



Chairman	David Persse, MD
Past Chair	Kenneth Mattox, MD
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	John Kowalik
Secretary	Graig Temple
Treasurer	Lon Squyres
Officer-at-Large	Brent Kaziny, MD, MA
Chief Executive Officer	Darrell Pile

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes July 15, 2019

1. CALL TO ORDER / ROLL CALL AND WELCOME

Dr. Kenneth Mattox, Chairman, called the meeting to order at 6:30 pm. The meeting was held at the Harris County Office of Homeland Security and Emergency Management at the Houston TranStar facility in Houston, Texas. John Kowalik called roll and a quorum was established. Lon Squyres's absence was excused.

Dr. Mattox welcomed everyone in attendance and informed the board members that the minutes from the previous meeting will be voted on for approval at the end of the meeting.

2. GUEST PRESENTATIONS – DEPARTMENT OF STATE HEALTH SERVICES (DSHS)

Jane Guerrero (EMS/Trauma Systems, Director) and Indra Hernandez (Trauma Service Specialist) were introduced to the board members and audience. Ms. Guerrero reported that Stephen Pahl is the new Associate Commissioner of the Consumer Protection division.

Among Ms. Hernandez's responsibilities are GETAC, the medical advisory board, RACs, perinatal care regions, and contracting and funding.

The EMS/Trauma Systems staff performed analysis on 73 bills which involved funding and licensing. Of these bills, 7 were passed that have impact on the trauma system and 1 impacts the neonatal/maternal levels of care. Additional positions have been added to GETAC with an anticipation having the positions filled by the November GETAC meeting (although February 2020 is more likely.)

DSHS is currently studying how to legally fund SB 500 which will help fund trauma systems. The executive directors of the RACs recently requested to be involved in the statement of work for the disbursement of the additional \$2 million, of which deliverables will soon be discussed.

Dr. Amanda Hall is currently reviewing feedback regarding the state trauma data registry as well as obligations set by legislative rules

3. OFFICER REPORTS

A. Chairman

Dr. Mattox expressed his gratitude and appreciation to members of the board, stakeholders, and SETRAC leadership and referred to SETRAC as the most vibrant and collaborative system in this country, if not the world. This meeting concludes Dr. Mattox's term as board chairman.

B. Vice Chair Hospital Services

Mr. Flanagan reported that this meeting serves as the annual meeting. Eight terms needed to be filled - 7 terms that were expiring and 1 unexpired term. The following recommendations were received:

Hospital representatives:

- HCA Houston Healthcare: Todd Caliva
- CHI St. Luke's Health: Nancy Hellyer

EMS representatives

- Austin County: Walter Morrow (filling Ron Dille's unexpired term)
- Colorado County: Michael Furrh
- Matagorda County: Justin Cude
- Waller County: Bo Hashaw
- City of Houston: Dr. David Persse

Regional Hospital Preparedness Coalition (RHPC)

- Toni Byrd

There continues to be a vacancy for the At-Large 2 position, which needs to be filled by a post-acute care representative. Anyone who would like to be considered or nominate a person to fill this position should notify the board.

The board unanimously approved of the new and reappointed board members.

C. Vice Chair Pre-Hospital Services

John Kowalik reminded EMS agencies to review their budgets so there are no surprises when the recently passed legislation affecting funding takes effect.

D. Officer-at-Large Report

Dr. Persse reported that the City of Houston Base Station (of which SETRAC is currently contracted to pay employees) was originally grant funded to serve as a regional asset. At that time, other agencies were not interested in being a part of the base station; however, times have changed and agencies in the SETRAC region are working together better as a very large singular team.

In addition, the region has active assault integrated response training where law enforcement, fire, and EMS are all learning the same way (nomenclature, tactics, strategies) when responding to active shooter event.

Dr. Persse observes these as examples of the region working on the same game plan with a cohesiveness that was not seen in the early days of SETRAC.

Episcopal Health Charities is providing funds for a study of EMS services, limited to the City of Houston. Fitch and Associates are the consultants for the project which is anticipated to last 10 months. The consultants will provide what they envision an EMS system to look like for the city and within the healthcare community.

Regional Director Preparedness

A written report was provided to the board by Lori Upton and highlighted by Mr. Pile.

- A Hospital Preparedness Program (HPP) audit of the 3 TSAs contracted to SETRAC was recently conducted and went very well. A suggestion was made to have a more robust plan for doomsday; however, it was pointed out that this is something the state doesn't have.
- This year's annual exercise, Operation Blindside, took place on May 1st and 2nd. The exercise simulated explosions at multiple locations in conjunction with 4th of July celebrations and included 3,300 individual participants from 109 facilities.
- An exercise was held in April to test med-surge capabilities.
- SETRAC is now very active with the Channel Industries Mutual Aid (CIMA).

Toni Byrd reported the following on behalf of the RHPC Board:

- The RHPC Symposium (October 9th – 11th) has a variety of keynote speakers. Speaker packets are still being accepted and will be reviewed in September. An Advanced Law Enforcement Rapid Response Training (ALERRT) course will be held as a preconference event.
- The Clinical Advisory Committee continues to work on the ability to prioritize and evacuate pediatric patients.

5. ACTION ITEMS

A. Prior Meeting Minutes: There being no concerns or issues, the minutes were approved as circulated.

B. Financial Report: There being no concerns or issues, the report was approved as circulated.

C. Committee Reports: There being no concerns or issues, the report was approved as circulated.

D. CEO Report: There being no concerns or issues, the reports were approved as circulated.

E. Nominations and Elections of Officers: Elections were held for Executive Committee positions as follows:

- Secretary: Graig Temple (board representative for Fort Bend County) was nominated with no opposition. The board voted and Mr. Temple was elected as Secretary.
- Chairman: The nominated board members were Mr. Flanagan (board representative for Memorial Hermann) and Dr. Persse (board representative for City of Houston.) The board voted and Dr. Persse was elected as the new chairman of the board. Mr. Flanagan retained his seat as Vice Chair Hospital Services.
- Officer-at-Large: Dr. Persse's election as chairman of the board resulted in a vacancy with the Member at Large position. Dr. Brent Kaziny (board representative for Texas Children's) was nominated with no opposition. The board voted and Dr. Kaziny was elected to the Member at Large position.

6. GENERAL DISCUSSION/AUDIENCE Q&A

There were no items for discussion.

7. EXECUTIVE SESSION

Prior to the meeting, the Executive Committee requested a self-evaluation of the CEO. The evaluation was reviewed and scored by the Executive Committee, who voted unanimously to approve the evaluation. Although a vote of the entire board was not required, the evaluation was sent to each member for their knowledge.

8. ADJOURNMENT

A presentation was made to Dr. Mattox for his service as chairman of the board for the past 8 years.

Dr. Mattox shared some words of wisdom, reiterated his appreciation for all that make up SETRAC, and adjourned the meeting at 8:07 pm.

SETRAC Board - Secretary: _____

A handwritten signature in black ink, appearing to be 'J. [unclear]', written over a horizontal line.