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| Chairman | Kenneth Mattox, M.D. |
| Chief Executive Officer | Darrell Pile |
| Vice Chair-Hospital Services | Tom Flanagan |
| Vice Chair-PreHospital Services | Lon Squyres |
| Secretary | John Kowalik |
| Treasurer | Amanda Campos |
| Member at Large | Kristen Turner |

SouthEast Texas Regional Advisory Council (Trauma Service Area Q)

Austin, Colorado, Fort Bend, Harris, Matagorda, Montgomery, Walker, Waller and Wharton Counties

Board Meeting Minutes July 20, 2015

CALL TO ORDER

Dr. Kenneth Mattox, Chair, called the meeting to order at 6:30 pm. The meeting was held at the HCA Division Offices in Houston, Texas.

ROLL CALL

John Kowalik, Secretary, called roll and a quorum was established.

WELCOME/OPENING REMARKS

Dr. Mattox asked the Board members and shareholders to save the date of "October 19th" for an upcoming event with details forthcoming.

Dr. Mattox reported a United States Embassy is opening in Havana, Cuba this week. He visited the Embassy three weeks ago and spoke with them about a Trauma, STEMI, Stroke, Pediatric Disaster Critical Care symposium much like the SETRAC RHPC symposium. They would like to have a conference as early as April 2016. Dr. Mattox expressed that would be too soon and stated late 2016 would be a better time, but certainly by mid-2017 was possible. Their current number one export is healthcare as they have amplified their education. He stated opportunities for international diplomacy exist as they look to us to learn more about our public systems and how networks operate.

Dr. Mattox visited the USS Comfort about a month ago. The United States Navy is thinking of moving to a very swift and smaller ship that may be only thirty beds versus a thousand beds in order to respond to disasters (earthquakes, tornados, fires, volcanos, etc.) quicker and more affordable. He did not make any promises during his visit; he simply went to see if a door was open as he believes this would be beneficial to international services.

Officer Reports

A. Vice Chair Pre-Hospital Services

No report given in Lon Squyres' absence.

B. Vice Chair Hospital Services/Bylaws Update

Mr. Tom Flanagan directed the Board members to proposed revisions to the bylaws in the Board binders. He reviewed each revision with the Board members. There being no questions, the Board members unanimously approved the bylaw revisions.

C. Member at Large/Nominating Committee

In Kristen Turner's absence, Mr. Flanagan reported the eight terms expiring as of today:

- Greg Temple - Fort Bend County
- Melissa Miller - Montgomery County
- Kevin Bates - Walker County

- Melinda Stephenson - HCA
- Kristen Turner - CHI St. Luke's
- Tim Puthoff - Tenent
- Dr. Paul Sirbaugh - Texas Children's Hospital
- Mark Sloan - Member At Large

A recommendation was made to re-appoint the current expiring members to their respective positions. There was a motion to approve the recommendations, the motion was seconded, and the Board members carried the motion.

Mr. Flanagan reported Board officer position nominations are also up for approval. Each of the following members have agreed to remain in their respective office:

- Dr. Ken Mattox – Chairman
- Lon Squyres – Vice Chair Pre-Hospital Services
- Amanda Campos – Treasurer

There being no other recommendations for these offices, Sharon Nalls made a motion to approve the recommendations, Mr. Kowalik seconded the motion, and the Board members carried the motion.

D. Treasurer's Report/Financial Update

Donald Morrison directed the Board members to the financial reports in the Board binders. He reported on the current quarter grants. HPP (ASPR) grant ended on June 30th. The state added \$20,000 of restricted funds to the approved budget for the FEMA Region 6 meeting hosted by SETRAC in June. The balance remaining today in HPP is \$8,245, of which \$4,700 is restricted monies that may not be spent. The remaining balance has been committed and will be spent before the grant expires on August 15th. EMS/RAC budget is in month 14 of 16. The remaining balance of this contract is \$33,730 which will be spent before August 31, 2015. The Tobacco grant is in month 10 of 12. This grant has a balance of \$20,645 which will be spent in July and this grant will be closed. The County Pass Through contract is the fund that reimburses EMS agencies for expenses. This grant closes August 31st. EMS agencies have until August 15th to submit requests for reimbursement. On August 16th, we will go to the EMS committee for recommendations on any unrequested funds. The balance in this contract is \$153,531.00. The last contract listed is UASI Mass Fatality. This contract partially funded Purple Haze exercise in April. This money was expended and received.

The bottom section of the report is the cash status of the organization. As a reminder, we use two checking accounts at two separate banks to comply with the FDIC \$250,000 insurance requirements. Frost Bank is the operational account for the payment of expenses. The Compass Account is our depositary account where funds from the state and other sources are deposited. We transfer funds monthly from Compass to Frost to cover expenses. Compass Bank also has a savings account that is tied our PayPal account that is used for registration for various SETRAC sponsored conferences and events. Lastly, the Investment Account is listed with a balance of \$440,027.00 that is invested in a 28-day Certificate of Deposit.

Mr. Morrison reviewed the FY 2016 contracts:

- HPP ASPR \$2,960,986 (original budget amount from 2015)
- HPP Ebola \$399,702 (2 year contract)
- County Funds \$203,795 (\$261,817 last year-drop due to reported EMS runs)
- EMS/RAC \$162,945 (\$206,391 last year-drop due to reported EMS runs)
- Tobacco \$232,450 (estimate-contract pending)

Mr. Morrison discussed other sources of potential funding:

- UASI \$100,000 (\$13M nationwide for Non-Profit organizations)
- DSHS Stroke funds \$300,000
- Accelerator II Duke Project \$94,000
- DSHS CVD Funds \$25,500
- Annual Dinner \$125,000
- Education sponsors \$20,000
- RHPC Symposium (November) \$25,000

Mr. Morrison discussed the funding streams for EMS/RAC from the state's newest budget that was provided by DSHS.

Mr. Morrison reviewed the SETRAC Investment Policy prior to renewal by the Board of Directors. Dr. Mattox asked for a motion to renew the SETRAC Investment Policy. Mr. Kowalik made the motion, the motion was seconded by Mark Sloan, and the Board members carried the motion. Dr. Mattox appointed an Ad Hoc Audit Committee to be comprised of Sharon Nalls, Robin Garza, and Dr. Jose Suarez to review variances in budget expenditures.

E. Chief Executive Officer's Report

Darrell Pile directed the Board members to his report in the Board binders. He expanded on the financial reports given by Mr. Morrison. The general fund now totals more than \$400,000, which is about the total of DSHS clinical funding to the organization. This was made possible by the frugality of the staff and board. This was not possible just a few years ago. Additionally, Mr. Pile estimated the potential funding mentioned by Mr. Morrison to be about \$685,000. He stated while these are realistic numbers, at a minimum the organization should be able to raise an additional \$400,000 during the fiscal year and that should be the goal.

Mr. Pile announced SETRAC is in the planning stages of hosting an awards banquet on Monday, October 19th, at Minute Maid Park. SETRAC will be setting up committees to review applications for award nominations such as; the Hospital Cardiovascular Care award, Multi-Agency First Responder Care award, Citizen or Hero of the Year award. Dr. Mattox requested an endorsement/commitment from the group to ensure participation and attendance of the event to recognize the agencies, facilities, and people in this fantastic region. The Board members and shareholders in attendance were in unanimous support of proceeding with the banquet.

Mr. Pile stated this region's Ebola Program is becoming a model for other places in the nation to look at and maybe influence the way a national plan is assembled.

Harris County is the first in the nation to launch FirstNet/Public Safety LTE. This a broadband communication frequency system to serve as a communication tool during disasters for first responders and other critical members of the infrastructure. SETRAC was asked to see if there is an application in the medical industry, and have successfully tested the mobile stroke unit to communicate with physicians.

Preparedness Report

Lori Upton directed the Board members to the Preparedness report in the Board binders. She gave a brief overview of some of the highlights including:

- SETRAC recently hosted a TALON (Texas, Arkansas, Louisiana, Oklahoma, New Mexico) visit. They are very impressed with our RETA Plan and it will now serve as the basis for the five states in the event those states do not have an Ebola treatment center bed available. The

next step is to work on the transporting of individuals into the state of Texas or from other areas of Texas into Houston due to there only being two Ebola treatment centers in the state of Texas.

- SETRAC has been asked to host a visit with the CDC Office of Management and Budget to review how good programs are run through the PHEP and HPP programs.
- The Houston Department of Foreign Affairs heard SETRAC has a tracking system and reached out to see how they could partner with us to help find foreign nationals in the event of a disaster. The same situation is developing with the AAAE where SETRAC was asked to give two presentations on EMTrack and how it is coordinated at the International Airport Emergency Preparedness Conference.
- There have been over 1,000 people trained in decon this year, and ongoing training will continue into next year including the bio portion.
- EMTF continues to look for a facility to help support a pharmaceutical cache. Contact Mark Sastre with SETRAC if interested.

COMMITTEE REPORTS

- A. Regional Healthcare Preparedness Coalition (RHPC) – Sharon Nalls reported COOP training is in its second round and a template is being developed for EMS. She encouraged the facilities to incorporate their COOP plan in their drills/exercises.

Ms. Nalls reported all five corridors participated in the Purple Haze exercise with well over a 1,000 participants. She commended all who participated and stated it was a huge success. The final After Action Report is currently at the state and will be posted for review as soon as it is approved.

There is a huge focus on mass fatality in the region as well as the Family Reception Center processes.

With all the things we have read and heard about the Ebola PPE, she encouraged the shareholders to get engaged with the Bio PPE training when it rolls out next year.

- B. Pre-Hospital Committee – Mr. Kowalik stated there is no further update to the Pre-Hospital Committee report distributed in the Board binders.
- C. Pediatric Committee – On behalf of Dr. Charles Cox, Catherine Bissell stated there is no further update to the Pediatric Committee report distributed in the Board binders.
- D. Trauma Committee – Eric Bank stated the trauma data included in the Trauma Committee report in the Board binders has been reviewed by the Trauma Data Registry Sub-Committee.

The Regional Trauma Plan will be presented to the Board for approval after final review by the Trauma Committee. Dr. Mattox stressed the importance of having the Trauma Plan ready for Board review and approval at the October Board meeting.

Hartford Consensus III recently convened and is recommending bleeding control kits be accessible next to AED machines and the general public so they may serve as immediate responders during mass casualty events.

- E. Injury Prevention Committee – Dr. Mattox announced the SETRAC Board Bylaws now officially recognized the Injury Prevention Committee as an official committee.

Robin Garza reported the committee is working to implement the falls prevention initiative in the region as it is the number one cause of injury (flyer included in Board binders).

SETRAC hosted two ICD-10 courses which educated approximately 70 attendees. TETAF will be hosting a TIPS Conference on August 17th in Austin.

Injury Prevention Committee will meet every other month from 10:00 am to 11:30 am at the SETRAC office. The next meeting is scheduled for August 12th. The committee will also participate in the upcoming Preparedness Symposium in November presenting on the topic of distractive driving.

- F. Cardiac Committee – Dr. Todd Caliva directed the Board members to the Cardiac Committee report in the Board binders. He reported 88% of SETRAC PCI Centers reported first quarter STEMI data. The data shows 514 STEMIs were reported of which 297 met core measure criteria with 92% receiving interventions within 90 minutes. The cardiac data expansion data elements will align with the Action Registry data definition so facilities reporting can use this data for SETRAC. SETRAC was chosen to participate in the Accelerator II Expansion Project which builds on the work of the original Accelerator Project. Funding will be included as part of the project, however the amount is not confirmed at this time.

The committee submitted to the Board a resolution to unblind door-to-balloon times beginning with Quarter 1 2016 data (see resolution in Board binders). This report is currently sent to hospital CEOs blinded. The committee's motion to approve the resolution was unanimously approved by the Board members.

- G. Stroke Committee –Dr. Jose Suarez directed the Board members to the Stroke Committee report in the Board binders.

The committee is looking into increasing the goal for tPA administration from 10% to 15%. To assist in attaining this goal, a physician's meeting will be held to discuss changes in labeling for tPA. The meeting will also discuss the results from clinical trials regarding endovascular treatments and any revisions that may need to be made to the current EMS Bypass Protocol. A blinded report was included in the Board binders showing tPA administration by facility for the past four quarters. The Stroke Committee will be discussing how to increase tPA administration and how to move forward with unblinding the data. A suggestion was made to have the national average listed on the report so hospital CEOs can use it in comparison to their facilities.

A co-leader for the Stroke Committee will be selected by the end of the week.

ACTION ITEMS/BOARD CONSIDERATION

- A. Prior Meeting Minutes Approval

A motion was made to approve the April minutes, the motion was seconded, there were no objections and the minutes were unanimously approved.

- B. Financial Report Approval

The financial report was unanimously approved along with the SETRAC Investment Policy.

- C. CEO Report Approval

There were no objections to approval of the CEO report and it was unanimously approved.

GENERAL DISCUSSION/AUDIENCE Q&A

There was no further discussion.

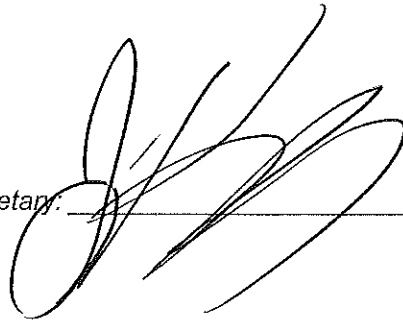
ANNOUNCEMENTS

There were no announcements.

ADJOURN

There was a motion to adjourn the meeting, the motion was seconded, and Dr. Mattox adjourned the meeting at 7:30 pm.

John Kowalik, Secretary.

A handwritten signature in black ink, consisting of several loops and strokes, positioned above a horizontal line.