

## **Our Commitment to Privacy**

Your privacy is important to us. To better protect your privacy, we provide this notice explaining our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage and at every point where personally identifiable information may be requested.

### **The Information We Collect:**

This notice applies to all information collected or submitted on the SETRAC website. On some pages, you may register for conferences, make requests, and register to receive email notices of meetings and other events. The types of personal information collected at these pages are:

- Name
- Address
- Email address
- Phone number
- Credit/Debit Card Information, etc.

### **The Way We Use Information:**

We use the information you provide about yourself when registering for a conference, etc. We do not share this information with outside parties except to the extent necessary to complete the order.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

You can register with our website if you would like to receive email as well as updates on our programs and services. Information you submit on our website will be used for this purpose only.

Finally, we never use or share the personally identifiable information provided to us online in ways unrelated to the ones described above.

### **Our Commitment To Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

### **How You May Correct Your Information**

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

### **How To Contact Us**

Should you have other questions or concerns about these privacy policies, please call us at 281-822-4444 or send us an email at [Info@setrac.org](mailto:Info@setrac.org).