (Fort Bend County) participated in NICU training with HCA Women's Hospital – review/exercising the capabilities of the AMBUS, along with local responses for medical support to fire/hazmat operations.
- The EMTF program saw its first TMORT (Texas Mass Fatality Operations Response Team) deployment to the mass shootings in El Paso in August to support the influx at their morgue. Our partners from Harris County Forensics sent 2 team members and 1 team member from Galveston County. During the past quarter, the Montgomery County Forensics Team executed their agreement to join TMORT, along with an inquiry of interest from Ft. Bend County Forensics.
- EMTF response was initiated and coordinated through CMOC for impacts from TS Imelda. 5 ambulance strike teams (25 units), 2 AMBUS, 3 MIST (Medical Incident Support Team) personnel and 2 ambulance staging management team members were activated. Responses included evacuation of a nursing care facility in Porter and 9-1-1 augmentation in Chambers, Jefferson, Orange and Hardin counties.
- The program continues to see increased interest in participation – 1 new hospital system has joined and 2 new EMS providers.

#### **F. Training and Exercise (C104)**

John Wingate distributed and reviewed the Training and Exercise schedule with the corridor members (*document filed with minutes binder*). Planning for the Regional Exercise is underway, and anyone interested in serving on or nominating someone to serve on the planning committee can contact Mr. Wingate at [john.wingate@setrac.org](mailto:john.wingate@setrac.org).

The Medical Countermeasures (MCM) Full Scale Exercise is scheduled for October 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup>, 2019 which is a Friday/Saturday event. The scenario will be simulating an anthrax attack in the region and having to medicate all staff within forty-eight hours. CMOC will be activated and SETRAC will be receiving a truck with their POD from ASPR to distribute to the participating hospitals. SETRAC will be loading and unloading those hospitals' cache as part of this full-scale exercise.

Mr. Wingate advised the corridor members that Trameka Jewett is no longer with SETRAC. She has taken the Emergency Management Committee position at Missouri City.

### **G. Special Populations Update (C104)**

Hilal Salami reported he continues the onboarding process for Long Term Care (LTC) and outpatient services groups. There are over 2,500 LTC, outpatient and dialysis centers in the region and SETRAC has connected approximately 15 to 18 percent to the coalition, and it is growing. He is meeting with these groups offering technical assistance in reviewing and building their plans according to the requirements, and coordinating with the EMCs jurisdictionally regarding planning efforts, best practices, etc.

Mr. Salami reported the dialysis centers updated their EMResource status for the first time during Tropical Storm Imelda indicating the center closings as the storm moved forward. He also reported SETRAC is working with the state on mobile dialysis capability for the region, but it is in the very early stages of development. It is not CMS approved and cannot be sent to a hospital to augment dialysis, it would be under a state mission assignment and staged at a shelter.

The LTC group will be participating in the MCM Exercise and their portion will be a little different since their Alpha POD is based on the Public Health side, but SETRAC will be working with them on the training and education piece.

SETRAC has added CEs and educational tracks to the symposium for the LTC group. One of the sessions is “Home Health, How to Coordinate with Hospitals”. This will also help the hospitals understand what some of the home health capabilities are during disasters should they need to offload some patients. The other tracks are “Getting in Touch with Emergency Management” and “Top Ten CMS Audit Findings for Facilities and Ways to Address Them”.

### **H. Partner Updates (C101)**

TMC (Warren Porter) – Mr. Porter gave an overview of the Texas Medical Center emergency management program and available resources.

Reminder - The Symposium is next week (October 9<sup>th</sup>-11<sup>th</sup>) and the SETRAC staff will be out of the office Monday through Friday, but there will be someone in the office during business hours.

No other partner updates were forwarded to SETRAC. Anyone wanting their partner update included in the minutes, please send your update via email to Roxie Ward at [roxie.ward@setrac.org](mailto:roxie.ward@setrac.org). This will ensure updates are documented accurately in the minutes.

### **I. Open Discussion/Other Business**

- **Tropical Storm Imelda**

Kent Cavender suggested there be a formal, consolidated after action report completed as a corridor to share lessons-learned, what went right and verify plans and communications are working properly, and the corridor members agreed. There was in-depth discussion regarding issues and concerns during Tropical Storm Imelda.

- **Transfer Center Issues**

Mr. Higgins mentioned the drop-off of refugees at LBJ continues to be an issue. He has discussed this with SETRAC, and Ms. Spivey is working to setup a meeting to work on a solution.

**Adjournment**

There being no further business, Mr. Higgins adjourned the meeting at 2:25 pm. The next Downtown Corridor meeting is Friday (December 6<sup>th</sup>) at MD Anderson, South Campus Research Bldg. II, (7435 Fannin Street, Houston, Texas 77054) in Conference Rooms 1 & 2.

**ATTENDEES:** Amy Lopez, Hilal Salami, Justin Adams, John Wingate, Aaron Freedkin, Tara Johnson, Jonathan Castaneda, Trey Frankovich, Liz Brewer, Fidel Calvillo, Kent Cavender, Crystal Jimenez, Guy Cayo, Fanny Frederick, Superton Johnson, Warren Porter, Ray Higgins, John Fleming