



RHPC Board Meeting
SouthEast Texas Regional Advisory Council
1111 North Loop West, Suite 160
Houston, Texas 77008
May 3, 2019



Call to Order

Toni Carnie called the meeting to order at 1:30 pm.

Approval of Minutes (C101)

Ms. Carnie requested review and approval of the March minutes. Aaron Freedkin made a motion to approve the minutes, the motion was seconded, and the coalition members carried the motion. The minutes were approved as written.

New Business

- **Aircraft Accidents and Patient Accounting Procedures (C101)**

Frank Ciaccio and Kathleen LaCrosse gave the coalition members an overview of the Houston Airport System procedures/protocols related to airline emergency events.

Healthcare Preparedness Capabilities

- **HPP Budget/Contract (C101)**

Lori Upton reported the new HPP contract has been received and Texas took an \$800,000 cut. The state took \$400,000 of the cut and SETRAC took \$100,000 in this twenty-five county region. The draft budgets have been forwarded to the state for approval. She reviewed the draft budgets with the coalition members advising cuts were made to the travel budget; i.e. conferences, mileage, etc. (*draft budgets filed in minutes binder*).

Ms. Upton recently attended the HPP meetings in Austin and advised there have been some changes to our agreements. The surge tool needs to be completed again. Discussion regarding the surge tool initiated more discussion regarding the Texas Medical Center (TMC) exercise held on April 11th having to evacuate the TMC in ninety minutes.

Ms. Upton advised the coalition members of the plans that must be completed over the next five years as follows:

1. Pedi-surge (Year 1)
2. Burns (Year 2)
3. Infectious disease (Year 3)
4. Radiation (Year 4)
5. Chemicals (Year 5)

Next year, including our regional exercise, the coalition surge test and pediatric tabletop exercise will need to be completed as a region. Between now and the next five years, a full-scale NDMS exercise must be completed. The full-scale Medical Countermeasures exercise coming up in October 2019 should help with one of these three requirements. The Surge Estimator Tool that was sent out a while back asking, “how many patients do you have”, “how many can you discharge”, etc. will need to be completed again by January 2020. Over the next several years, a COOP for the coalition will need to be written. One of the identifiers to provide to ASPR is the clinical advisor committee. Since the Special Populations Committee (a sub-committee of RHPC) has already been

established, Ms. Upton suggested the name be changed to Clinical Advisory Committee and address these five areas. Ms. Carnie made a motion to change the Special Populations Committee name to the Clinical Advisory Committee, a seconded was made, and the coalition members carried the motion. The Special Populations Committee will now be called the Clinical Advisory Committee going forward.

Ms. Upton reported a work plan, training plan and a capabilities-based budget will need to be developed within the first thirty days of receiving our contract. She gave an update on patient tracking advising Juvare/EMTrack has contacted the state to offer Texas pricing to cover the entire state with a HIPPA compliant patient tracking tool.

There must be six RHPC and corridor meetings a year. Should a meeting need to be cancelled or rescheduled, the state needs to be notified beforehand.

- **Radio Update (C101)**

Lisa Spivey reported the vendor will be in on Monday to prepare the phones for distribution. Those facilities that have reserved their phones (including the WAVE app), their coordinator will be contacting them once their phones are ready for distribution. SETRAC has an extra cache of phones available for \$60 per month for a two-year plan. Anyone interested should contact Ms. Spivey at lisa.spivey@setrac.org.

- **Long Term Care Update (C102)**

Hilal Salami announced upcoming events as follows: Texas City Hurricane Summit (May 9th), Pasadena CMS Boot Camp (May 27th), City of Houston CMS Boot Camp (June 14th). Pasadena will be the first boot camp where CEs are available, along with six-hours of emergency management CEs. CEs for the long-term care (LTC) and nursing home administrators and personnel will also be available at this year's symposium. SETRAC is also working to find presentations directed towards LTC.

Mr. Salami reported there were approximately 160 LTC participants in the Operation Blindsight regional exercise. EMResource online training will be available for the LTC partners on Brain Shark soon. There was discussion regarding the possible benefit of limited access to EMResource for LTC at the corporate level.

- **Training and Exercise Update (C104)**

Trameka Jewett distributed upcoming training information to the coalition members (*document filed with minutes binder*). She requested all participants in the surge tool exercise forward their documents to her (trameka.jewett@setrac.org) as soon as possible. She will be pulling it everything together to support our documentation that will then be forwarded to ASPR. Operation Blindsight was completed yesterday, and the AAR templates will go out this afternoon with AARs due May 24th. The After Action Conference is scheduled for on June 13th. Planning will begin for the Full-Scale Medical Countermeasure Full Scale Exercise (October 25-26) soon. All corridors will be participating except for the North Corridor. SETRAC will be planning an exercise for their LTC soon.

If you would like to schedule training for your facility/agency, please contact Mr. Wingate at john.wingate@setrac.org or Trameka Jewett at trameka.jewett@setrac.org.

- **EMTF Update (C104)**

The EMTF position is open and SETRAC will be filling it shortly.

Sub-Committee Updates

RHPC Award of Excellence Committee (C101)

Ms. Carnie reported the template is online. The submission deadline for applications is August 31st. She encouraged the coalition members to complete and submit their packets as soon as possible. The committee will be reviewing them in September.

Symposium Planning (C101)

Ms. Upton advised speakers/presentations are still needed. Anyone with feedback or suggestions for 2019 topics and/or speakers/presentations should contact Lori Upton at lori.upton@setrac.org or Lisa Spivey at lisa.spivey@setrac.org.

Special Populations Workgroup (C101)

Ms. Upton reported the workgroup has met and reviewed the basic outline of what the plan needs to include. They are still looking for a few people with a pediatric/neonatal background willing to join the workgroup.

Corridor Updates (C101)

1. **Downtown Corridor** – Amy Lopez reported their last meeting was in February with the tabletop exercise in March. The next meeting is scheduled for June 7th at TranStar with a tour of the Harris County Office of Emergency Management.
2. **South Corridor** – Lisa Spivey reported the South Corridor does not have a chair at this time and the co-chair has opted not to take the chair position; therefore, the corridor members will be electing a new chair in the coming weeks. Their last meeting was the tabletop exercise and their next meeting is scheduled for July 12th.
3. **East Corridor** – Ms. Spivey reported their last meeting was the tabletop exercise and their next meeting is scheduled for July 19th.
4. **West Corridor** – Toni Carnie reported their last meeting was the tabletop exercise which went well. Their next meeting is scheduled for May 31st at Kingwood Medical Center at 9:00 am.
5. **North Corridor** – Ms. Spivey reported their last meeting was the tabletop exercise and their next meeting is scheduled for June 12th at Jasper County OEM.

Partner Updates (C101)

Public Health

John Fleming (Houston Health Department) reported they are preparing for their full-scale exercise in October. They had a regional tabletop with DSHS in March and he has requested 10,000 workers to assist with the exercise. The projected cost for the exercise is approximately \$40 million. The funding is pushed up through two different grants with one being the City Readiness Initiative. The flu season is on schedule with May averages.

Justin Woodruff (DSHS Region 6/5 South) reported they have had some position changes. He is now the Manager/Public Health Emergency Preparedness and Response Program, James Arango is the Regional Planner/Public Health Emergency Preparedness and Response Program, and the SNS Coordinator position is open. He advised TEDM is becoming more involved in the Medical Countermeasures exercise in a way to fulfill their funding requirements. There are Closed POD templates available if anyone is wanting to review and update their plans. Ms. Upton advised SETRAC can post them on the website under “Plans and Templates” for facilities/agencies to access. The SNS Symposium is scheduled for next month in Austin. Anyone interested in attending can contact him and he will see about getting an invitation. He announced there is a two-day GT319 course run by TEEEX being planned in Austin County. The date is undetermined as they need thirty registered participants to confirm the course.

Bobbiejean Garcia (DSHS Region 6/5 South) reported DSHS received funding from the CDC called Crisis CoAg. Part of this funding is specifically for infection control disaster recovery. The following local health departments applied for and received funding specifically for Hurricane Summits that will include an infection control portion: Harris County,

Beaumont, Brazoria County and Corpus Christi/Nueces County. Be on the lookout for their summits, Brazoria's should be June 21st.

Harris County OEM

Mark Sloan reported the weather is something they are constantly watching with hurricane season is on the way. He discussed evacuation, power outages, and other circumstances of a "wind" hurricane (category 4 or 5) as seen in Florida. He encouraged the coalition members to review their evacuation plans. Harris County is also watching the current uptake in terrorist attacks and mass gathering events.

UASI/RCPI

No update.

EMS

Mr. Collier reported SETRAC is piloting the In-Patient Notification (IPN) with an area EMS agency and hospital with EMTrack. This pilot is testing notification from the field prior to arrival at the hospital. An additional EMS service and hospital will be added shortly.

FBI

Joel Holmes, FBI Special Agent, reminded the coalition members that the Joint Criminal Epidemiology Workshop is scheduled for June 10th-11th at Rice University Research Library.

UTMB

Fritz Kueble reported UTMB conducted a chemical incident tabletop on March 26th-27th. They will be conducting a tabletop with the American Burn Association in late August that will be a simulation of a nuclear-type explosion with an influx of burn victims.

Open Discussion/Other

Ms. Upton announced the Texas Department of State Health Services will be conducting a program audit with SETRAC on June 5th-6th. She reminded the coalition members that DSHS will be randomly selecting a few hospitals to visit and may ask to see their inventory, plans, etc.

Adjourn

There being no further business or discussion, Ms. Carnie adjourned the meeting at 3:18 pm. The next RHPC meeting is scheduled for Friday (August 2, 2019) at the SETRAC office.

Attendees

Tracy Ezell, Jeremy Lamb, Gary Cotton, Mark Morrison, Lesa Cordova, Devina Patel, Craig Jones, Hilal Salami, Dena Daniel, Liz Brewer, Toni Carnie, John Wingate, Kevin Hunt, Jon Clingaman, Fritz Kueble, Fidel Calvillo, Joel Holmes, Ruth Kai, Tyler Tipton, Matt Berkhesen, Guy Cayo, Bobbiejean Garcia, Richard Snider, Cynthia Quinones, Jennifer Cole, John Fleming, Amy Iademarco, Aaron Freedkin, Justin Woodruff, Lori Upton, Mark Sloan, Amy Lopez, Trameka Jewett, Jim Bunch, Candice Ellington, Ray Higgins, Melissa Hirn, Sarah Lake-Wallace, Patrick McCabe, David Olinger, Jesus Pedroza, Elizabeth Rothrock, Kevin Schulz, Billy Ted Smith, Robert Stoll, Vicki Tarnow, Peggy Townsend, Aaron Velasquez