



Chairman	Kenneth Mattox, M.D.
Chief Executive Officer	Darrell Pile
Vice Chair-Hospital Services	Tom Flanagan
Vice Chair-PreHospital Services	Lon Squyres
Secretary	John Kowalik
Treasurer	(open)
Member at Large	Kristen Turner

## SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

*Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties*

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### Board Meeting Minutes July 21, 2014

#### CALL TO ORDER

Dr. Kenneth Mattox, Chair, called the meeting to order at 6:30 pm. The meeting was held at the HCA Division Offices in Houston, Texas.

#### ROLL CALL

John Kowalik, Secretary, called roll and a quorum was established.

#### BOARD ELECTIONS

##### A. Reappointment/Election of Board Members

Kristen Turner reported that nominations were received from the appropriate authorities for each of the officers whose terms are expiring today:

- Ron Dille, Austin County EMS
- Lon Squyres, Harris County EMS
- John Kowalik, Wharton County EMS
- Dr. Ken Mattox, Harris Health System
- Tom Flanagan, Memorial Health System
- Wayne Voss, Houston Methodist System

A motion was made to accept the recommendations, the motion was seconded, and the Board members carried the motion.

##### B. Election of Officers (Expiring Terms)

Ms. Turner reported that the board officers with expiring terms as officers have each agreed to stay in their respective offices:

- Tom Flanagan, Vice Chair-Hospital Services
- John Kowalik, Secretary
- Kristen Turner, Member at Large

The floor was opened for nominations. Hearing none, the floor was closed to further nominations. The officers were re-elected.

##### C. Election of Treasurer

Ms. Turner reported there is an opening for the Treasurer position following David Witt's resignation. There being no recommendations for Treasurer at this time, Ms. Turner advised that discussions will be held and that the opening will be again considered at the next board meeting. Other Board positions open at this time:

- Member at Large (1)
- Independent Hospital Representative (2)
- Texas Children's Hospital following Dr. Wesson's departure

## OFFICER REPORTS

### D. Chairman's Report

Dr. Mattox recognized the Board members and the facilities/agencies in attendance for the outstanding job they have done through the years of struggling through processes yet respecting each other and each persons' skills to come together for a common mission. He complimented everyone for leading and participating in the task of covering more lives within our three TSAs as compared to the population of many states, and accomplishing it by understanding and respecting each other's facility and/or agency.

Dr. Mattox stated Neonatology needs what this coalition has done for burns, trauma, disaster, STEMI, stroke, and children. There is soon to be state mandated reviews of Neonatology and Maternity Units. He encouraged everyone to be thinking about what niche we can fill, what niche is unfilled, and what we can do better.

- E. Vice Chair Pre-Hospital Services – Lon Squyres reminded the EMS providers to submit their county funds for reimbursement. Also, he shared that he has been approached with a life guard training controversy regarding how to conduct in the water abdominal thrusts on individuals. The American Red Cross, American Heart Association, and others do not necessarily share a common perspective. This has become a national and international debate, and he welcomed any guidance from the Pre-Hospital, Medical Directors, Trauma, and Pediatric Committees.
- F. Vice Chair Hospital Services – Tom Flanagan stated there is no update for Hospital Services at this time; however, he advised the Board members that he has been charged with chairing a sub-group to review our RAC bylaws and to offer recommendations and/or changes. The sub-group had their first meeting last week and should be ready to report back to the Board members at the October meeting.
- G. Member at Large Report/Nominating Committee – No update at this time.
- H. Treasurer's Report - Donald Morrison, SETRAC comptroller, gave a brief overview of each grant reported on the Year-to-Date Expenditures through June 30<sup>th</sup> as listed in the Board binders. He reminded the Board members that the SETRAC, Tobacco, and RAC EMS fiscal year runs September 1<sup>st</sup> to August 31<sup>st</sup>, and the ASPR grants run from July 1<sup>st</sup> to June 30<sup>th</sup>.

Mr. Morrison also reported the on the following reports outlined in the Board books:

- Fiscal Year 2015 budgets have been approved.
- RAC EMS budget and Tobacco funds have not been received yet.
- Expected general funds are outlined in the report.

A motion was made to approve the financial reports and budgets, the motion was seconded, and the Board members carried the motion without objection.

Mr. Morrison presented the Investment Policy to the Board members for annual review and renewal. A motion was made to approve the Investment Policy with no changes, the motion was seconded, and the motion was carried without objection.

- I. Chief Executive Officer's Report – Darrell Pile welcomed and introduced first time guests as well as Linda Adkins (District Liaison for Texas State Representative John Zerwas' Office). Mr. Pile shared that the Texas Medical Association calls Representative Zerwas "a friend of medicine", and the Texas Hospital Association says he is a Texas hospital advocate.

Mr. Pile directed the Board members to the paragraph in his report stating *“Grant funds provided to SETRAC have produced greater results for patients and our delivery system than ever imagined. The achievements are a result of its stakeholders sharing an enviable passion to excel.”* He emphasized that we are hearing from ASPR in Washington D.C. and other organizations that they cannot get their hospitals to work together, their EMS agencies to work together, nor their hospitals and EMS to work together. He commended the group for working together to form an outstanding coalition that is being recognized across the country.

Funding is at risk as our HPP funding has been decreased by 36 percent this year and the tobacco funding in Texas has decreased by \$34 million. Mr. Pile shared that we are meeting with state lawmakers to familiarize them with SETRAC and our coalition’s mission. Other funding sources such as capital fundraising continue to be pursued.

Delegates with the Thailand Ministry of Health will be visiting our area next week to observe our coalition and disaster preparedness efforts.

The Department of State Health Services conducted a program audit of the Hospital Preparedness Program in TSA-H, TSA-R, and TSA-Q with no findings.

Mr. Pile reported on the following preparedness updates on behalf of Lori Upton:

- Inventory has been completed in our twenty-five region area for TSA-H, TSA-R, and TSA-Q. We are pleased to report all meetings are being represented well and attendance is growing.
- SETRAC was invited to an invitation only workshop in Virginia for healthcare coalitions where Lori Upton will be presenting to the group. ASPR has recognized our coalition as one of the top three in the country.
- Disaster Portable Morgue Unit (DPMU) has been written into the state mass fatality response plan.
- SETRAC representatives along with EMS partners provided medical support at the Freedom Over Texas event on July 4<sup>th</sup>.
- The AMOPS Plans, coordinated by Chris Collier, was recently utilized during the Katy roof collapse where ambulances transported multiple patients to area hospitals.
- The National Transportation Safety Board identified SETRAC as the most prepared region in the country to handle a mass casualty incident resulting from an airplane crash.
- There are currently 137 facilities in our trauma service area.
- SETRAC now has 82 Memorandums of Understandings for the EMTF-6 area.

Dr. Mattox asked the Board and coalition members to think about cyberterrorism and the effects it could have on our communications, transportation, and response. There will be a representative from the FBI presenting on cybersecurity at the Preparedness Symposium in November.

## COMMITTEE REPORTS

- A. Regional Healthcare Preparedness Coalition – Ray Higgins gave an overview of the RHPC report on behalf of Sharon Nalls. A copy of the report is provided. There was no further discussion.

- B. Pre-Hospital Committee – John Kowalik stated there were no additional updates from the submitted report. He advised this month’s meeting date has been rescheduled for this Friday, July 25<sup>th</sup>.
- C. Pediatric Committee – Dr. Charles Cox reported in addition to the submitted report, the Pediatric Committee will be working with EMS to better obtain EMS patient records.
- D. Trauma Committee – Eric Banks reported there is a discrepancy between data collected by the state and by SETRAC. CDM is working with hospitals regarding this issue.
- E. Injury Prevention – Robin Garza reported the inaugural meeting was held in May. The committee discussed its goals and the projects they will be working on, which includes fall prevention, stranded motorist safety, and the TETAF “Just Drive” campaign.
- F. Cardiac Committee – Dr. Todd Caliva reported sixty-seven percent of the primary PCI facilities are submitting Quarter 1 2014 STEMI data. The decline in reporting is possibly due to the transition to an online database. SETRAC is partnering with Scott and White Hospital to sponsor the STEMI Texas 2014 Conference in October at the BRC at Rice University.
- G. Stroke Committee – Dr. Jose Suarez reviewed the Quarter 1 2014 data submitted in his report. SETRAC has revised the data being collected to align with the AHAs “Get With The Guidelines” data and will include EMS data elements. The Regional Stroke Plan has been updated to include the “In Active Pursuit” section and a regional collaborative marketing campaign was held in May to promote the FAST message by hospital and EMS providers. In partnership with SETRAC, the AHA will be hosting a stroke conference in Houston in May 2015.

**ACTION ITEMS/BOARD CONSIDERATION**

- A. Prior Meeting Minutes Approval  
There were no objections to approval of the minutes and they were unanimously approved.
- B. Financial Report and Investment Policy Approval  
There were no objections to approval of the financial report and investment policy and they were unanimously approved.
- C. CEO Report Approval  
There were no objections to approval of the CEO report and it was unanimously approved.
- D. Other Action Items  
No other action required.

**GENERAL DISCUSSION/AUDIENCE Q&A**

There was no further discussion at this time.

**ANNOUNCEMENTS**

No further business or announcements.

**ADJOURN**

Dr. Mattox adjourned the meeting at 7:42 pm.

John Kowalik, Secretary:

